

2012 CONFLICT OF INTEREST CODE  
BIENNIAL REVIEW REPLY FORM

COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
JUL 13 AM 9 10

Contact Person: Catherine Melick Telephone Number: 619.644.8010

THOMAS J. FACTUSZKA  
BOARD  
OF SUPERVISORS

Name of Agency: Grossmont Union High School District

Mailing Address: P.O. Box 1043, La Mesa, CA 91944-1043

This agency has reviewed its conflict of interest code and has determined that:

**Amendments are necessary:** (Attach Amended Code)  
(Check all that applies)

Include new positions (including consultants) which must be designated

Revise the titles of existing positions

Delete titles of positions that have been abolished

Delete positions that manage public investments

Revise disclosure categories

Other: Clarification of reporting requirements for Disclosure Categories

**No amendments are necessary.** Our agency's code accurately designates all positions which make or participate in the making of governmental decisions; the disclosure assigned to those positions accurately requires the disclosure of all investments, business positions, interests in real property and sources of income which may foresee-ably be affected materially by the decision made by those designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer:  Date: July 10, 2012

You must complete this report regardless of how recently your code was approved or amended. **Please return this report no later than October 1, 2012 to:**

Clerk of the Board of Supervisors  
(Conflict of Interest Code)  
1600 Pacific Highway, Room 402  
San Diego, CA 92101

Approved and/or authorized by the  
Board of Supervisors of the County of San Diego.  
Meeting Date: 7/14/12 Minute Order No. 22  
By:  Date: 7/14/12  
Deputy Clerk of the Board Supervisors

# Grossmont Union HSD

## Board Bylaw

### Conflict Of Interest

BB 9270

Board Bylaws

#### Incompatible Activities

Governing Board members shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district. (Government Code 1126)

#### Conflict of Interest Code

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard conflict of interest code and may be incorporated by reference in an agency's code.

Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the corresponding exhibit (E9270) designating positions and establishing disclosure requirements, shall constitute the conflict of interest code of the Grossmont Union High School District.

Individuals holding designated positions shall file their statements with the County of San Diego Board of Supervisors, which will retain the statements and make the statements available for public inspection and reproduction. (Gov. Code Section 81008.)

Upon receipt of the statements for the Governing Board Members and Superintendent, Grossmont Union High School District shall make and retain a copy and forward the original of these statements to the County of San Diego Board of Supervisors.

#### Legal Reference:

##### EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices

35233 Prohibitions applicable to members of governing boards

35239 Compensation for board members in districts under 70 ADA

## GOVERNMENT CODE

1090-1098 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

81000-91015 Political Reform Act of 1974, especially:

82011 Code reviewing body

82019 Definition of designated employee

82028 Definition of gifts

82030 Definition of income

87100-87103.6 General prohibitions

87200-87210 Disclosure

87300-87313 Conflict of interest code

87500 Statements of economic interests

89501-89503 Honoraria and gifts

91000-91014 Enforcement

## CODE OF REGULATIONS, TITLE 2

18110-18997 Regulations of the Fair Political Practices Commission, especially:

18702.5 Public identification of a conflict of interest for Section 87200 filers

## COURT DECISIONS

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th. 655

Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

## ATTORNEY GENERAL OPINIONS

86 Ops.Cal.Atty.Gen. 138(2003)

85 Ops.Cal.Atty.Gen. 60 (2002)

82 Ops.Cal.Atty.Gen. 83 (1999)

81 Ops.Cal.Atty.Gen. 327 (1998)

80 Ops.Cal.Atty.Gen. 320 (1997)

69 Ops.Cal.Atty.Gen. 255 (1986)

68 Ops.Cal.Atty.Gen. 171 (1985)

65 Ops.Cal.Atty.Gen. 606 (1982)

Management Resources:

