



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

GREG COX
First District

DIANNE JACOB
Second District

PAM SLATER-PRICE
Third District

RON ROBERTS
Fourth District

BILL HORN
Fifth District

DATE: June 15, 2005

TO: Board of Supervisors

SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S PROPOSED OPERATIONAL PLAN – FISCAL YEARS 2005-06 AND 2006-07 – CHANGE LETTER (District: All)

SUMMARY:

Overview

On May 10, 2005 (7, 8), the Board of Supervisors received the Fiscal Years 2005-06 and 2006-07 Chief Administrative Officer's Proposed Operational Plan and set dates and times for public hearings and deliberations. This is a request to amend the Proposed Operational Plan based on updated expenditure and revenue information and recent Board actions.

Recommendation(s)

CHIEF ADMINISTRATIVE OFFICER

1. Accept the appropriation, funding, and staffing changes to the Fiscal Year 2005-06 and 2006-07 Chief Administrative Officer's Proposed Operational Plan as shown in the attached schedules for consideration during budget deliberations.
2. Following budget deliberations and approval of the Operational Plan, authorize the Chief Financial Officer to make adjustments as necessary between object accounts with no increases in total departmental appropriations in order to clarify all budget items for the final Operational Plan and budget resolution.

Fiscal Impact

The proposed changes increase the Chief Administrative Officer's Proposed Operational Plan by \$38.9 million in Fiscal Year 2005-06 and increase the Plan by \$1.2 million in Fiscal Year 2006-07. A 13.25 staff year increase is recommended in both Fiscal Year 2005-06 and Fiscal Year 2006-07. The increases in expenditures are offset by \$24.9 million in program revenues and \$14.0 million in fund balances.

Business Impact Statement

The proposed changes to the Proposed Operational Plan include the purchase of goods and services from the private sector.

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Advisory Board Statement

Individual advisory boards will review and may comment separately on portions of the Proposed Operational Plan.

BACKGROUND:

The purpose of this Change Letter is to update the Chief Administrative Officer's Proposed Operational Plan with information that became available after the document was presented to the Board on May 10, 2005. Separate responses to referrals to budget will be submitted in the CAO Proposed Operational Plan Deliberations Supplement Fiscal Year 2005-2006 & 2006-2007 at the beginning of deliberations. Recommended changes to the Operational Plan are summarized below:

PUBLIC SAFETY GROUP

The recommended changes for the Public Safety Group increase the Proposed Operational Plan by \$11.8 million in Fiscal Year 2005-06 and by \$10.9 million in Fiscal Year 2006-07.

Significant proposed changes for Fiscal Year 2005-06 include: a \$4.4 million increase for a regional Homeland Security Exercise Program, the operation of the Regional Terrorist Threat Assessment Center, and other domestic preparedness programs and equipment funded by the Federal Department of Homeland Security in the Office of Emergency Services; a \$1.4 million increase to accept Trial Court Funding revenue for 13 existing but currently unfunded staff years and associated costs to augment court security and a \$0.4 million increase to accept Contract City revenue for four existing but currently unfunded staff years to augment service levels in the City of San Marcos in the Sheriff's Department; a \$0.4 million increase to add 8.00 staff years for the implementation of Proposition 69 - the Fingerprint, Unsolved Crime and Innocence Protection Act, in the Probation Department, supported by an additional fine of one dollar for every ten dollars imposed by the court for criminal offenses and Vehicle Code violations excluding parking offenses; a \$5.0 million increase for rebudgets in the Sheriff's Department for projects including the Regional Communications System (RCS), the Jail Information Management System (JIMS) and the North County Regional Gang Task Force, and for grants including the Cal-ID mugshot replacement system and U.S. Department of Justice Grants involving deoxyribonucleic acid (DNA) analysis. In Fiscal Year 2006-07, \$5.4 million in Juvenile Justice Crime Prevention Act funding is restored as proposed in the Governor's May Revise to the State Budget.

HEALTH AND HUMAN SERVICES AGENCY

The recommended changes for the Health and Human Services Agency increase the Proposed Operational Plan by \$0.6 million in Fiscal Year 2005-06 and by \$0.8 million in Fiscal Year 2006-07.

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Significant proposed changes for Fiscal Year 2005-06 include: an increase of \$0.6 million for the addition of a fourth ambulance and the establishment of a \$575 user fee in County Service Area (CSA) 69 to provide emergency medical services to the residents of this special assessment district; and a transfer of 1.00 staff year from Administrative Support to County Counsel in the Finance and General Government Group to support public administrator/public guardian activities.

LAND USE AND ENVIRONMENT GROUP

The recommended changes for the Land Use and Environment Group increase the Proposed Operational Plan by \$26.4 million in Fiscal Year 2005-06 and decrease it by \$10.2 million in Fiscal Year 2006-07.

Significant proposed changes for Fiscal Year 2005-06 include: an increase of \$6.9 million as a result of restored Proposition 42 - Transportation Funding: Sales and Use Tax Revenues for road resurfacing projects, construction, right-of-way acquisitions, and design; an increase of \$7.0 million for the second year of the Hazardous Fuels Reduction Program; a \$5.4 million increase for the rebudget of Fire Safety and Fuels Reduction Program for regional fire safety prevention programs and Firestorm 2003 to rebuild parks and trails; the establishment of \$3.0 million in Group Management Reserves to make resources available for departments, shared major maintenance, Information Technology (IT) costs, and for the Business Process Reengineering Project (BPR) of the Land Development Permitting process; an increase of 4.00 staff years due to the transfer of positions from the Auditor and Controller for the Developer Deposit Program and accounts payable/receivable functions; a transfer of 2.00 staff years within LUEG; and a technical adjustment to the budget that adds 1.00 staff year that was inadvertently omitted from the CAO Proposed Operational Plan.

