



COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM 2014 JUL 8 PM 3 33  
PERIOD JULY 1, 2013 - JUNE 30, 2014  
Deadline: July 18, 2014

CLERK OF THE BOARD  
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: Department of Public Works  
Division/Unit: Management Services / Personnel

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	4,242	Hours	7537	X	\$22.55	=	\$169,959.35
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Types of work performed by GENERAL VOLUNTEERS in this category:

Airport volunteers work off probation hours doing maintenance at County airports. Crews consist of 10 people per day who work six hour shifts. The number of days crews work per month varies. Adopt-A-Roads Volunteers work picking up litter off the side of roads. These numbers reflect rotating volunteers. Permanent Road Division (PRD) Chairs volunteer to work with Preventative Maintenance Coordinator on local road issues, inform and work with residents on needed road work, give input and approve PRD budgets and road work. Flood Control Volunteers are the same people volunteering through out the year and therefore these number do not change and are not added for a combined total each month.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	11,290	Hours	68660	X	\$22.55	=	\$1,548,283.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

Roads Volunteers work off probation hours through the workfare program. These numbers reflect rotating volunteers on a monthly basis. They assist Public Works staff with storm drain clearing and maintaining County roads.

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
<b>No. of Vol.</b>	<b>Total Hours</b>	<b>0</b>	<b>Total Value</b>	<b>=</b>	<b>\$0.00</b>

Types of work performed by SPECIALIZED VOLUNTEERS in this category:  
N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	4,242	7537	\$169,959.00
2b.	11,290	68660	\$1,548,283.00
2c.	_____	_____	_____
<b>Total Vol.</b>	<b>15,532</b>	<b>Hours 76,197</b>	<b>Total Value = \$1,718,242.00</b>

**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: N/A	Value: _____
Item Donated: _____	Value: _____

**TOTAL VALUE = \$0.00**

**4. VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours **50** X Rate **\$30.00** = **\$1,500.00**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours **10** X Rate **\$35.00** = **\$350.00**

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS = **\$0.00**

d. TOTAL OF VOLUNTEER PROGRAM COST = **\$1,850.00**  
(add 4a, 4b, and 4c)

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$1,718,242.00</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$1,850.00</u>

**TOTAL PROGRAM BENEFIT**

<b>\$1,716,392.00</b>
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**6. RECRUITING:**

Please describe your recruiting programs:

Word of mouth; threading among participating departments

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2014-15:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Continue with both community and institutional volunteer programs, to repeat successes.

**9. GENERAL INFORMATION:**

Name of person completing report: Kirsten Aaboe Hope  
Phone: 858-761-8976 Mail Stop: O-332 E-Mail: kirsten.aaboe@sdcounty  
Volunteer Coordinator: Same as above  
Phone: \_\_\_\_\_ Mail Stop: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**10. DEPARTMENT CERTIFICATION:**

 7/2/14  
DEPARTMENT HEAD SIGNATURE DATE