



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2013 - JUNE 30, 2014
Deadline: July 18, 2014**

1. DEPARTMENT INFORMATION:

Department: REGISTRAR OF VOTERS
 Division/Unit: Precinct Services; Election Services; Technical Services

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol	94	Hours	568	X	\$22.55	=	\$12,808.40
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Types of work performed by GENERAL VOLUNTEERS in this category:

Election Services: 8 Poll Workers waived their stipend (a total of \$1,140). Volunteers: Nov 2013 = 1; Feb 2014 = 3; Jun 2014 = 4. These volunteers work an average of 16.5 hours on Election Day (total of 132 volunteer hours).

//////////////////////////////////// **Precinct Services Division:** The County has 4 languages covered by the National Voting Rights Act that require us to provide facsimile ballots at the polls translated into : Hindi, Japanese, Khmer and Korean. These community members 6 volunteered to proof, for regional understanding, the certified translations we receive from our vendor. They volunteered a total of 36 hours (Average of 6 hours each).

//////////////////////////////////// **Technical Services:** 80 regular/perm county employees and 7 non-county people volunteered to work election night processing voted ballots returned from poll sites. They volunteered a total of 400 hours (Average of 5 hours each).

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol		Hours		X	\$22.55	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. of Vol.	Total Hours	0	Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	94	568	\$12,808.40
2b.	_____	_____	_____
2c.	_____	_____	_____

Total Vol.	94	Hours	568	Total Value =	\$12,808.40
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3. **DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: Use of Poll Site Facility - 561 @\$70.00 each Value: \$39,270.00
 Item Donated: _____ Value: _____
 Item Donated: _____ Value: _____
 Item Donated: _____ Value: _____
 Item Donated: _____ Value: _____

TOTAL VALUE = \$39,270.00

4. **VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate = \$0.00

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
6 election pins	\$6.00
38 election pins	\$38.00

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST =
 (add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$12,808.40
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$39,270.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$194.76

TOTAL PROGRAM BENEFIT

\$51,883.64

6. RECRUITING:

Please describe your recruiting programs:

Election Services: Five of the volunteers were recruited through our Vietnamese and Chinese Language Outreach Coordinators who have many overlapping contacts in their communities.

One volunteer was recruited through the county employee In Site self identified bilingual list.

////////// **Technical Services:** 31 volunteers were perm county employees and 4 were long-term non-county employees.

////////////////////////////////////// **Precinct**

Services: Recruit poll sites. Some poll site owners donate/waive the Election Day 'rental' fee (see #5b above).

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2014-15:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

9. GENERAL INFORMATION:

Name of person completing report: Monica C Garcia
Phone: 858-505-7203 Mail Stop: O34 E-Mail: Monica.garcia2@sdcounty.gov
Volunteer Coordinator: (same as above)
Phone: _____ Mail Stop: _____ E-Mail: _____

10. DEPARTMENT CERTIFICATION:



DEPARTMENT HEAD SIGNATURE

7/31/14

DATE