



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2013 - JUNE 30, 2014
Deadline: July 18, 2014**

1. DEPARTMENT INFORMATION:

Department: HHSA
 Division/Unit: North Central Adult/Older Adult Mental Health Center

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	7	Hours	2873	X	\$22.55	=	\$64,786.15
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Types of work performed by GENERAL VOLUNTEERS in this category:

Two volunteers were MSW student interns. Duties included providing therapy services to individuals and groups on a limited basis. Intern also helped with administrative functions. The volunteer also completed required documentatin of all services. Total 2100 hours.

Five volunteers provided peer support to mental health clients. Total 763 hours.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.		Hours		X	\$22.55	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. of Vol.		Total Hours	0	Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	7	2873	\$64,786.15
2b.	_____	_____	_____
2c.	_____	_____	_____

Total Vol.	7	Hours	2,873	Total Value =	\$64,786.15
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL OF OTHER PROGRAM COSTS	= <input type="text" value="\$0.00"/>

d. **TOTAL OF VOLUNTEER PROGRAM COST** =
 (add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$64,786.15</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$12,364.56</u>

TOTAL PROGRAM BENEFIT

\$52,421.59

6. RECRUITING:

Please describe your recruiting programs:

We are generally contacted by the Schools of Social Work to see if we are able to provide supervision to an intern. We accept interns limited to what we can provide supervision for to meet the school's requirements. In addition, the Morena Activity Center (MAC) is a peer-run help center and we provide volunteer opportunities to MAC members (mental health clients) to gain job skills and socialization.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2014-15:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Our intent is to have at least one MSW intern for the next fiscal year. The recruitment is passive as the schools come to us. The volunteer will be trained in the Anasazi Electronic Medical Record, documentation requirements for providing Mental Health Services, and HIPPA requirements. The student will be supervised individually for 1 hour per week to insure the development of therapy skills and to insure competence in the services provided. There is no official recognition event with any costs associated with it.

We have an open agreement with MAC to provide volunteer opportunities to those members.

9. GENERAL INFORMATION:

Name of person completing report: Carter Gardner, Program Manager
Phone: (619) 692 8739 Mail Stop: _____ E-Mail: carter.gardner@sdcount
Volunteer Coordinator: Same as above
Phone: _____ Mail Stop: _____ E-Mail: _____

10. DEPARTMENT CERTIFICATION:



DEPARTMENT HEAD SIGNATURE

7/31/14

DATE