

2014 SEP 25 PM 3 18

2014 CONFLICT OF INTEREST CODE
BIENNIAL REVIEW REPLY FORM

CLERK OF THE BOARD
OF SUPERVISORS

Contact Person: Cindy Kim Telephone Number: (619)243-5014

Name of Agency: HIGH TECH HIGH

Mailing Address: 2861 Womble Road, San Diego, CA 92106

This agency has reviewed its conflict of interest code and has determined that:

Amendments are necessary: (Attach Amended Code)
(Check all that applies)

- Include new positions (including consultants) which must be designated
- Revise the titles of existing positions
- Delete titles of positions that have been abolished
- Delete positions that manage public investments
- Revise disclosure categories
- Other _____

No amendments are necessary. Our agency's code accurately designates all positions which make or participate in the making of governmental decisions; the disclosure assigned to those positions accurately requires the disclosure of all investments, business positions, interests in real property and sources of income which may foresee-ably be affected materially by the decision made by those designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer: [Signature] Date: 9/24/14

You must complete this report regardless of how recently your code was approved or amended. **Please return this report no later than October 1, 2014 to:**

Clerk of the Board of Supervisors
(Conflict of Interest Code)
1600 Pacific Highway, Room 402
San Diego, CA 92101

Approved and/or authorized by the Board of Supervisors of the County of San Diego.	
Meeting Date: <u>12/2/14</u>	Minute Order No. <u>23</u>
By: <u>[Signature]</u>	Date: <u>12/2/14</u>
Deputy Clerk of the Board Supervisors	



HIGH TECH HIGH COUNTY OF SAN DIEGO

2014 NOV 13 PM 2 59

November 10, 2014

CLERK OF THE BOARD
OF SUPERVISORS

Clerk of the Board of Supervisors
Conflict of Interest Code Division
1600 Pacific Highway, Room 402
San Diego, CA 92101

RE: Amended Conflict of Interest Code

To Whom It May Concern:

Enclosed is the resolution to approve the Amended High Tech High Conflict of Interest Code, and the High Tech High Amended Conflict of Interest Code ("Code"). The Code is simplified as a result of the substantial revisions made.

If you have any questions after your review of the enclosed, please feel free to contact me. Unless we hear otherwise from your office, the next reporting cycle will be based on the enclosed Code.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Kim".

Cindy Kim
Agency Official for High Tech High
(619) 243-5014
ckim@hightechhigh.org

encls. (2)



COPY

**High Tech High
Board Resolution
Conflict of Interest Code**

Whereas, High Tech High has previously adopted a Conflict of Interest Code on June 10, 2009; and

Whereas, the San Diego County Board of Supervisors requires that the High Tech High Conflict of Interest Code be reviewed biennially; and

Whereas, High Tech High has determined that the High Tech High Conflict of Interest Code requires amendment in the form attached hereto as Exhibit "A";

Now, therefore, be it resolved that High Tech High hereby amends and adopts the Conflict of Interest Code in the form attached hereto as Exhibit "A".

Approved on Oct 23, 2014

By the following vote:

Member	Yes	No	Absent	Abstain
Gary Jacobs	✓			
Kay Davis	✓			
Heather Lattimer	✓			
Michael McCraw	✓			

Attest: Kay Davis
Kay Davis, Board Secretary

**HIGH TECH HIGH
AMENDED CONFLICT-OF-INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **HIGH TECH HIGH** ("HTH").

Individuals holding designated positions shall file their statements of economic interests with **HTH**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) Upon receipt of the statements for the top officials, e.g., Members of the Board, Alternates, and the Executive Director, **HTH** shall make and retain copies and forward the originals to the **SAN DIEGO COUNTY CLERK OF THE BOARD OF SUPERVISORS**. All other statements will be retained by the **HTH**.

APPENDIX A
DESIGNATED POSITIONS

<u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Members of the Governing Board	1, 2, 3
Chief Executive Officer/President	1, 2, 3
Chief Academic Officer	1, 2, 3
Chief Administrative Officer/General Counsel	1, 2, 3
Chief Financial Officer/Treasurer	1, 2, 3
Chief Executive Assistant	1, 2, 3
Consultants	*

*Consultants are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Chief Executive Officer may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

APPENDIX B
DISCLOSURE CATEGORIES

Category 1

Designated positions assigned to this category must report:

- a. Interests in real property which are located in whole or in part within the boundaries (and a two mile radius) of any county in which **HTH** operates.
- b. Investments in, income, including gifts, loans, and travel payments, from, and business positions in any business entity of the type which engages in the acquisition or disposal of real property or are engaged in building construction or design.
- c. Investments in, income, including gifts, loans, and travel payments, from, and business positions in any business entity of the type which engages in, the manufacture, sale, repair, rental or distribution of school supplies, books, materials, school furnishings or equipment to be utilized by **HTH**.

Category 2

Designated positions assigned to this category must report:

Investments in, income, including gifts, loans, and travel payments, from, and business positions in any business entity of the type which engages in the manufacture, sale, repair, rental or distribution of school supplies, books, materials, school furnishings or equipment to be utilized by **HTH**, its parents, teachers and students for educational purposes. This includes, but is not limited to, educational supplies, textbooks and items used for extra curricular courses.

Category 3

Designated positions assigned to this category must report:

Investments in, income, including gifts, loans, and travel payments, from, sources which are engaged in the performance of work or services of the type to be utilized by **HTH**, its parents, teachers and students for educational purposes. This includes, but is not limited to, student services commonly provided in public schools such as speech therapists and counselors.