



COUNTY OF SAN DIEGO

LAND USE AGENDA ITEM

BOARD OF SUPERVISORS

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First District

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Second District

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DATE: February 3, 2016

02

TO: Board of Supervisors

SUBJECT: AUTHORIZATION TO ADVERTISE AND AWARD A CONSTRUCTION CONTRACT FOR THE JESS MARTIN LARGE AND JUNIOR BALLFIELD IMPROVEMENT PROJECTS (DISTRICT: 2)

Overview

Annually, the United States Department of Housing and Urban Development provides grant funding for housing and community development projects through the Community Development Block Grant (CDBG) Program. On April 15, 2014 (10), the County's Department of Housing and Community Development received Board of Supervisors approval of the Final Proposed Fiscal Year 2014-15 County of San Diego Annual Funding Plan that included CDBG project funding of \$300,000 to fund the final phase of the Jess Martin Large Ballfield Improvement project. Additionally, on April 7, 2015 (8), the County's Department of Housing and Community Development received Board of Supervisors approval of the Final Proposed Fiscal Year 2015-16 County of San Diego Annual Funding Plan that included CDBG project funding of \$300,000 to fully fund the Jess Martin Junior Ballfield Improvement project.

Both the Jess Martin Large and Junior Ballfield Improvement projects will include grading, installation of new irrigation lines, and high use resistant grass for both baseball fields. These projects are located within the nine-acre Jess Martin Park (57th Edition Thomas Guide page 1156, C-1) in the unincorporated community of Julian. The projects will improve the quality of play on the fields and enable greater use of the fields.

The requested action will authorize the Director, Department of Purchasing and Contracting to advertise and award a construction contract to the lowest responsive and responsible bidder for the Jess Martin Large and Junior Ballfield Improvement projects for an estimated total construction cost of \$704,700 including contingency. Remaining project funds of \$78,300 will be used for related project costs including design, inspection, construction management and project administration for an estimated total project cost of \$783,000. If approved, construction is scheduled to begin in spring 2016 with completion expected by summer 2016.

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Recommendation(s)

CHIEF ADMINISTRATIVE OFFICER

1. Find that the Jess Martin Large and Junior Ballfield Improvement projects are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines, Section 15303 because the projects involve the replacement of existing infrastructure where the new infrastructure will have substantially the same purpose and capacity as the infrastructure replaced with no expansion of the park.
2. In accordance with Section 401, Article XXIII of the County Administrative Code authorize the Director, Department of Purchasing and Contracting to issue a Competitive Solicitation for the Jess Martin Large and Junior Ballfield Improvement projects, and upon successful negotiations and determination of a fair and reasonable price, award a contract.
3. Designate the Director, Department of Parks and Recreation, as County Officer responsible for administering the construction contract, in accordance with Board Policy F-41, Public Works Construction Projects.

Fiscal Impact

Funds for the Jess Martin Large and Junior Ballfield Improvement projects are included in the Fiscal Year 2015-16 Operational Plan for the Capital Outlay Fund. If approved, this request will result in costs and revenue of \$483,000 for Capital Project 1019010, Jess Martin Large Ballfield Improvement project. The funding sources are a Community Development Block Grant (\$300,000) and an Operating Transfer In from the General Fund (\$183,000). Construction costs for Jess Martin Large Ballfield Improvement project are estimated at \$434,700 including contingency. Remaining project costs of \$48,300 include estimated design, inspection, project management, and administration costs.

If approved, this request will result in costs and revenue of \$300,000 for Capital Project 1019671, Jess Martin Junior Ballfield Improvements project. The funding source is a Community Development Block Grant (\$300,000). Construction costs for Jess Martin Junior Ballfield Improvement project are estimated at \$270,000 including contingency. Remaining project costs of \$30,000 include estimated design, inspection, project management, and administration costs.

Upon project completion, annual operations and maintenance will be provided by existing Department of Parks and Recreation staff funded by Landscape Maintenance District Zone No. 2 – Julian (Jess Martin Park). There will be no change in net General Fund cost and no additional staff years.

Business Impact Statement

N/A

Advisory Board Statement

On September 12, 2012, the Jess Martin Park Advisory Committee unanimously voted to

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recommend the use of Community Development Block Grant funds for Jess Martin ballfield improvements. Previous design and mainline irrigation improvements have been completed using Community Development Block Grant funds. This action will complete the ballfield irrigation system and turf area.

Background

Jess Martin Park is approximately nine acres in size and includes a playground, skate park, community exercise path, picnic areas, and ballfields. The Jess Martin Park Advisory Committee provides information and recommendations to the Department of Parks and Recreation regarding the annual operations and maintenance budget at Jess Martin County Park. The Jess Martin Park Advisory Committee has identified ballfield improvements as a top priority within the park.

