

INSTRUCTIONS FOR ON-LINE PAYMENTS ON POINT-OF-SALE AND DEVICE REGISTRATION

1. To get started on-line, go to:

<https://publicservices.sdcounty.ca.gov/citizenaccess>



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The screenshot shows a search form with the following fields and callouts:

- Permit ID:** Text input field.
- Permit Type:** Dropdown menu with "--Select--" and a help icon.
- Start Date:** Text input field with "07/11/2004" and a calendar icon.
- End Date:** Text input field with "07/09/2014" and a calendar icon.
- Business Name:** Text input field with a help icon.
- Business License #:** Text input field.
- License Type:** Dropdown menu with "--Select--".
- State License Number:** Text input field, highlighted with a red box and callout: "4. Enter the P.O.S. Permit or Registration number in the State License field".
- First Name:** Text input field.
- Last Name:** Text input field.
- Street No.:** Text input field.
- Direction:** Dropdown menu with "--Select--" and a help icon.
- Street Name:** Text input field with a help icon.
- Unit Type:** Dropdown menu with "--Select--" and a help icon.
- Unit No.:** Text input field with a help icon.
- Parcel Number:** Text input field.
- City:** Text input field.
- State:** Dropdown menu with "--Select--" and a help icon.
- Zip:** Text input field with a help icon.
- Search Additional Criteria:** Link with a right-pointing arrow.
- Search:** Button, highlighted with a red box and callout: "5. Then click 'Search'".
- Clear:** Button.

<input type="checkbox"/>	Date	Permit Number	Permit Type	Status	Action
<input type="checkbox"/>	06/17/2014	AWM2014-POS-P1234	AWM_WM_Point of Sale Registration	Open	<u>Pay Fees Due</u>

6. Your record will appear, click on "Pay Fees Due". Verify the Permit Number column with your application: EX. AWM2014-POS-P1234

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Fees

The Department of Agriculture, Weights and Measures (AWM) provides many services to businesses in San Diego County with the mission to promote a thriving agricultural community, healthy residents, a balanced environment, and equity in the marketplace. In order to provide these services AWM charges fees for the specified applications, permits, registrations, inspections and other related services as listed below.

Application Fees

Fees	Qty.	Amount
Stations 1 to 3 POS	1	\$145.00

TOTAL FEES

Note: This does not include additional inspection fees which may be assessed later.

\$145.00

Continue Payment

7. Click on "Continue Payment"

- Pay with Credit Card
- Pay with Bank Account

Credit Card Information:

* Card Type: * Card Number: * Security Code:

8. Select "Pay with Credit Card" (Debit cards also accepted) or "Pay with Bank Account"

Enter all required information

Provide an email if you would like to receive a confirmation of payment electronically

Then click "Submit Payment"

Amount to be charged: \$145.00

- Pay with Credit Card
- Pay with Bank Account

Bank Account Information:

* Processing Method:

Account Debit

* Account Type:

Checking

Provide the following:

* Routing Number: * Account Number:

DATE _____ 1335

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS

Memo _____

1: 222220509: 1335 0135058228*

Routing Number Check Number Account Number

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LUEG-AWM Issuance



You have paid a fee associated to this Record.
Please print a copy of this receipt and retain a copy your records.

Thank you for using our online services.
Your Record Number is **AWM2014-POS-P1234**

9. Wait for confirmation page to appear (an email notification will automatically be sent if provided)

You will need this number to check the status of your application.
Please print a copy of your record and post it in the work area.

[Print/View Receipt](#)

10. You may also print or view your receipt by clicking "Print/View Receipt"



County of San Diego

DEPARTMENT OF AGRICULTURE, WEIGHTS AND MEASURES
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Agriculture (858) 694-2739 Weights & Measures (858) 694-2778
FAX 858-467-9278 Website: www.sdcawm.org

Receipt #: 3215318
Date: 06/19/2014
Cashier:

Receipt

Payor:

Record ID:
Record Type: LUEG-AWM/Measurement Standards/POS Permit/NA

Fee Details:

Invoice #	Fee Item	Total Fee Paid	Prior	This Receipt	Balance Due
1462361	Stations 1 to 3 POS	\$145.00	\$0.00	\$145.00	\$0.00
Total:		\$145.00	\$0.00	\$145.00	\$0.00

Payment Details:

Payment Date	Payment Method	Reference #	Payment Amount
06/19/2014	Credit Card		\$145.00
Payment Amount:			\$145.00