COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2012 - JUNE 30, 2013
Deadline: July 12, 2013

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
2013 JUL 12 PM 4 18
THOMAS J. PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: **Health and Human Services Agency**
Division/Unit: **South Region**

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	56	Hours	13,880.52	X	**$22.14**	=	**$307,314.71**

Types of work performed by GENERAL VOLUNTEERS in this category:

Family Resource Center: Customer Service, Filing, Phones, Copying, Faxing, Scanning Shredding, Reception, Mail Distribution, Purging files.
Public Health Center: Reception, Customer Service, Data Entry, Medical Records Retention, Registration.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.		Hours		X	**$22.14**	=	**$0.00**

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

Position	Hours	X	VCL	=	Dollar Benefit
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00

No. of Vol.	Total Hours	0	Total Value =	**$0.00**

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	No. of Volunteers	Hours	Dollar Benefit
2a.	56	13,880.52	$307,314.71
2b.			
2c.			

Total Vol.	56 **Hours**	13,880.52 **Total Value =**	**$307,314.71**

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = $0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteeers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours 3707.5 X Rate $19.80 = $73,408.50

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours 810 X Rate $22.59 = $18,297.90

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost

TOTAL OF OTHER PROGRAM COSTS = **$0.00**

d. TOTAL OF VOLUNTEER PROGRAM COST = **$91,706.40**
(add 4a, 4b, and 4c)

5. **NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	**$307,314.71**
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	**$0.00**
c. Subtract Total of Program Costs, Item 4d (Page 3)	**$91,706.40**
TOTAL PROGRAM BENEFIT	**$215,608.31**

6. **RECRUITING:**

Please describe your recruiting programs:

Volunteers are obtained by collaborating with in-house Welfare to Work work experience coordinator to provide participants experience in our county programs. County Website provides information on how to contact South Region Volunteer Coordinator and other Volunteer Coordinators throughout the County.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Volunteers have been integral in providing administrative and clerical support to eligility and public health operations. During the Fiscal Year 2012/2013, the County of San Diego has employed three volunteers thru the South Region FRC.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2013-14:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Continue to outreach to the community and encourage students and adults to gain work experience through the HHSA South Region Volunteer Program. Continue to work closely with Welfare to Work Program and increase the number of participants in the HHSA Volunteer Program. To continue and keep volunteers apprised of job openings for the County of San Diego.

9. GENERAL INFORMATION:

Name of person completing report: Victoria Ollier

Phone: 619-409-3303 Mail Stop: P-504 E-Mail: victoria.ollier@sdcounty.c

Volunteer Coordinator: Victoria Ollier

Phone: 619-409-3303 Mail Stop: P-504 E-Mail: victoria.ollier@sdcounty.c

10. DEPARTMENT CERTIFICATION:

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DEPARTMENT HEAD SIGNATURE

Barbara Jiménez, Deputy Director

7/10/2013

DATE