



COUNTY OF SAN DIEGO  
 VOLUNTEER REPORT PERIOD JUL 17 PM 2 12  
 PERIOD July 1, 2013 - June 30, 2014  
 Deadline: July 18, 2014  
 CLERK OF THE BOARD  
 OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: Air Pollution Control District  
 Division/Unit: ARSD & Engineering

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol	3	Hours	857	X	\$22.55	=	\$19,325.35
------------	---	-------	-----	---	---------	---	-------------

Types of work performed by GENERAL VOLUNTEERS in this category:

Researching and drafting a checklist and fact sheets for Mixed-Use Developments, Housing Developments, Traffic Calming, Roundabouts, Protected bikeways, traffic circles and major roads. Researching and assisting with the Final Green House Gas content for the APCD Website. Researching and assisting Assistant Engineers with equipment costs, searching through files for documents, based on engineering projects and data that needs to be recorded. Helps by uploading documents into BCMS and various other tasks as assigned.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol		Hours		X	\$22.55	=	\$0.00
------------	--	-------	--	---	---------	---	--------

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		

<b>No. of Vol.</b>	<b>Total Hours</b>	<b>0</b>	<b>Total Value =</b>	<b>\$0.00</b>
--------------------	--------------------	----------	----------------------	---------------

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	3	857	\$19,325.35
2b.	_____	_____	\$0.00
2c.	_____	_____	\$0.00

<b>Total Vol.</b>	<b>Total</b>	<b>3 Hours</b>	<b>857</b>	<b>Total Value =</b>	<b>\$19,325.35</b>
-------------------	--------------	----------------	------------	----------------------	--------------------

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____

<b>TOTAL VALUE =</b>	<b>\$0.00</b>
----------------------	---------------

**VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours 20 X Rate \$39.73 = \$794.60

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours 5.5 X Rate \$24.03 = \$132.17

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

	Item	=	Cost
	_____		_____
	_____		_____
5.	_____		_____
	_____		_____
	TOTAL OF OTHER PROGRAM COSTS	=	\$0.00
	d. TOTAL OF VOLUNTEER PROGRAM COST	=	\$926.77
	(add 4a, 4b, and 4c)		

6.

**NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

	a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)		\$19,325.35
7.	b. Total of Donations to Volunteer Program, Item 3 (Page 2)		\$0.00
	c. Subtract Total of Program Costs, Item 4d (Page 3)		\$926.77
	<b>TOTAL PROGRAM BENEFIT</b>		\$18,398.59

8. **RECRUITING:**

Please describe your recruiting programs:

**9. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

**10. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2014-15:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

**GENERAL INFORMATION:**

Name of person completing report: Heidi Snyder  
Phone: 858-586-2626 Mail Stop: O-176 E-Mail: Heidi.Snyder@sdcounty.  
Volunteer Coordinator: Same as above  
Phone: \_\_\_\_\_ Mail Stop: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**DEPARTMENT CERTIFICATION:**

  
\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

7-3-14  
DATE