

ORDINANCE NO. 10246 (N.S.)

AN ORDINANCE AMENDING THE SAN DIEGO COUNTY ADMINISTRATIVE CODE TO REPLACE THE TITLE OF THE OFFICE OF INTERNAL AFFAIRS WITH THE TITLE OF OFFICE OF ETHICS AND COMPLIANCE AND REDEFINE THE RESPONSIBILITIES OF THE OFFICE

The Board of Supervisors of the County of San Diego ordains as follows:

**Section 1.** The Board of Supervisors finds and determines that a proposed ordinance amending the County Administrative Code Sections 122, 125, 125.2, and 496(d) should be considered for adoption.

The amendments made by this ordinance are intended to replace the title "Office of Internal Affairs" with the title "Office of Ethics and Compliance", as well as redefine the responsibilities of the office.

**Section 2.** Section 122 of the County Administrative Code is hereby amended to read as follows:

**SEC. 122. CHIEF ADMINISTRATIVE OFFICER'S IMMEDIATE OFFICE.**

(a) (4) Director, Office of Ethics and Compliance;

(c) The Director, Office of Ethics and Compliance, shall be the responsible official for managing the ethics and compliance programs for the County of San Diego with an emphasis on program oversight, education, training, monitoring, reporting and corrective action; responsibilities include facilitation and support to assure compliance with applicable federal and state laws, rules, regulations, ethical standards, statutes and County of San Diego-specific policies and procedures, and the identification of alleged non-compliance for corrective action purposes. This includes receiving and investigating complaints alleging improper government activity including, but not limited to: abuse of authority, gross mismanagement, significant waste of County funds, improper billings, conflicts of interest, patient and client privacy, patient and client safety, alleged violations of federal and state funding requirements and potential danger to public safety or health; and, shall be responsible for receiving and investigating complaints of discrimination on the basis of race, color, religion, national origin, sex, sexual orientation or other prohibited discriminatory acts under federal or state law or County ordinances and policies and shall make appropriate recommendations, establish written procedures to address such complaints; and, perform other duties as assigned by the Chief Administrative Officer.

**Section 3.** Section 125 of the County Administrative Code is hereby amended to read as follows:

**SEC. 125. C.A.O. STAFF OFFICES.**

(a) (2) Office of Ethics and Compliance.

(b) The Chief Administrative Officer shall be the appointing authority of the Directors of the Office of Strategy and Intergovernmental Affairs and the Office of Ethics and Compliance, each of whom shall be in the Unclassified Service of the County. Such appointments shall be in accordance with the County Charter, County ordinances, and of the rules and policies established there under.

**Section 4.** Section 125.2 of the County Administrative Code is hereby amended to read as follows:

**SEC. 125.2. FUNCTIONS OF THE OFFICE OF ETHICS AND COMPLIANCE.**

The Office of Ethics and Compliance, under the Director of said office, shall be responsible for managing the ethics and compliance programs for the County of San Diego with an emphasis on program oversight, education, training, monitoring, reporting and corrective action; responsibilities include facilitation and support to assure compliance with applicable federal and state laws, rules, regulations, ethical standards, statutes and County of San Diego-specific policies and procedures, and the identification of alleged non-compliance for corrective action purposes. This includes receiving and investigating complaints alleging improper government activity including, but not limited to: abuse of authority, gross mismanagement, significant waste of County funds, improper billings, conflicts of interest, patient and client privacy, patient and client safety, alleged violations of federal and state funding requirements and potential danger to public safety or health; and, shall be responsible for receiving and investigating complaints of discrimination on the basis of race, color, religion, national origin, sex, sexual orientation or other prohibited discriminatory acts under federal or state law or County ordinances and policies and shall make appropriate recommendations, establish written procedures to address such complaints; and, perform other duties as assigned by the Chief Administrative Officer.

**Section 5.** Section 496(d) of the County Administrative Code is hereby amended to read as follows:

**SEC. 496. AUTOMOBILE ALLOWANCE.**

(d) The following table of rates of automobile allowances is established, and officers authorized to receive such allowances shall be paid that monthly amount set forth in the allowance rate appearing after the title of that officer:

<u>Rate Allowance</u>	Monthly Allowance
A	\$1,000
B	750
C	675
D	600

and the following County officers be paid a monthly allowance at the rate herein specified:

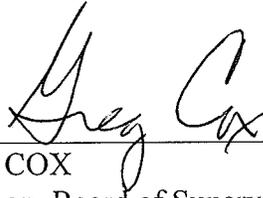
<u>Officer</u>	<u>Rate Allowance</u>
Member, Board of Supervisors:	
First District	A
Second District	A
Third District	A
Fourth District	A
Fifth District	A
Assessor/Recorder/County Clerk	A
District Attorney	A
Treasurer-Tax Collector	A
Sheriff	A
Chief Administrative Officer	A
Assistant Chief Administrative Officer	B
County Counsel	C
Chief Financial Officer/General Manager	C
Chief Information Officer	C
Deputy Chief Administrative Officer	C
Director, Health and Human Services Agency	C
Director, Human Resources	C
Retirement, Chief Executive Officer	D
Agricultural Commissioner/Sealer of Weights and Measures	D
Executive Officer, Citizens Law Enforcement Review Board	D
Executive Officer, Civil Service Commission	D
Assistant Chief Financial Officer/Auditor and Controller	D

Clerk of the Board of Supervisors	D
Director, County Library	D
Chief Medical Examiner	D
Director, Office of Emergency Services	D
Director, Office of Ethics and Compliance	D
Director, Media and Public Relations	D
Director, Office of Strategy and Intergovernmental Affairs	D
Air Pollution Control Officer	D
Director, Animal Services	D
Director, Environmental Health	D
Director, General Services	D
Director, Housing and Community Development	D
Director, Parks and Recreation	D
Director, Planning and Development Services	D
Director, Purchasing and Contracting	D
Public Defender	D
Director, Department of Public Works	D
Registrar of Voters	D
Deputy Director, HHSA (serving as Regional Managers)	D
Chief Operations Officer, HHSA	D
Child Support Services Director	D

Approved as to Form and Legality  
THOMAS E. MONTGOMERY, County Counsel

By: Lori A. Winfree, Senior Deputy

PASSED, APPROVED, AND ADOPTED by the Board of Supervisors of the County of San Diego this 29<sup>th</sup> day of January, 2013.



---

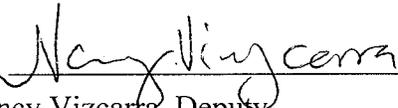
GREG COX  
Chairman, Board of Supervisors  
County of San Diego, State of California

The above Ordinance was adopted by the following vote:

AYES: Cox, Jacob, D. Roberts, R. Roberts, Horn

ATTEST my hand and the seal of the Board of Supervisors this 29<sup>th</sup> day January, 2013.

THOMAS J. PASTUSZKA  
Clerk of the Board of Supervisors

By   
Nancy Vizcarrá, Deputy

Ordinance No. 10246 (N.S.)

01-29-2013 (15)



