



COUNTY OF SAN DIEGO COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM BOARD OF SUPERVISORS
PERIOD JULY 1, 2011 - JUNE 30, 2012
Deadline: July 13, 2012

2012 JUL 13 PM 4 20

THOMAS J. PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Probation
Division/Unit: Volunteer

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Vol. 720 Hours 11,099 X \$ 21.79 = \$ 241,847

Types of work performed by GENERAL VOLUNTEERS in this category:

Reserve Deputy Probation Officers and VIP's work with Probation Officers as supplemental staff in a myriad of programs countywide.

b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol. Hours X \$ 21.79 = \$ 0

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

c. **SPECIALIZED VOLUNTEERS** (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar</u>
<u>Benefit</u>					
N/A					\$0
					\$0
					\$0
					\$0
No. of Vol.	Total Hours				Total Value = \$ 0

Types of work performed by **SPECIALIZED VOLUNTEERS** in this category:

d. **TOTALS OF DEPARTMENT VOLUNTEERS (from above):**

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	<u>720</u>	<u>11,099</u>	<u>\$241,847</u>
2b.	<u></u>	<u></u>	<u></u>
2c.	<u></u>	<u></u>	<u></u>
Total Vol	<u>720</u>	<u>Total Hours 11,099</u>	<u>Total Value = \$ 241,847</u>

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: \$0

TOTAL VALUE = \$ 0

4. VOLUNTEER PROGRAM COSTS:

a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 3400 X Rate \$32.22 = **\$ 109,548**

b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 2080 X Rate \$23.60 = **\$ 49,088**

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Computer access, email accts, etc.	\$13,200
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS = \$ 13,200

d. TOTAL OF VOLUNTEER PROGRAM COST = \$ 171,836
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 241,847
- b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ \$0
- c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$ 171,836

TOTAL PROGRAM BENEFIT

\$ 70,011

6. RECRUITING:

Please describe your recruiting programs:

Recruiting consists of information on the Probation Website, referrals by university and community college Internship Advisors as well as referrals from staff and current and former volunteers.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2012-13:
 Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Revise volunteer manual
 Update probation website

9. GENERAL INFORMATION:

Name of Person Completing Report: Veronica Velez
 Phone Number: (858)514-3123 Mail Stop: P-232
 E-Mail: Veronica.Velez@sdcounty.ca.gov
 Volunteer Coordinator: Same as above
 Phone Number: _____ Mail Stop: _____ E-Mail: _____

10. DEPARTMENT CERTIFICATION:

DAWSON FOR MACK 7/13/12
 DEPARTMENT HEAD SIGNATURE JENKINS DATE