

**NAME:** **ALCOHOL AND DRUG ADVISORY BOARD, SAN DIEGO COUNTY**

**LEGAL AUTHORITY:** Health and Safety Code Sections 11805 (Alcohol) and 11964 (Drug); County Administrative Code, Article LVI, Section 881 et seq.; Ordinance 8193 (NS), adopted 1/12/93 (28); Resolution 93-06 adopted 1/5/93 (16); Ordinance 9070 (NS), adopted on 8/10/99 (37); Ordinance 9894 (NS), adopted on 11/06/07 (3).

**MEMBERS APPOINTED BY:** Board of Supervisors

**MEMBERSHIP COMPOSITION:**

(a) The Advisory Board shall consist of fifteen (15) voting members and five (5) ex officio members. Each Supervisor shall nominate three (3) members, who shall be appointed by the Board of Supervisors. The members shall serve during their terms at the pleasure of the Board of Supervisors and any member may be removed at any time by a majority vote of the Board of Supervisors or by the member's failure to meet the regularly scheduled meeting attendance requirements.

Three (3) ex officio members shall be assigned to serve on the Advisory Board by each Director of the County Sheriff's Department, the Probation Department and the County Office of Education.

One (1) ex-officio member shall be assigned by the presiding judge of the Superior Court.

One (1) ex-officio member shall be assigned by the Director of the County Health and Human Services Agency; however, the HHSA Director shall not appoint an ex officio member who works within or for the County's Alcohol and Drug Services Program.

Ex officio members shall serve their terms at the pleasure of their appointing authorities. Ex officio members shall not have a vote on matters considered by the Advisory Board.

(b) Members appointed by the Board of Supervisors shall include representatives from various economic, social and occupational groups and shall be broadly representative of the demographic characteristics of the county.

(c) All members of the Advisory Board shall have a professional interest in, or personal commitment to, alleviating problems related to inappropriate alcohol use and drug abuse in San Diego County.

**Exclusions:**

- No member of the Advisory Board shall be an employee, or member of a board of directors or advisory body of any county operated alcohol or drug program or provider of alcohol or drug services operating under a contract with the County.
- No member of the Advisory Board shall be a member of any advisory body to, or a person who holds any similar position or title on a compensated or non-compensated basis in, a program which seeks to or possesses a license pursuant to Chapter 9 (commencing with Section 11836).
- No member of the Advisory Board shall be a direct recipient of any state funds allocated under this part pursuant to a contract with the California Department of Alcohol and Drug Programs, which shall include compensation for contracted services from, or membership on an advisory body or board of directors of, the entity which receives funds.

**TERMS:**

(a) Members nominated by each Supervisor shall serve a term of office concurrent with the term of their nominating Supervisor. The terms shall expire on the date of expiration of the term of the nominating member of the Board of Supervisors or at such time as said member of the Board of Supervisors ceases to hold office, whichever first occurs. The reelection of a member of the Board of Supervisors for a succeeding term shall not automatically extend the term of any Advisory Board member.

(b) Ex officio members representing County Departments and the County Office of Education shall be assigned for a term of three years and may serve no more than (2) two full consecutive terms. The initial terms of the ex officio members shall be staggered as follows: one (1) year for the representative of the Health and Human Services Agency, two (2) years for the representative from the County Office of Education, and three (3) years for representatives of the Probation Department and Sheriff's Department. The ex officio member representing the Superior Court shall serve for a term of three (3) years.

(c) Any member whose term has expired hereunder shall continue to discharge the duties as a member until a successor has been appointed and qualified.

Vacancies shall be filled in accordance with Section 881.1. Vacancies shall be filled for the unexpired term of the member being replaced.

**DUTIES:**

The duties and responsibilities of the Advisory Board shall include:

(a) To review and approve the procedures used to insure citizen and professional involvement in all stages of the planning process leading to the formulation and adoption of any State-mandated County Alcohol and Drugs Services Plan.

(b) To participate in the planning process for the County's Alcohol and Drug Services program. This participation includes:

- 1) To review and comment on the County Alcohol and Drug Services Budget.
- 2) After adoption of a program, to continue to act in an evaluative and advisory capacity with the Director of the Health and Human Services Agency, and the Board of Supervisors.
- 3) To review and generally evaluate alcohol and drug abuse program needs, services, facilities, and special programs.

(c) To advise the Director of the Health and Human Services Agency on policies and goals and any other related matters the Director of the Health and Human Services Agency or the Board of Supervisors refers to the Advisory Board, or which are raised by the Advisory Board. Any proposed policy or program advice by the Advisory Board which impacts the administration of the County will be referred to the Chief Administrative Officer for his/her review and comment.

(d) To encourage and educate the public to understand the nature of alcohol problems and drug problems and to encourage support throughout the County for development and implementation of effective alcohol and drug abuse programs.

(e) To review and make recommendations on policies and programs proposed by the Health and Human Services Agency or the Chief Administrative Officer.

(f) To perform such other duties as may be assigned to them by the Board of Supervisors.

**MEETING DATE  
AND LOCATION:**

Varies

**COMPENSATION:**

Members of the Advisory Board shall serve without compensation. Advisory Board members shall be reimbursed for expenses incurred in performing their duties under this article, including mileage reimbursement in accordance with Administrative Code Section 471.

**FILLING NECESSARY:** Oath Cards

**CONTACT PERSON:**

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**REVISED:**

**February 25, 2013**