

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2011 - JUN 30, 2012
Deadline: July 13, 2012
2012, Jul 25 PM 5 00
THOMAS J. ...
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: HHSA

Division/Unit: AIS/Veteran Services

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Vol. 15 Hours 15600 X \$ 21.79 = \$ 339,924

Types of work performed by GENERAL VOLUNTEERS in this category:

Answering telephones, customer service, scanning and uploading documents, using various computer programs, counseling Veterans on benefits available, processing applications, assist VSRs with outreach events, provide support to VSRs as necessary

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol. Hours X \$ 21.79 = \$ --

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
N/A					
No. of Vol.	Total Hours				Total Value = \$ --

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	15	15600	\$339,924
2b.			--
2c.			--
Total Vol.	15	Total Hours 15600	Total Value = \$ 339,924

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: N/A Value: _____

Item Donated: _____ Value: _____

TOTAL VALUE = \$ --

4. VOLUNTEER PROGRAM COSTS:

a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 260 X Rate 17.23 = \$ 4479.80

b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 260 X Rate 17.23 = \$ 4479.80

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS= \$ --

d. TOTAL OF VOLUNTEER PROGRAM COST = \$ 8959.60 (add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$	<u>339,924</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$	<u> </u>
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3)	\$	<u>8959.60</u>

TOTAL PROGRAM BENEFIT

\$ 330,964.40

6. RECRUITING:

Please describe your recruiting programs:

Fortunately, our office receives many referrals by word of mouth. We receive phone calls almost daily for the opportunity to do work study in our office. We are also able to reach out to the V.A. and request students for our use.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

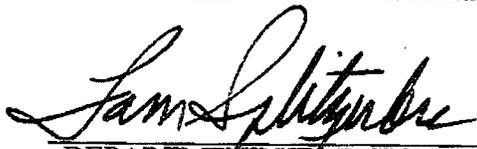
- 8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2011-12:**
Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Our goal is to maintain the level of volunteers in our office. We fluctuate between 10-20 work studies at any given time. We aim to maintain 15 work studies at all times. We regularly have staff meetings which include special recognition of the volunteers. Also, we receive emails and phone calls praising the prompt and professional service provided by the work studies. They are a huge asset to our office.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Amy Fowler
 Phone Number: 858-694-3222 Mail Stop: O273 E-Mail: amy.fowler@sdcounty.ca.gov
 Volunteer Coordinator: Amy Fowler
 Phone Number: 858-694-3222 Mail Stop: O273 E-Mail: amy.fowler@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**



 DEPARTMENT HEAD SIGNATURE



 DATE