



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

GREG COX
First District

DIANNE JACOB
Second District

DAVE ROBERTS
Third District

RON ROBERTS
Fourth District

BILL HORN
Fifth District

DATE: June 10, 2015 (to be heard by the Board of Supervisors on June 23, 2015)

XX

TO: Board of Supervisors

SUBJECT: CHIEF ADMINISTRATIVE OFFICER RECOMMENDED OPERATIONAL PLAN FISCAL YEARS 2015-16 AND 2016-17 CHANGE LETTER (DISTRICTS: ALL)

Overview

On May 5, 2015 (11), your Board of Supervisors received the Chief Administrative Officer Recommended Operational Plan Fiscal Years 2015-16 and 2016-17 (CAO Recommended Operational Plan) and set the dates and times for public hearings and deliberations. The proposed amendments to the CAO Recommended Operational Plan are based on updated expenditure and revenue information and recent Board actions. Today's action requests the Board approve the CAO Recommended Operational Plan, Change Letter requests, and Community Enhancement Grant awards at the conclusion of budget deliberations. Budget deliberations are scheduled to commence on June 23, 2015. A resolution of adoption for the Fiscal Year 2015-16 budget will come before the Board for consideration on August 4, 2015.

Recommendation(s)

CHIEF ADMINISTRATIVE OFFICER

1. Pursuant to Government Code Section 29064, approve the Chief Administrative Officer Recommended Operational Plan for Fiscal Year 2015-16 on or before June 30, 2015, for the purpose of having the authority to spend until the budget is adopted and approve Fiscal Year 2015-16 Community Enhancement Grant Awards, including waivers of Board Policy B-58 as indicated in Attachment A.
2. Accept the appropriation, funding and staffing changes to the Chief Administrative Officer Recommended Operational Plan Fiscal Years 2015-16 and 2016-17 as shown in the attached schedules for consideration during budget deliberations.
3. Following budget deliberations and approval of the Chief Administrative Officer Recommended Operational Plan Fiscal Years 2015-16 and 2016-17, authorize the Deputy Chief Administrative Officer/Auditor and Controller to make adjustments as necessary between object accounts with no increases in total departmental appropriations in order to clarify all budget items for the final Operational Plan and budget resolution.

SUBJECT: CHIEF ADMINISTRATIVE OFFICER RECOMMENDED OPERATIONAL PLAN FISCAL YEARS 2015-16 AND 2016-17 CHANGE LETTER (DISTRICTS: ALL)

Fiscal Impact

The total revised CAO Recommended Operational Plan is \$5.41 billion for Fiscal Year 2015-16 and \$5.10 billion for Fiscal Year 2016-17. The total revised staff years are 17,033.50 in Fiscal Year 2015-16 and 17,033.50 in Fiscal Year 2016-17. The proposed changes to the CAO Recommended Operational Plan include for Fiscal Year 2015-16 appropriation increases of \$18.3 million and a decrease of 3.00 staff years. Changes for Fiscal Year 2016-17 include appropriation decreases of \$0.2 million. The Fiscal Year 2015-16 recommended increases in appropriations are supported by increases of \$4.8 million in fund balance and \$13.5 million in program revenue. The Fiscal Year 2016-17 recommended decrease in appropriations is matched by a decrease of \$0.2 million in program revenues.

Business Impact Statement

The changes to the CAO Recommended Operational Plan include appropriations for the purchase of goods and services from the private sector.

Advisory Board Statement

Individual advisory boards will review and may comment separately on portions of the CAO Recommended Operational Plan.

Background

The purpose of this Change Letter is to update the CAO Recommended Operational Plan based on information that became available after that document was presented to your Board on May 5, 2015 (11).

Pursuant to Government Code Section 29064, a recommended budget must be approved by the Board by June 30, 2015, for the purpose of having authority to spend until the budget is adopted. A resolution of adoption will come before the Board for consideration on August 4, 2015. In addition, today's recommendations include a request to approve Fiscal Year 2015-16 Community Enhancement Grant awards and waiver of Board Policy B-58 (Sections 8 & 9) in regards to funding levels for recipient organization operating budgets and city awards.

The recommended changes to the CAO Recommended Operational Plan are summarized by group below.

PUBLIC SAFETY GROUP

The recommended changes for the Public Safety Group (PSG) increase the CAO Recommended Operational Plan by \$14.5 million and decrease by 3.00 staff years in Fiscal Year 2015-16. The total revised CAO Recommended Operational Plan for PSG for Fiscal Year 2015-16 is \$1.71 billion and 7,418.00 staff years. In Fiscal Year 2016-17, recommended changes decrease appropriations by \$0.2 million. The total revised CAO Recommended Operational Plan for PSG for Fiscal Year 2016-17 is \$1.68 billion and 7,418.00 staff years.

