



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2015 - JUNE 30, 2016
Deadline: July 15, 2016**

COUNTY OF SAN DIEGO
2016 JUL 18 PM 4:43
CLERK OF THE SUPERIOR COURT

1. DEPARTMENT INFORMATION:

Department: Health and Human Services Agency
Division/Unit: Public Health Services/ HIV, STD and Hepatitis Branch

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	3 Hours	850	X	\$23.56	=	\$20,026.00
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Types of work performed by GENERAL VOLUNTEERS in this category:

1: Assisted with data collection and analysis of chlamydia, gonorrhea, and syphilis for the Field Services Unit in HSHB. 2. Assisted with administrative functions including grant writing, program development and evaluation, development of program goals and objectives.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$23.56	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

c. **SPECIALIZED VOLUNTEERS** (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
N/A					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
No. of Vol.	Total Hours	0	Total Value =		\$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. **TOTALS OF DEPARTMENT VOLUNTEERS** (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	3	850	\$20,026.00
2b.		0	\$0.00
2c.	0	0	\$0.00
Total Vol.	3 Hours	850	Total Value = \$20,026.00

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: N/A Value: _____
 Item Donated: _____ Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
N/A	
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL OF OTHER PROGRAM COSTS	\$0.00

d. **TOTAL OF VOLUNTEER PROGRAM COST** =
 (add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$20,026.00</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$2,270.32</u>

TOTAL PROGRAM BENEFIT

\$17,755.68

6. RECRUITING:

Please describe your recruiting programs:

1) HSHB contacted SDSU School of Social Work to obtain an MSW level student. 2) An EISB employee has contacts at Mesa College and recruited interns needing to fulfill graduation requirements.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2016-17:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The goals for the HSHB interns is to help with the large workload while also training someone for future employment with the County. This included: learning about data entry and analysis for the three primary sexually transmitted diseases in San Diego County, grant writing, general administrative functions such as budgeting and contracting, program development and evaluation, research and analysis.

9. GENERAL INFORMATION:

Name of person completing report:	<u>Lauren Brookshire</u>		
Phone: <u>619-293-4705</u>	Mail Stop: <u>P505</u>	E-Mail:	<u>Lauren.Brookshire@sdccounty.ca.gov</u>
Volunteer Coordinator:	<u>Saman Yaghmaee</u>		
Phone: <u>(619) 542-4133</u>	Mail Stop: <u>P578</u>	E-Mail:	<u>Saman.Yaghmaee@sdccounty.ca.gov</u>

10. DEPARTMENT CERTIFICATION:



DEPARTMENT HEAD SIGNATURE

July 15, 2016
DATE