

**December 2, 2014**

**STATEMENT OF PROCEEDINGS**

*The Minutes of the*

***IN-HOME SUPPORTIVE SERVICES  
PUBLIC AUTHORITY  
REGULAR MEETING***

**COUNTY OF SAN DIEGO**

STATEMENT OF PROCEEDINGS  
SAN DIEGO COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
REGULAR MEETING  
MEETING AGENDA  
**TUESDAY, DECEMBER 02, 2014, 02:00 P.M.**  
BOARD OF SUPERVISORS NORTH CHAMBER  
1600 PACIFIC HIGHWAY, ROOM 310, SAN DIEGO, CALIFORNIA

MORNING SESSION: Meeting was called to order at 2:02 p.m.

PRESENT: Supervisors Dianne Jacob, Chairwoman; Bill Horn, Vice Chairman; Greg Cox; Dave Roberts; Ron Roberts; also Thomas J. Pastuszka, Clerk.

Approval of Statement of Proceedings/Minutes for the meetings of July 29, 2014 and August 5, 2014.

**ACTION:**

ON MOTION of Supervisor Cox, seconded by Supervisor R. Roberts, the Board of Supervisors approved the Statement of Proceedings/Minutes for the meetings of July 29, 2014 and August 5, 2014.

AYES: Cox, Jacob, D. Roberts, R. Roberts, Horn

Public Communication: [No Speakers]

**NOTICE:** THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

**In-Home Supportive Services Public Authority Agenda Items**

**Agenda #    Subject**

1.            IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY INTERAGENCY AGREEMENT  
              [FUNDING SOURCE(S): OPERATING TRANSFER FROM THE GENERAL FUND]
  
2.            REVISED EMPLOYMENT AGREEMENT WITH THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY EXECUTIVE DIRECTOR

**IA1. SUBJECT: IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
INTERAGENCY AGREEMENT (DISTRICTS: ALL)**

**OVERVIEW:**

An Interagency Agreement between the In-Home Supportive Services (IHSS) Public Authority and the County of San Diego specifies responsibilities and obligations on the part of both entities, including the Public Authority's purchase of certain services from the County.

The current Interagency Agreement, approved by the Board on November 3, 2009 (10), will expire June 30, 2015. At this time, the Agreement is being modified to add new responsibilities to the Public Authority to assist with the State of California's implementation of the federal Department of Justice (DOJ) Fair Labor Standards Act (FLSA). Implementation of the FLSA changes will impact both IHSS recipients and individual providers as provider overtime, travel and wait time will become reimbursable services. Implementation of these changes will require significant changes in the business practices for both IHSS and the Public Authority. The proposed change to the Agreement will authorize the Public Authority to begin providing additional support for IHSS individual providers in the form of training, customer service and sanctioning of providers who violate the new rules. The new Agreement also includes other changes that are minor and non-material.

IHSS staff will also bring together experienced staff to create a response unit to support IHSS recipients with management of their new employer responsibilities to manage provider overtime.

Board action is requested to approve the Interagency Agreement for the period December 2, 2014 through June 30, 2017, and to authorize future renewals as well as any changes that are not substantive. A companion item on today's Board of Supervisors agenda requests approval of this same agreement.

**FISCAL IMPACT:**

Funds for this request are partially included in the In-Home Supportive Services Public Authority Fiscal Year 2014-15 Operational Plan. If approved, this request will result in costs and revenues of \$403,400 in Fiscal Year 2014-15. The funding source is Operating Transfer from the General Fund. Staff will return to the Governing Body to request additional appropriations, if needed. There will be no change in net costs and no additional staff years.

**BUSINESS IMPACT STATEMENT:**

N/A

**RECOMMENDATION:  
EXECUTIVE DIRECTOR**

1. Authorize and direct the Executive Director of the County of San Diego In-Home Supportive Services Public Authority to execute the Interagency Agreement between the County of San Diego In-Home Supportive Services Public Authority and the County of San Diego for the period December 2, 2014 through June 30, 2017.
2. Authorize the Executive Director to execute non-material amendments to the Agreement in the future, to include renewing the Agreement bi-annually upon the mutual written agreement of the parties.

**ACTION:**

ON MOTION of Supervisor Cox, seconded by Supervisor R. Roberts, the In-Home Supportive Services Public Authority took action as recommended, on Consent.

AYES: Cox, Jacob, D. Roberts, R. Roberts, Horn

**IA2. SUBJECT: REVISED EMPLOYMENT AGREEMENT WITH THE  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
EXECUTIVE DIRECTOR (DISTRICTS: ALL)**

**OVERVIEW:**

This letter requests Governing Body approval of a revised Employment Agreement between the In-Home Supportive Services Public Authority Governing Body and the Executive Director, Public Authority, for the period January 1, 2015 through December 31, 2015.

**FISCAL IMPACT:**

Funds for this request are included in the Public Authority Fiscal Year 2014-15 Operational Plan and will be included as part of the Fiscal Year 2015-16 Operational Plan.

**BUSINESS IMPACT STATEMENT:**

N/A

**RECOMMENDATION:  
EXECUTIVE DIRECTOR**

Authorize the Chairperson of the County of San Diego In-Home Supportive Services Public Authority Governing Body to execute the revised Employment Agreement between the County of San Diego In-Home Supportive Services Public Authority and Albert G. Sayles, Executive Director of the Public Authority, effective for the period January 1, 2015 through December 31, 2015.

**ACTION:**

ON MOTION of Supervisor Cox, seconded by Supervisor R. Roberts, the In-Home Supportive Services Public Authority took action as recommended, on Consent.

AYES: Cox, Jacob, D. Roberts, R. Roberts, Horn

There being no further business, the Board of Supervisors of the San Diego County In-Home Supportive Services Public Authority adjourned at 4:48 p.m.

THOMAS J. PASTUSZKA  
In Home Supportive Services Public Authority  
County of San Diego, State of California

Notes by: Panfil

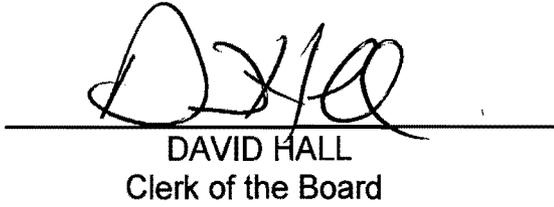
NOTE: This Statement of Proceedings sets forth all actions taken by the In-Home Supportive Services Public Authority on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

Approved by the Board of Supervisors, on Tuesday, January 6, 2015.



BILL HORN  
Chairman

Attest:



DAVID HALL  
Clerk of the Board