Significant proposed changes from the CAO Recommended Operational Plan include a net increase of \$10.2 million in the Sheriff's Department primarily due to rebudgets of \$7.8 million

SUBJECT: CHIEF ADMINISTRATIVE OFFICER RECOMMENDED OPERATIONAL PLAN FISCAL YEARS 2015-16 AND 2016-17 CHANGE LETTER (DISTRICTS: ALL)

for various one-time facility and information technology initiatives, and salaries and benefits for additional hours to support law enforcement services partially offset by a decrease of 3.00 staff years. Other increases totaling \$3.1 million include funds for High Performance Data Operating Channels move, Sheriff's Health Academy, a realignment from services and supplies for inmate medical costs, capital asset equipment, and the Sheriff Capital Project Commitment. These increases are partially offset by a decrease of \$0.7 million related to revised spending estimates for State and federal homeland security initiatives.

Further recommended changes include an increase in the San Diego County Fire Authority management reserves of \$3.2 million for a one-time debt payment for outstanding loan balances of the San Diego Rural Fire Protection District, related to Step III of the County's Fire and Life Safety Reorganization Report; and an increase of \$1.1 million in operating transfers out in the Public Safety Group Executive Office to support regional law enforcement services in the Sheriff's Department.

Recommended staffing changes from the CAO Recommended Operational Plan include a decrease of 3.00 staff years in the Sheriff's Department Law Enforcement Services Bureau due to a reduction in law enforcement services requested by the Grossmont-Cuyamaca Community College District.

HEALTH AND HUMAN SERVICES AGENCY

There are no appropriation changes for the Health and Human Services Agency (HHS) from the CAO Recommended Operational Plan in Fiscal Year 2015-16 and staff years remain unchanged. Total appropriations for HHS for Fiscal Year 2015-16 are \$2.00 billion and 5,976.50 staff years. In Fiscal Year 2016-17, total appropriations and staff years remain unchanged from the CAO Recommended Operational Plan at \$2.00 billion and 5,976.50 respectively.

LAND USE AND ENVIRONMENT GROUP

There are no appropriation changes for the Land Use and Environment Group (LUEG) from the CAO Recommended Operational Plan in Fiscal Year 2015-16 and staff years remain unchanged. Total appropriations for LUEG for Fiscal Year 2015-16 are \$423.9 million and 1,461.00 staff years. In Fiscal Year 2016-17, total appropriations and staff years for LUEG remain unchanged from the CAO Recommended Operational Plan at \$376.1 million and 1,461.00 respectively.

COMMUNITY SERVICES GROUP

There are no appropriation changes for the Community Services Group (CSG) from the CAO Recommended Operational Plan in Fiscal Year 2015-16 and staff years remain unchanged. Total appropriations for CSG for Fiscal Year 2015-16 are \$328.4 million and 991.50 staff years. In Fiscal Year 2016-17, total appropriations and staff years for CSG remain unchanged from the CAO Recommended Operational Plan at \$316.1 million and 991.50 respectively.

FINANCE AND GENERAL GOVERNMENT GROUP

There are no appropriation changes for the Finance and General Government Group (FGG) from the CAO Recommended Operational Plan in Fiscal Year 2015-16 and staff years remain

SUBJECT: CHIEF ADMINISTRATIVE OFFICER RECOMMENDED OPERATIONAL PLAN FISCAL YEARS 2015-16 AND 2016-17 CHANGE LETTER (DISTRICTS: ALL)

unchanged. Total appropriations for FGG for Fiscal Year 2015-16 are \$402.2 million and 1,186.50 staff years. In Fiscal Year 2016-17, total appropriations and staff years for FGG remain unchanged from the CAO Recommended Operational Plan at \$380.7 million and 1,186.50 respectively.

FINANCE OTHER

The recommended changes for Finance Other increase the CAO Recommended Operational Plan in Fiscal Year 2015-16 by \$2.0 million for a revised total of \$402.9 million. Finance Other appropriations for Fiscal Year 2016-17 remain unchanged from the CAO Recommended Operational Plan at \$332.7 million.

Significant changes from the CAO Recommended Operational Plan include \$0.5 million increase in the Community Enhancement Program due to anticipated over-realized Transient Occupancy Tax revenue, and \$1.5 million increase in Contributions to Capital Outlay related to the Water Quality Treatment projects.

CAPITAL PROGRAM

The recommended changes for the Capital Program increase the CAO Recommended Operational Plan in Fiscal Year 2015-16 by \$1.8 million for a revised total of \$141.0 million. In Fiscal Year 2016-17, total appropriations remain unchanged from the CAO Recommended Operational Plan at \$11.7 million.

Significant changes from the CAO Recommended Operational Plan include an increase of \$0.3 million for the Jess Martin Junior Ballfield Improvements project and an increase of \$1.5 million for three Water Quality Treatment projects, which will install infrastructure to improve stormwater treatment and reduce stormwater pollution at Lindo Lake and Cactus County Parks, and Edgemoor Skilled Nursing Facility.

Linkage to the County of San Diego Strategic Plan

The CAO Recommended Operational Plan details each department’s strategic objectives for the next two years and the resources required to achieve them. The four Strategic Initiatives in the County of San Diego’s 2015-2020 Strategic Plan - Safe Communities, Sustainable Environments, Healthy Families and Operational Excellence – are reflected throughout the program objectives in the CAO Recommended Operational Plan.