## WEB SITES

Fair Political Practices Commission: <http://www.fppc.ca.gov>

## Policy GROSSMONT UNION HIGH SCHOOL DISTRICT

Adopted: March 2, 2000

Revised: April 19, 2012

Revised: May 8, 2012 La Mesa, California

# Grossmont Union HSD

## Exhibit

### Conflict of Interest

E 9270

Board Bylaws

#### Designated Positions

#### Disclosure Categories

Administrative Coordinators	4,6
Assistant Principals	4,6
Assoc. Administrator, Human Resources	1
Asst. Superintendent, Educational Services	1
Benefits Specialist	3
Buyers	3
CBOC-Citizen's Bond Oversight Committee	1
Consultants	1
Coordinator of Home Choice Programs	2,3
Coordinator, Child Welfare & Attendance	2,3
Coordinator, ELL Ed Programs	2,3
Coordinator, Testing & Accountability	2,3
Deputy Superintendent, Business Services	1
Director, Assessment and Evaluation	2,3
Director, Education & Library Technology	2,3
Director, Food Services	2,3
Director, Fund-Raising & Public Affairs	2,3
Director, Human Resources/Classified Personnel	2,3
Director, Project Shield	2,3
Director, Purchasing	1
Director, Risk Management	2,3,5
Director, Systems Integration	2,3
Director, Technical Services	2,3
Director, Transportation	2,3
Director I, Adult Education	2,3
Director I, Alternative Education	2,3
Director I, Instruction & Prof. Development	2,3
Director I, ROP	2,3
Director I, Special Education	2,3
Director II, Academic Interventions & Alt. Programs	2,3
Director II, Adult Education	4,6
Director II, Categorical Programs/Grants	2,3
Director II, Curriculum	2,3
Director II, Health Occupations Ctr.	2,3
Director II, ROP	2,3
Director II, Special Education	2,3
Director II, Special Education	2,3
	2,3

Director II, Student Support Services and Extended-Curricular Programs	2,3
District Superintendent	1
Executive Director, Facilities Management	1
Executive Director, Fiscal Services	1
Executive Director, Information & Tech Services	1
Facilities Planner	1
Governing Board	1
Grants Administrator	2,3
Internal Auditor	1
Manager, Maintenance Services	2,3
Manager, Production Services	2,3
Manager, School Facilities	4,6
Principals	4,6

\* Consultants shall be included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this code subject to the following limitations:

The Superintendent may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

## DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to the following corresponding disclosure category(ies) to which their position has been assigned. Please see FPPC Form 700 instructions for more detailed information.

### Disclosure Category 1

Interests in real property located, excluding personal residence, within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts (see FPPC Form 700 Schedule D instructions for exceptions), and travel payments, from all sources.

### Disclosure Category 2

Interests in real property, excluding personal residence, located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

### Disclosure Category 3

Investments and business positions in business entities, and income, including loans, gifts (see FPPC Form 700 Schedule D instructions for exceptions), and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

### Disclosure Category 4

Investments and business positions in business entities, and income, including loans, gifts (see FPPC Form 700 Schedule D instructions for exceptions), and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the department or division to which the filer is assigned duties.

### Disclosure Category 5

Investments and business positions in business entities, and income, including loans, gifts (see FPPC Form 700 Schedule D instructions for exceptions), and travel payments, from sources, that filed a claim against the agency during the previous two years, or have a claim pending.

### Disclosure Category 6

Investments and business positions in business entities, and income, including loans, gifts (see FPPC Form 700 Schedule D instructions for exceptions), and travel payments, from sources, that are of the type to request an entitlement to use agency property or facilities, including, but not limited to:

- a license
- utility permit
- station vendor permit.

### Public Officials Who Manage Public Investments

The following positions are not covered by this conflict of interest code because those individuals holding these positions must file under Government Code Section 87200. These positions are listed for informational purposes only:

- None at time of update

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

Exhibit GROSSMONT UNION HIGH SCHOOL DISTRICT

version:

Adopted: March 2, 2000

Revised: April 19, 2012

Revised: May 8, 2012 La Mesa, California



High School District

COMMITTED TO EXCELLENCE  
S I N C E 1 9 2 0

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• GOVERNING BOARD MEMBERS

RICHARD HOY  
JIM KELLY  
PRISCILLA SCHREIBER  
ROBERT SHIELD  
DR. GARY C. WOODS

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• SUPERINTENDENT

RALF SWENSON

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**Date:** July 10, 2012

**To:** Clerk of the Board of Supervisors

**From:**  Catherine Melick, Executive Secretary  
Business Services

**Re:** Biennial Review

**Enclosed please find:** Biennial Review Reply Form and Amended Conflict of Interest Code

- In accordance with your request
- For your information/files
- Please complete
- Please advise
- Notes: Revisions have been highlighted. Please let me know if there is anything further you need at this time.

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\_\_\_\_\_ Thank you.

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