COMMUNITY SERVICES GROUP

The recommended changes for the Community Services Group decrease the Proposed Operational Plan by \$0.6 million in Fiscal Year 2005-06 and increase it by \$0.3 million in Fiscal Year 2006-07.

Significant proposed changes for Fiscal Year 2005-06 include: an increase of \$0.3 million in General Services as a result of the addition of 4.25 staff years to maintain new facilities and provide accounting support; an increase of 1.00 staff year in the Registrar of Voters due to increases in workload as the result of changes in election laws and the complexities of a new voting system; the purchase of self-checkout machines at various branch libraries to improve customer service and efficiency; a decrease of \$1.1 million reflecting anticipated tax increment reductions and completion of the trails project in the Upper San Diego River Redevelopment Project Area.

FINANCE AND GENERAL GOVERNMENT GROUP

The recommended changes for the Finance and General Government Group increase the Proposed Operational Plan by \$0.09 million in Fiscal Year 2005-06 and decrease it by \$0.6 million in Fiscal Year 2006-07.

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Significant proposed changes for Fiscal Year 2005-06 include: a transfer of 5.00 staff years from the Auditor and Controller - 4.00 staff years are being transferred to two Land Use and Environment Group (LUEG) departments for the Developer Deposit Program and accounts payable/receivable activities and 1.00 staff year is being transferred to the Department of General Services for accounting support for their Internal Service Fund; an increase of 1.00 staff year in County Counsel as a result of a transfer from the Health and Human Services Agency to support public administrator/public guardian activities; and a rebudget of \$0.7 million for the replacement of the System Managed Accounts Receivable Trust (SMART) system.

CAPITAL PROGRAM

The recommended changes for the Capital Program increase the Proposed Operational Plan by \$0.1 million in Fiscal Year 2004-05. There is no change for Fiscal Year 2006-07.

The changes for Fiscal Year 2005-06 include the addition of appropriations for three park capital projects.

FINANCE-OTHER

The recommended changes for the Finance-Other Program increase the Proposed Operational Plan by \$0.4 million in Fiscal Year 2005-06.

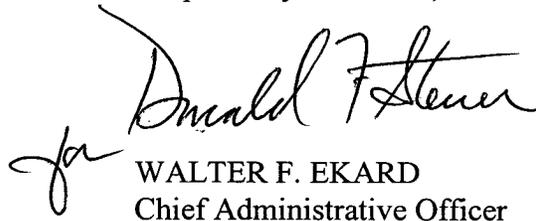
The proposed change for Fiscal Year 2005-06 adds appropriations to Lease Payments for the building occupied by Housing and Community Development based on an advance payment from the Housing Authority.

The changes noted above are contained in the attached schedules. The Summary of Changes presents a Countywide view, and each Group/Agency section summarizes the changes for that Group/Agency, followed by changes by Department/Program.

Linkage to the County of San Diego Strategic Plan

The Operational Plan details each Department's strategic objectives for the next two years and the resources required to achieve them. The three Strategic Initiatives - Kids, Environment, and Safe and Livable Communities are reflected throughout the program objectives in the Operational Plan.

Respectfully submitted,


WALTER F. EKARD
Chief Administrative Officer

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AGENDA ITEM INFORMATION SHEET

CONCURRENCE(S)

COUNTY COUNSEL REVIEW	⁰⁹ <input checked="" type="checkbox"/> Yes	
Written Disclosure per County Charter Section 1000.1 Required	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
GROUP/AGENCY FINANCE DIRECTOR	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
CHIEF FINANCIAL OFFICER	<input checked="" type="checkbox"/> Yes ⁰⁸	<input type="checkbox"/> N/A
Requires Four Votes <i>Janel Pehau</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
GROUP/AGENCY INFORMATION TECHNOLOGY DIRECTOR	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
COUNTY TECHNOLOGY OFFICE	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
DEPARTMENT OF HUMAN RESOURCES	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A

Other Concurrence(s): N/A

ORIGINATING DEPARTMENT: Chief Financial Office

CONTACT PERSON(S):

<u>Donald F. Steuer</u>	<u>Janel Pehau</u>
Name	Name
<u>(619) 531-5413</u>	<u>(619) 531-5175</u>
Phone	Phone
<u>(619) 531-5219</u>	<u>(619) 531-6261</u>
Fax	Fax
<u>A-5</u>	<u>A-5</u>
Mail Station	Mail Station
<u>Donald.Steuer@sdcounty.ca.gov</u>	<u>Janel.Pehau@sdcounty.ca.gov</u>
E-mail	E-mail

AUTHORIZED REPRESENTATIVE:

Donald F Steuer

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(continued)

PREVIOUS RELEVANT BOARD ACTIONS:

5/10/2005 (7, 8), Received the Chief Administrative Officer's Proposed Operational Plan for Fiscal Years 2005-06 and 2006-07.

BOARD POLICIES APPLICABLE:

N/A

BOARD POLICY STATEMENTS:

N/A

CONTRACT NUMBER(S):

N/A