The United States Department of Housing and Urban Development provides grant funding for housing and community development projects through the Community Development Block Grant Program. On April 15, 2014 (10), the County’s Department of Housing and Community Development received Board of Supervisors approval of the Final Proposed Fiscal Year 2014-15 County of San Diego Annual Funding Plan that included CDBG project funding of \$300,000 for the Jess Martin Large Ballfield Improvement project. The Fiscal Year 2014-15 Grant Agreement for CDBG funds was executed in July 2014. On June 24th, 2015 (5), an Operating Transfer In from the General Fund (\$183,000) was appropriated to fully fund the Large Ballfield project.

On April 7, 2015 (8), the County’s Department of Housing and Community Development received Board of Supervisors approval of the Final Proposed Fiscal Year 2015-16 County of San Diego Annual Funding Plan that included CDBG project funding of \$300,000 for the Jess Martin Junior Ballfield Improvement project. The Fiscal Year 2015-16 Grant Agreement for CDBG funds was executed in July 2015.

An outdated irrigation system with low capacity has provided water to the baseball fields at Jess Martin Park for many years. As a result, the condition of the ballfields is not optimal. A modern irrigation mainline, fed by well water was recently installed to improve service to the Jess Martin ballfields. The proposed project will re-grade the fields, install new irrigation distribution lines, and install new high use resistant grass at the large and junior ballfields. These enhancements will considerably improve field conditions, playability, and field safety. If approved, construction is scheduled to begin in spring 2016 and be completed in summer 2016.

Today’s requested actions will authorize the Director, Department of Purchasing and Contracting to advertise and award a construction contract to the lowest responsive and responsible bidder for the Jess Martin Large and Junior Ballfield Improvement projects for an estimated total construction cost of \$704,700 including contingency. Remaining project funds of \$78,300 will be used for related project costs including design, inspection, construction management and project administration for an estimated total project cost of \$783,000.

Environmental Statement

The proposed project has been determined to be exempt from the California Environmental

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Quality Act (CEQA) in accordance with CEQA Guidelines Section 15302 as it applies to replacement of existing infrastructure where the new infrastructure will have substantially the same purpose and capacity as the infrastructure replaced with no expansion of the park.

In addition, a portion of the project is funded with Community Development Block Grant funds from the federal Department of Housing and Urban Development (HUD). In accordance with the Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities, 24 CFR Part 58 (Environmental Procedures), the County is required to assume environmental responsibilities for the project in accordance with the National Environmental Policy Act (NEPA). Section 58.35(a) (1) of the Environmental Procedures exempts from review the, "...repair, improvement, reconstruction, or rehabilitation of public facilities and improvements...when the facilities and improvements are in place and will be retained in the same use without change in size or capacity by more than 20 percent."

This project provides for importing soil, grading, and installing a new irrigation system and grass for the large and junior multi-use ballfield at the existing park. The project is, accordingly, categorically excluded from NEPA review by Section 58.35(a)(1) of the Environmental Procedures. Compliance with other applicable federal environmental laws and authorities listed in Section 58.5 of the Environmental Procedures is required for these categorical exemptions to apply. The Department of Public Works has reviewed Section 58.5 and determined the project complies with these requirements.

Linkage to the County of San Diego Strategic Plan

Today's proposed action to authorize the advertisement and award for the construction of the Jess Martin Large and Junior Ballfield Improvement projects supports the Safe Communities and Sustainable Environments Strategic Initiatives in the County of San Diego's 2015-2020 Strategic Plan by upgrading park amenities that improve and enrich area residents' quality of life.

Respectfully submitted,



SARAH E. AGHASSI
Deputy Chief Administrative Officer

ATTACHMENT(S)

Attachment A – Proposed Project Map

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AGENDA ITEM INFORMATION SHEET

REQUIRES FOUR VOTES: Yes No

WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED
 Yes No

PREVIOUS RELEVANT BOARD ACTIONS:

August 4, 2015 (14), Fiscal Year 2015-16 Adopted Operational Plan, established \$300,000 in Capital Project 1019671, Jess Martin Junior Ballfield Improvements; June 24, 2015 (5), Appropriated \$183,000 for Capital Project 1019010 Jess Martin Large Ballfield Improvements; April 7, 2015 (8), Fiscal Year 2015-16 Annual Funding Plan for Community Development Block grant funding the Jess Martin Junior Ballfield Improvement Project August 5, 2014 (16), Fiscal Year 2014-15 Adopted Operational Plan, established \$300,000 in Capital Project 1019010, Jess Martin Large Ballfield Improvements; April 15, 2014 (10), Fiscal Year 2014-15 Annual Funding Plan for Community Development Block Grant funding Jess Martin Large Ballfield Improvements.

BOARD POLICIES APPLICABLE:

F-41, Public Works Construction Projects

BOARD POLICY STATEMENTS:

N/A

MANDATORY COMPLIANCE:

N/A

ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):

N/A

ORIGINATING DEPARTMENT: Parks and Recreation

OTHER CONCURRENCES(S): Purchasing and Contracting
Auditor and Controller

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