



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2014 - JUNE 30, 2015
Deadline: July 17, 2015**

COUNTY OF SAN DIEGO
2015 JUL 23 AM 9:24
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: Health & Human Services Agency
Division/Unit: Public Health Services / Maternal, Child and Family Health

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	5 Hours	1251	X	\$23.07	=	\$28,860.57
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Types of work performed by GENERAL VOLUNTEERS in this category:

Maternal, Child, and Adolescent Health: Provided program support and assistance with the implementation of various Maternal, Child, and Adolescent Health programs (i.e., Fetal and Infant Mortality Review (FIMR), Office of Violence and Prevention (OVP), and Black Infant Health (BIH)).
Chronic Disease and Health Equity: The volunteer Chronic Disease Epidemiologist worked with County Epidemiologists and outside subject matter experts to determine methods and mechanisms to analyze BMI surveillance data in order to determine validity and representativeness of the current data. Developed a technical summary and produced a manuscript to document the process for BMI analysis. Assisted the Program Manager on specific components of the California Building Resilience Against Climate Change (Ca!BRACE) grant; Assisted with inventory internal and external climate action e.g. agency, local, and statewide efforts; Assisted with identifying linkages between climate mitigation/adaptation and Live Well/Measures/Solutions and Accreditation; Assisted with development and conducting key informant interviews for selected PHS; Assisted with drafting selection criteria/composition of PHS Climate Health Workgroup (CHW); Assisted with drafting PHS-CHW Charter/Workplan including purpose, goals, objectives, strategies, outcomes, and attendees. Provided operational support for Healthy Works/NEOP and related projects within the broader Chronic Disease Health Equity Unit (CDHE) with a particular emphasis on developing and implementing assessment/evaluation methodologies. Conducted a literature review and compile other County/City buy local campaign materials; Assisted with developing San Diego Born & Raised/ 365 campaign guidelines for meal serving institutions in collaboration with the San Diego Farm Bureau and the International Rescue Committee; Assisted with connecting Live Well partners to San Diego Born & Raised/ 365 campaign.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours	X	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
Epidemiologist	1040		\$37.00		\$38,480.00
HSIP Fellow	1720		\$40.00		\$68,800.00
					\$0.00
					\$0.00
					\$0.00

No. of Vol.	Total Hours	2,760	Total Value =	\$107,280.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

Coordinated the development of an EHR-based system for surveillance of chronic disease risk factors and indicators, and analysis of health and healthcare data. Met with internal and external partners to develop surveillance system and analyze data. - The volunteer Chronic Disease Epidemiologist worked with County Epidemiologists and outside subject matter experts to determine methods and mechanisms to analyze BMI surveillance data in order to determine validity and representativeness of the current data. Developed a technical summary and produced a manuscript to document the process for BMI analysis.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	5	1251	\$28,860.57
2b.	0	0	\$0.00
2c.	0	2,760	\$107,280.00

Total Vol.	5 Hours	4,011	Total Value =	\$136,140.57
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours **60** X Rate **\$55.56** = **\$3,333.60**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours **46** X Rate **35.13** = **\$1,636.98**

h Program Specialist

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Desktop Services	\$4,036.83
Wire/ Wireless Network Access	\$3,744.49
Phone	\$2,330.73
Voicemail	\$107.30
Email Services	\$486.45

TOTAL OF OTHER PROGRAM COSTS = \$10,705.80

d. TOTAL OF VOLUNTEER PROGRAM COST = \$17,168.32
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) **\$136,140.57**
b. Total of Donations to Volunteer Program, Item 3 (Page 2) **\$0.00**
c. Subtract Total of Program Costs, Item 4d (Page 3) **\$17,168.32**

TOTAL PROGRAM BENEFIT \$118,972.25

6. RECRUITING:

Please describe your recruiting programs:

Maternal, Child, and Family Health Services recruits volunteers through (1) contact with the State University (SDSU) MPH Program; (2) word of mouth at SDSU; (3) emails received directly from SDSU MPH candidates; and (4) referrals from the County Department of Human Resources. Public Health Services (PHS), Maternal, Child, and Family Health Services Branch is identified by the Council of State and Territorial Epidemiologists (CSTE) to be the host health agency for the Health System Integration Program Fellow. PHS/MCFHS signs an agreement with CSTE stating that PHS/MCFHS will oversee the training, applied research, and field activities of the Fellow, ensure that the Fellow is familiar with the relevant techniques of the specialty, and encourage the overall professional development of the Fellow.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Maternal, Child, and Family Health Services (MCFHS) Branch has an ongoing effort to develop BMI surveillance based on clinical data from Electronic Health Record (EHR) systems. This new source of data requires analysis to determine population representativeness and validity of data compared to traditional data sources. The volunteer Chronic Disease Epidemiologist has researched and developed methods to analyze data at a small geographic level and assess representativeness of BMI data. Public Health Services (PHS), Maternal, Child, and Family Health Services Branch is involved in an ongoing collaboration with Be There San Diego (BTSD), a physician collaborative dedicated to eliminating heart disease and stroke in San Diego. The Fellow assisted with the development of the evaluation plan for BTSD's projects for 2014-15 and enhanced the strong existing relationship with BTSD and PHS. The Fellow also researched and developed a draft plan for Chronic Disease Surveillance through Electronic Health Records which is being used as the basis for recruiting clinic and medical system partners. Volunteers worked to connect with other communities to assess if any relevant nutritional standard guidelines that have been adopted elsewhere. One of the volunteers was able to compile information that has contributed to informing the start up of Chronic Disease and Health Equity's relevant Prevention grant activities. Volunteer contributed substantially in establishing assessment protocol and report templates for the worksite wellness efforts under the Community Transformation Grant (CTG). In particular, volunteer developed a database and report template that was used for all businesses that participated in the project. Volunteer also established a model for a worksite wellness toolkit for small businesses that served as the foundation for a more robust toolkit now adopted by Live Well San Diego (LWSD) in partnership with the San Diego Regional Chambers of Commerce and the North County Business Chambers of Commerce. Volunteers are leading innovative projects in the areas of climate change and health impact assessment. One of our volunteers is implementing a Climate Change action planning effort and recently administered a Climate and Health Survey to all senior Public Health Services (PHS) staff.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2015-16:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Goals for FY 2015-16 include recruiting a minimum of 2 volunteers as needed; Maintaining connections with academic institutions with public health programs to facilitate recruitment; Involving volunteers in projects that will provide valuable work experience and networking opportunities; Giving volunteers exposure to all aspects of program administration, development, implementation, and evaluation; and providing quality experience in the field of public health nutrition and chronic disease prevention for students. Maternal, Child, and Family Health Services (MCFHS) will mentor a new Fellow in FY 2015-16. MCFHS is required to develop a mutually agreed upon course of study, work assignments, research that outlines the projects that will facilitate achievement of the competencies for the duration of the Fellowship.

9. GENERAL INFORMATION:

Name of person completing report:	Connie Wolfe		
Phone: <u>619-542-4143</u>	Mail Stop: <u>P-573</u>	E-Mail:	<u>elsie.williams@sdcounty</u>
Volunteer Coordinator:	<u>Saman Yaghmaee</u>		
Phone: <u>619-542-4008</u>	Mail Stop: <u>P-578</u>	E-Mail:	<u>saman.yaghmaee@sdcc</u>

10. DEPARTMENT CERTIFICATION:



DEPARTMENT HEAD SIGNATURE

July 22, 2015
DATE