



AIR POLLUTION CONTROL DISTRICT
10124 OLD GROVE RD.
SAN DIEGO, CA 92131
PHONE: (858) 586-2600
FAX: (858) 586-2601

Attachment J - Annual Inspection Checklist

Source Information	
Facility (DBA):	Inspection Conducted by:
Street Address:	Affiliation: (e.g. Employee, Manager, Contractor)
City/Zip:	Permit Number:
Inspection Date:	

The owner/operator of any underground gasoline dispensing facility shall ensure compliance with all applicable San Diego Air Pollution Control District (District) Rules and Regulations, and all permit conditions by inspecting the items listed below. This inspection shall be conducted at least once every 12 months. In order to ensure the annual inspection requirements are met, gasoline dispensing facility operators should consider performing this inspection during your annual tests.

General Requirements

- | | | |
|---|------------------------------|-----------------------------|
| 1. Is the District permit current and posted? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Is your facility in compliance with all permit conditions? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Has the required maintenance per the applicable California Air Resources Board (CARB) Enhanced Vapor Recovery (EVR) Executive Order(s) been performed? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

Phase I Requirements

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|--|------------------------------|-----------------------------|
| 4. Is the Phase I vapor recovery system properly installed per the most recent applicable CARB Executive Order? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. Are the underground storage tanks equipped with a submerged drop tube which has its discharge opening entirely submerged when the liquid level is six inches above the bottom of the tank.
<i>(Note: Any time a submerged drop tube is removed or replaced this shall be verified)</i> | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 6. Are the vent pipes equipped with the required pressure/vacuum valves and is each valve properly installed?)
<i>(Note: Any time a pressure/vacuum valve is removed or replaced this shall be verified)</i> | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

Phase II Requirements Not Applicable

- | | | |
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| 7. Are the operating instructions for the nozzles posted? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 8. Is the toll free phone number (800 952-5588) prominently posted for the public to call to report problems with a nozzle or a Vapor Recovery system? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 9. Is a warning sign stating that topping off is prohibited and may result in spillage of gasoline conspicuously posted? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 10. Is the phase II vapor recovery system properly installed per the most recent applicable CARB Executive Order? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 11. Are all connections and fittings inside the dispenser free of liquid leaks? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 12. Are all hose lengths in compliance with the most recent applicable CARB Executive Order? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 13. Are hose configurations in compliance with the most recent applicable CARB Executive Order? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |