



**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2015 - JUNE 30, 2016  
Deadline: July 15, 2016**

COUNTY OF SAN DIEGO  
2016 JUL 15 PM 4:04  
CLERK OF THE BOARD  
OF SUPERVISORS

**1. DEPARTMENT INFORMATION:**

Department: Health & Human Services Agency  
Division/Unit: Public Health Services / Emergency Medical Services

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	11 Hours	1525	X	\$23.56 =	\$35,929.00
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Types of work performed by GENERAL VOLUNTEERS in this category:

Contributed to the analysis and preparation of monthly and annual EMS reports. Collected demographic, economic, and behavioral health indicators, and also, calculated measures and standardizes data from public health branches, other departments within HHSA, and public at large.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$23.56 =	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. **SPECIALIZED VOLUNTEERS** (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____				\$0.00
_____	_____				\$0.00
_____	_____				\$0.00
_____	_____				\$0.00
_____	_____				\$0.00
<b>No. of Vol.</b>	<b>Total Hours</b>	<b>0</b>	<b>Total Value =</b>		<b>\$0.00</b>

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. **TOTALS OF DEPARTMENT VOLUNTEERS (from above):**

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	11	1525	\$35,929.00
2b.	0	0	\$0.00
2c.	0	0	\$0.00
<b>Total Vol.</b>	<b>11 Hours</b>	<b>1,525</b>	<b>Total Value = \$35,929.00</b>

**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____

**TOTAL VALUE = \$0.00**

**4. VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours  X Rate  =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours  X Rate  =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Standard PC Bundle Annual Cost \$1,889.64 (x3)*	\$5,668.92
Voice Jack- VM- Multi Line Annual Cost (x2)*	\$639.48
Email Annual Cost (x11)	\$1,366.20
*Not every volunteer had IT services, and all majority shared	

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST =   
(add 4a, 4b, and 4c)

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$35,929.00</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$12,726.40</u>

**TOTAL PROGRAM BENEFIT**

<b>\$23,202.60</b>
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**6. RECRUITING:**

Please describe your recruiting programs:

EMS recruits volunteers primarily from San Diego State University (SDSU/ School of Public Health/ Internship Placement Office). Also, interns from the University of San Diego/ Health Care Informatics program and the University of California at San Diego/ SDSU General Preventative Medicine Residency Program. were recruited/

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2016-17:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Recruit up to 5 volunteers from the School of Public Health at San Diego State University.

**9. GENERAL INFORMATION:**

Name of person completing report:	Ryan Smith		
Phone: <u>619-285-6411</u>	Mail Stop: <u>S-555</u>	E-Mail: <u><a href="mailto:ryan.smith@sdcounty.ca.gov">ryan.smith@sdcounty.ca.gov</a></u>	
Volunteer Coordinator:	Adria Cavanaugh		
Phone: <u>619-285-6485</u>	Mail Stop: <u>S-555</u>	E-Mail: <u><a href="mailto:adria.cavanaugh@sdcounty.ca.gov">adria.cavanaugh@sdcounty.ca.gov</a></u>	

**10. DEPARTMENT CERTIFICATION:**

  
DEPARTMENT HEAD SIGNATURE

7-15-16  
DATE