



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

GREG COX
First District

DIANNE JACOB
Second District

PAM SLATER-PRICE
Third District

RON ROBERTS
Fourth District

BILL HORN
Fifth District

DATE: June 18, 2004

TO: Board of Supervisors

SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S PROPOSED OPERATIONAL PLAN
– FISCAL YEARS 2004-05 AND 2005-06 – CHANGE LETTER (District: All)

SUMMARY:

Overview

On May 11, 2004 (1, 3), the Board of Supervisors received the Fiscal Years 2004-05 and 2005-06 Chief Administrative Officer's Proposed Operational Plan and set dates and times for public hearings and deliberations. This is a request to amend the Proposed Operational Plan based on updated expenditure and revenue information and recent Board actions.

Recommendation(s)

CHIEF ADMINISTRATIVE OFFICER

1. Accept the appropriation, funding, and staffing changes to the Fiscal Year 2004-05 and 2005-06 Chief Administrative Officer's Proposed Operational Plan as shown in the attached schedules.
2. Following budget deliberations and approval of the Operational Plan, authorize the Chief Financial Officer to make adjustments as necessary between object accounts with no increases in total departmental appropriations in order to clarify all budget items for the final Operational Plan and budget resolution.

Fiscal Impact

The proposed changes increase the Chief Administrative Officer's Proposed Operational Plan by \$87.5 million in Fiscal Year 2004-05 and increase the Plan by \$11.2 million in Fiscal Year 2005-06. A 28.00 staff year increase is recommended in Fiscal Year 2004-05 and a 28.00 staff year increase is recommended in Fiscal Year 2005-06. The increases are offset by program revenues and fund balances.

Business Impact Statement

The proposed changes to the Proposed Operational Plan include the purchase of goods and services from the private sector.

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Advisory Board Statement

Individual advisory boards will review and comment separately on portions of the Proposed Operational Plan.

BACKGROUND:

The purpose of this Change Letter is to update the Chief Administrative Officer's Proposed Operational Plan with information that became available after the document was presented to the Board on May 11, 2004. Separate responses to referrals to budget will be submitted in the Operational Plan Deliberations Supplement 2004 at the beginning of deliberations, along with responses to public testimony. Recommended changes to the Operational Plan are summarized below:

PUBLIC SAFETY GROUP

The recommended changes for the Public Safety Group increase the Proposed Operational Plan by \$33.5 million in Fiscal Year 2004-05 and decrease the Plan by \$0.6 million in Fiscal Year 2005-06.

Significant proposed changes for Fiscal Year 2004-05 include: a \$19.6 million increase for a regional Homeland Security Emergency Exercise program (HSEEP) and other domestic preparedness programs funded by State grants in the Office of Emergency Services; a \$3.5 million increase for the re-budget of appropriations allocated for the purchase of a helicopter; a \$1.9 million increase to establish appropriations for the purchase and outfitting of a second helicopter; an \$8.2 million increase for re-budgets in the Sheriff's and Probation Departments for projects and grants, including Jail Information Management System (JIMS), Community Oriented Policing Services (COPS), the Regional Communications Systems (RCS) Encinitas site project, and the East Mesa Juvenile Detention Facility.

HEALTH AND HUMAN SERVICES AGENCY

The recommended changes for the Health and Human Services Agency increase the Proposed Operational Plan by \$3.1 million in Fiscal Year 2004-05 and increase the Plan by \$3.2 million in Fiscal Year 2005-06.

Significant proposed changes for Fiscal Year 2004-05 include: a \$2.0 million increase in Regional Operations for Salaries and Benefits and related Services and Supplies to fund the addition of 38.00 staff years for Medi-Cal eligibility services; and a \$1.1 million increase in Behavioral Health Services for contracted Alcohol & Drug Services due to an increase in the State allocation.

LAND USE AND ENVIRONMENT GROUP

The recommended changes for the Land Use and Environment Group increase the Proposed Operational Plan by \$42.2 million in Fiscal Year 2004-05 and \$9.5 million in Fiscal Year 2005-06.

