



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2014 - JUNE 30, 2015
Deadline: July 17, 2015**

COUNTY OF SAN DIEGO
2015 JUL 20 PM 2:30
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: Planning & Development Services

Division/Unit: A6710

2. VOLUNTEER PROGRAM BENEFITS:

- a. **GENERAL VOLUNTEERS** (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Vol. 2 Hours 186 X \$ 23.07 = \$ 4,291.02

Types of work performed by GENERAL VOLUNTEERS in this category:

- Performed general GIS functions in the GIS section of the Support Services Division.
- Performed general office duties, assisting in the Advance Planning Division.

- b. **INSTITUTIONAL VOLUNTEERS** (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol. Hours X \$ 23.07 = \$

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
<u>Planning Group</u>	<u>18,720</u>		<u>\$57.00</u>		<u>\$1,067,040.00</u>
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No. of Vol. 312	Total Hours 18,720				Total Value = \$1,067,040.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

Meet monthly to review privately initiated land development projects that are being processed by the County. Planning Group members review project applications to provide input to the applicant and County on behalf of individual communities. Planning Groups serve as a central forum to gather input on projects from other community members.

- d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	<u>2</u>	<u>186</u>	<u>\$ 4,291.02</u>
2b.	<u> </u>	<u> </u>	<u> </u>
2c.	<u>312</u>	<u>18,720</u>	<u>\$1,067,040.00</u>
Total Vol.	<u>314</u>	Total Hours <u>18,906</u>	Total Value = <u>\$ 1,071,331.02</u>

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____ Value: _____
 Item Donated: _____ Value: _____

TOTAL VALUE = \$

4. VOLUNTEER PROGRAM COSTS:

a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 16 X Rate \$99 = \$1,584.00
 Hours 20 X Rate \$98 = \$1,960.00

b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 10 X Rate \$44 = \$440.00

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>

TOTAL OF OTHER PROGRAM COSTS = \$

d. TOTAL OF VOLUNTEER PROGRAM COST = \$3,984.00
 (add 4a, 4b, and 4c)

5. **NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**
- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 1,071,331.02
 - b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 0
 - c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$ 3,984.00

TOTAL PROGRAM BENEFIT

\$ 1,067,347.02

6. **RECRUITING:**
Please describe your recruiting programs:

<http://www.sandiegocounty.gov/content/sdc/cob/volunteer.html>

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**
Please describe any special activities and/or achievements your program was involved in during the period of this report:

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2015-16:**
Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Continue accepting applications and forwarding them to Chiefs in Planning & Development Services. Attend Volunteer Program meetings for new ideas and to see how other departments benefit from the Volunteer Program.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Traci Iliff
Phone Number: (858) 694-2466 Mail Stop: O-650 E-Mail: traci.iliff@sdcounty.ca.gov

Volunteer Coordinator: Traci Iliff
Phone Number: (858) 694-2466 Mail Stop: O-650 E-Mail: traci.iliff@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**



DEPARTMENT HEAD SIGNATURE

7.16.15

DATE