

FALLBROOK AIRPARK ADVISORY COMMITTEE

FALLBROOK COMMUNITY AIRPARK
2155 South Mission Road, Fallbrook, California 92028
Phone: (760) 723-8395

MINUTES

The meeting was called to order at 7:00 P.M. on November 2, 2015, at The Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.

<u>ROLL CALL</u>	Members present represent a quorum.
Ken Kalbfell	Present
Carl Morrison	Present
Tom Wilson	Present
Bob Hume	Present
David Duffer	Present

COUNTY STAFF PRESENT

Eric Nelson, Airports Engineer, County of San Diego Airports
Nick Alex, Airport Planner, County of San Diego Airports
Roger Griffiths, Program Coordinator, County of San Diego Airports
George Watson, Fallbrook Airpark Manager
Meadow Chase, Fallbrook Airpark Assistant Manager

MINUTES

The minutes from the August 3, 2015, meeting were noted and approved, with a minor correction being that Mr. Tom Wilson had motioned to adjourn and Mr. David Duffer had seconded. Motion to approve with the correction by Mr. Carl Morrison and seconded by Mr. David Duffer, passing with the ayes of all present.

PUBLIC COMMENT

There was no public comment.

DIRECTOR'S REPORT (Eric Nelson, on behalf of Peter Drinkwater)

Mr. Eric Nelson provided an update on the access road repairs. Mr. Nelson explained that a contractor is currently in the process of being secured along with an environmental clearance and that there is no set schedule for the repairs yet. Mr. Carl Morrison had brought the issue of the deteriorating access road to the attention of the County in anticipation of El Nino during the winter.

FAAC UPDATED RULES OF PROCEDURE (Roger Griffiths)

Mr. Roger Griffiths presented proposed updates to the FAAC Rules of Procedure. The updates were to clarify and keep consistent committee meeting procedures. Motion to approve by Mr. David Duffer and seconded by Mr. Tom Wilson, passing with the ayes of all present.

PROPOSED UPDATES TO AIRPORTS RULES AND REGULATIONS, POLICIES AND PROCEDURES, AND MINIMUM STANDARDS (Roger Griffiths)

Mr. Roger Griffiths presented proposed updates to the County Airports Rules and Regulations, Policies and Procedures, and Minimum Standards, which included fuel servicing requirements and additional language for commercial airlines.

AIRPORT MANAGER'S REPORT (George Watson)

As security items, Mr. George Watson reported a possible fuel theft from an airport tenant's aircraft and an issue with the main gate being stuck open one evening. Mr. Watson reported no maintenance items and gave the operations count for September as 1,482 and October as 1,541, a total increase of 59. Mr. Watson stated he received during the last quarter one noise complaint and one complaint about the rotating beacon.

AIRPORT LOCATION ORIENTATION SIGN (Nick Alex)

Mr. Nick Alex presented the proposed Airport Location Orientation Sign to be placed at the public viewing area. The FAAC gave suggestions for minor changes.

AIRPORT SIGNAGE (David Duffer and Bob Hume)

Mr. David Duffer and Mr. Bob Hume continued the discussion regarding airport signage, giving suggestions for restriping and signage around "malfunction junction."

FAAC ANNUAL REPORT (Ken Kalbfell)

Mr. Ken Kalbfell presented the draft FAAC Annual Report. Motion to leave amendments at the discretion of the Chairman by Mr. Bob Hume and seconded by Mr. Kalbfell. Mr. Carl Morrison recommended that certain items be incorporated into it such as the Young Eagles' activities and the Civil Air Patrol's activities at Fallbrook Community Airpark.

NEW BUSINESS

There was no new business.

COMMITTEE MEMBERS' COMMENT

Mr. Carl Morrison requested an update from the County staff present on the Contract for Airport Management Services at Fallbrook Community Airpark.

ADJOURNMENT

Mr. Bob Hume made a motion for the meeting to be adjourned at 8:35 P.M. Mr. David Duffer seconded. The motion carried. The location and date were set for next meeting on February 1, 2016, at The Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.