Significant proposed changes for Fiscal Year 2004-05 include: a \$22.6 million increase for Hazardous Fuels Reduction activities to remove dead, dying or diseased trees, including \$5.0 million to establish the Fire Safety and Fuels Reduction Program; a \$3.7 million increase for the re-budget of appropriations to

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rebuild parks and trails damaged in Firestorm 2003; a \$0.8 million increase for the re-budget of Firestorm 2003 appropriations to process building permits and to remove damaged vehicles; and a net increase of \$9.4 million in the Department of Public Works' Detailed Work Program to add projects and for changes due to project costs and timelines, offset by program revenue and savings in the Road Fund.

COMMUNITY SERVICES GROUP

The recommended changes for the Community Services Group decrease the Proposed Operational Plan by \$0.2 million in Fiscal Year 2004-05 and \$0.8 million in Fiscal Year 2005-06.

Significant proposed changes for Fiscal Year 2004-05 include: a \$0.6 million decrease in General Services Fleet Internal Service Fund (ISF) as a result of a deletion of 7.00 staff years in response to available resources; a \$0.5 million increase in the Library for implementation of the Program Services Strategic Plan, shelving and furniture for the new Campo Library and miscellaneous grant awards; and a \$0.2 million decrease in Animal Services as a result of the deletion of 2.00 staff years as a cost containment measure for contract cities.

FINANCE AND GENERAL GOVERNMENT GROUP

The only recommended change for the Finance and General Government Group in Fiscal Year 2004-05 and Fiscal Year 2005-06 is a transfer of 1.00 staff year from the Finance and General Government Group Executive Office to the Auditor and Controller to support the deployment of the Enterprise Resource Planning (ERP) system. The transfer results in no net change in appropriations.

CAPITAL PROGRAM

The recommended changes for the Capital Program increase the Proposed Operational Plan by \$2.8 million in Fiscal Year 2004-05.

Significant changes for Fiscal Year 2004-05 include: a \$2.0 million increase in the Justice Facility Construction Fund for land acquisition related to the Sheriff's Rancho San Diego Substation; and an \$0.8 million increase for various park capital projects.

FINANCE-OTHER

The recommended changes for the Finance-Other Program increase the Proposed Operational Plan by \$6.0 million in Fiscal Year 2004-05.

Significant proposed changes for Fiscal Year 2004-05 include: a \$4.0 million increase in the Pension Obligation Bonds Fund to appropriate fund balance to make the first interest payment on the 2004 Pension Obligation Bonds; and a \$2.0 million increase to establish appropriations for land acquisition for the Sheriff's Rancho San Diego Substation based on Sheriff's fund balance as of the end of Fiscal Year 2003-04.

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The changes noted above are contained in the attached schedules. The Summary of Changes presents a Countywide view, and each Group/Agency section summarizes the changes for that Group/Agency, followed by changes by Department/Program.

Board of Supervisor deliberations on the Proposed Operational Plan and requested changes are scheduled to begin on June 28, 2004.

Linkage to the County of San Diego Strategic Plan

The Operational Plan details each Department's strategic objectives for the next two years and the resources required to achieve them. The three Strategic Initiatives – Kids, Environment, and Safe and Livable Communities are reflected throughout the program objectives in the Operational Plan.

Respectfully submitted,


WALTER F. EKARD
Chief Administrative Officer

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AGENDA ITEM INFORMATION SHEET

CONCURRENCE(S)

COUNTY COUNSEL REVIEW

Written Disclosure per County Charter
Section 1000.1 Required

CS

Yes

Yes

No

GROUP/AGENCY FINANCE DIRECTOR

Yes

N/A

CHIEF FINANCIAL OFFICER

Requires Four Votes

Janel Pehau

Yes

Yes

N/A

No

**GROUP/AGENCY INFORMATION
TECHNOLOGY DIRECTOR**

Yes

N/A

COUNTY TECHNOLOGY OFFICE

Yes

N/A

DEPARTMENT OF HUMAN RESOURCES

Yes

N/A

Other Concurrence(s): N/A

ORIGINATING DEPARTMENT: Auditor & Controller

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AUTHORIZED REPRESENTATIVE:

Donald F. Steuer

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(continued)

PREVIOUS RELEVANT BOARD ACTIONS:

5/11/2004 (1, 3), Received the Chief Administrative Officer's Proposed Operational Plan for Fiscal Years 2004-05 and 2005-06.

BOARD POLICIES APPLICABLE:

N/A

BOARD POLICY STATEMENTS:

N/A

CONTRACT NUMBER(S):

N/A