

COUNTY OF SAN DIEGO, CALIFORNIA
BOARD OF SUPERVISORS POLICY

Subject

Street Name Signs; Requests from Private Individuals

**Policy
Number**

J-4

Page

1 of 2

Purpose

1. To establish a means of making street name signs available on certain roads not in the County maintained road system.
2. To establish an official policy for street name sign replacements subsequent to a street name change requested by private individuals.

Background

The Department of Public Works (DPW) receives many requests each year to provide street name signs on roads that are not in the County maintained road system. The provisions governing the expenditure of gas tax revenue prohibit DPW from installing street name signs at County expense on non-maintained roads (Streets and Highways Code Section 2150).

There is, in addition, a need for a formal policy concerning the charges to be assessed to private individuals for street name sign replacements that are initiated by private requests for street name changes and approved by the Department of Planning and Development Services (PDS).

Policy

It is the policy of the Board of Supervisors that:

A. New sign installations on roads not in the County maintained road system: DPW, upon request from interested citizens, will install a standard street name sign at those locations where a County maintained road is intersected by a non-maintained County road and where:

1. That non-maintained County road is open to and used by the public; and
2. PDS has officially approved the name of the road; and
3. The interested party or parties have deposited a fee as established by Resolution of the Board of Supervisors with DPW to cover the cost of:
 - a. The single street name sign blade for the non-maintained road; and
 - b. An equitable portion of the mounting hardware and installation expense.

**COUNTY OF SAN DIEGO, CALIFORNIA
BOARD OF SUPERVISORS POLICY**

Subject

Street Name Signs; Requests from Private Individuals

**Policy
Number**

J-4

Page

2 of 2

B. Street name sign replacements subsequent to street name change initiated by private individuals:

DPW, upon request from PDS, will:

1. Require the private individual requesting the street name change deposit with the Department of Public Works a check or draft payable to the Director of Public Works in an amount as established by Resolution of the Board of Supervisors.
2. After receipt of the deposit, replace existing street name signs at those locations where street names have officially been changed by PDS.

The deposits specified in Paragraphs A and B of this policy shall be the final fee charged and there will be no refund or other price adjustment to the requester upon completion of the installation. The fee amounts will be based on the average cost of installation by DPW of street name signs and hardware and will be periodically adjusted by Resolution of the Board of Supervisors.

Sunset Date

This policy will be reviewed for continuance by 12-31-20.

Board Action

10-06-82 (58)
01-30-68 (80) 12-04-84 (13)
County Engineer Letter 1-22-68 07-26-88 (43)
06-23-69 (98) 12-12-89 (49)
County Engineer Letter 8-24-70 04-14-99 (11)
09-01-70 (57) 06-23-04 (12)
County Engineer Letter 3-26-74 12-09-08 (33)
04-09-74 (34) 09-25-12 (11)
11-22-77 (41) 12-04-13 (13)
05-22-79 (150)

CAO Reference

1. Department of Public Works
2. Department of Planning and Development Services