Respectfully submitted,

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SIGNATURE

HELEN N. ROBBINS-MEYER
Chief Administrative Officer

SUBJECT: CHIEF ADMINISTRATIVE OFFICER RECOMMENDED OPERATIONAL
PLAN FISCAL YEARS 2015-16 AND 2016-17 CHANGE LETTER
(DISTRICTS: ALL)

ATTACHMENT(S)

A. Community Enhancement Program Board Policy B58 Waivers Fiscal Year 2015-16

B. CAO Recommended Operational Plan Change Letter Fiscal Years 2015-16 and 2016-17

SUBJECT: CHIEF ADMINISTRATIVE OFFICER RECOMMENDED OPERATIONAL PLAN FISCAL YEARS 2015-16 AND 2016-17 CHANGE LETTER (DISTRICTS: ALL)

AGENDA ITEM INFORMATION SHEET

REQUIRES FOUR VOTES: Yes No

WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED
 Yes No

PREVIOUS RELEVANT BOARD ACTIONS:

May 5, 2015 (11), Chief Administrative Officer Recommended Operational Plan for Fiscal Years 2015-16 and 2016-17

BOARD POLICIES APPLICABLE:

N/A

BOARD POLICY STATEMENTS:

N/A

MANDATORY COMPLIANCE:

N/A

ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):

N/A

ORIGINATING DEPARTMENT: Finance and General Government Group Executive Office

OTHER CONCURRENCES(S): N/A

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ATTACHMENT A

Fiscal Year 2015-16

Community Enhancement Grant Awards Board Policy Waivers

- A) Waive Board Policy B-58 with respect to the County's contribution not exceeding fifty percent (50%) of the recipient's fiscal year operating budget for the following:

Organization	Recipient's Budget	County Award	County Award by District				
			D1	D2	D3	D4	D5
Bonita Optimist Club	12,200	14,000	14,000	—	—	—	—
San Diego East Visitors Bureau	125,122	65,000	—	65,000	—	—	—
Sorrento Valley Town Council	6,500	5,000	—	—	5,000	—	—

Attachment A: Fiscal Year 2015–16 Community Enhancement Grant Award Waivers

B) Waive Board Policy B-58 with respect to the County’s contribution not exceeding the actual cash contribution made by that city in which the recipient is located for the current fiscal year being funded for the following:

Organization	City Award	County Award	County Award by District				
			D1	D2	D3	D4	D5
Bonita Optimist Club	2,500	14,000	14,000	—	—	—	—
East County Development Council	10,000	40,000	—	40,000	—	—	—
Elite SDVOB Network	5,000	6,500	2,500	—	1,000	3,000	—
Escondido Children’s Museum, Inc.	5,000	10,000	—	—	10,000	—	—
Flying Leatherneck Historical Foundation	9,924	10,500	—	—	5,000	—	5,500
Friends of the Rancho Buena Vista Adobe	656	2,000	—	—	—	—	2,000
Imperial Beach Chamber of Commerce	750	6,000	6,000	—	—	—	—
Intrepid Shakespeare Company	4,000	10,000	—	—	10,000	—	—
La Colonia De Eden Gardens, Inc.	1,000	3,500	—	—	3,500	—	—
La Jolla Chapter, SPEBSQSA, Inc.	2,478	3,500	—	—	1,500	2,000	—
Linda Vista Multi-Cultural Fair, Inc.	9,389	10,000	—	—	—	10,000	—
Lux Art Institute	4,000	10,000	—	—	10,000	—	—
Mainly Mozart	118,000	136,000	5,000	—	31,000	10,000	90,000
North Coast Repertory Theatre	5,000	30,000	—	—	30,000	—	—
OnStage Playhouse	3,000	6,000	6,000	—	—	—	—
Parade Band Foundation	4,100	8,000	8,000	—	—	—	—
Point Loma Rotary Endowment Fund, Inc.	1,000	1,250	1,250	—	—	—	—
Quail Gardens Foundation, Inc.	5,000	10,000	—	—	10,000	—	—
Samahan Filipino American Performing Arts & Education Center, Inc.	3,495	10,000	3,000	—	5,000	2,000	—
San Diego East Visitors Bureau	34,992	65,000	—	65,000	—	—	—
San Diego Hall of Champions, Inc.	10,000	22,500	2,500	—	—	20,000	—
Sorrento Valley Town Council	1,000	5,000	—	—	5,000	—	—
Spirit of the Fourth, Inc.	4,000	10,000	—	—	10,000	—	—
Third Avenue Village Association	3,000	6,500	6,500	—	—	—	—

Approval Log For:
ATTACHMENT A.docx

FY 15-17 CHANGE LETTER - Final.docx

Approver's Name	Approvers Job Title	Approver's Department	Time and Date of Final Approval
Tracy Sandoval	ACFO/Auditor & Controller	A&C	6/10/2015 1:08:02 PM
Rachel Witt		County Counsel	6/10/2015 2:11:51 PM
Ebony Shelton	Financial Policy & Planning Director	FGG-OFP	6/10/2015 4:11:51 PM