



# Gillespie Field Development Council



**A Joint Powers Agreement Between the City of El Cajon and County of San Diego**  
*Airport Administration Building ♦ 1960 Joe Crosson Drive ♦ El Cajon, California 92020-1236 ♦ (619) 956-4800*

Barry Bardack  
*Chairman*

Phyllis Trombi  
*Vice Chair*

Bob Davison  
*Councilman*

Michael Rhea  
*Councilman*

John Morley  
*Councilman*

## MINUTES OF THE GILLESPIE FIELD DEVELOPMENT COUNCIL MEETING NOVEMBER 18, 2015

<b><u>MEMBERS PRESENT</u></b>	<b><u>STAFF PRESENT</u></b>
Barry Bardack	Roger Griffiths
Phyllis Trombi	Rob Smuda
Bob Davison	Anne Baldwin
Michael Rhea	Carly Morales
John Morley	

For others present, sign-in sheet is available in the Administration Building office.

### 1. ROLL CALL

Chairman Barry Bardack called the meeting to order at 6:01 p.m. All members were present.

### 2. APPROVAL OF MINUTES

Mr. Bob Davison made a motion that the minutes of September 16, 2015, be approved. Mr. Michael Rhea seconded the motion, which passed unanimously.

### 3. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

There were two public comments regarding aircraft operations at Gillespie Field.

### 4. CHAIRMAN'S REPORT

Chairman Bardack presented the GFDC Annual Report that goes to the Board of Supervisors. The Council members had an opportunity to review the report. Mr. Rhea requested the report clarify which appointing authority appointed each council member. Mr. Rhea made the following motion and it was seconded by Vice Chairwoman Phyllis Trombi. That motion passed unanimously.

*“Gillespie Field Development Council recommends that the Chairman sign the Annual Report for 2015, as amended at the November 18, 2015 meeting.”*

5. REAL PROPERTY UPDATE

Ms. Anne Baldwin reported on a proposal for a new industrial ground lease with 1844 Friendship, G.P. The following motion was made by Chairman Bardack and seconded by Mr. Rhea. That motion passed unanimously.

*“Gillespie Field Development Council recommends the Board of Supervisors approve a new lease with 1844 Friendship, G.P., as recommended by staff.”*

6. AIRPORT MANAGER REPORT

Mr. Rob Smuda gave the Airport Manager Report. There were 22,987 operations in September. There were 16,138 operations in October. Mr. Smuda noted there were special activities on the Airport that contributed to increased operations for the month of September.

In September, Airports received a total of 22 noise complaints from 13 households. In October Airports received a total of 38 noise complaints from 14 households.

Vice Chairwoman Trombi asked which aircraft these complaints were regarding. Mr. Smuda said complaints in September were regarding 11 propeller aircraft, five jets and six helicopters. In October, there were 32 complaints regarding propeller aircraft and six about jets.

7. AIRFIELD DEMAND/CAPACITY ANALYSIS/SAFETY AND EFFICIENCY STUDY FOR GILLESPIE FIELD

Mr. Smuda discussed the Airfield Demand/Capacity Analysis/Safety and Efficiency study for Gillespie Field, which concludes no safety or efficiency constraints warrant any limitation of aeronautical activity at this time. Vice Chairwoman Trombi inquired about the cost to perform the study but staff did not have that information on hand.

8. GFDC UPDATED RULES OF PROCEDURE

Mr. Griffiths presented the updated Rules of Procedure for the GFDC meetings. With the council's proposed amendments, the Rules of Procedure were unanimously approved by the following motion:

*“Gillespie Field Development Council hereby adopts the Gillespie Field Development Council Rules of Procedure, dated November 18, 2015 in accordance with the Joint Exercise of Powers Agreement, Section 3(B)(3) Meetings.”*

9. PROPOSED UPDATES TO AIRPORTS RULES AND REGULATIONS, POLICIES AND PROCEDURES AND MINIMUM STANDARDS

Mr. Griffiths presented proposed updates to County Airports Rules and Regulations, Policies and Procedures and Minimum Standards as an informational item. Chairman Bardack and Council Member Davison gave input on ideas they had for the documents and staff agreed to further follow-up with interested stakeholders to review their ideas and input.

10. GILLESPIE FIELD SIGN UPDATE

Mr. Griffiths presented the current status of the Gillespie Field sign. The council was asked to provide direction on which style they preferred: basic or artistic. The council indicated they preferred an artistic sign.

11. RECOMMENDATIONS BY THE COUNCIL FOR ITEMS TO BE DISCUSSED DURING FUTURE GILLESPIE FIELD DEVELOPMENT COUNCIL MEETINGS

Vice Chairwoman Trombi asked for an update on the design of the Cajon Air Center.

12. OLD BUSINESS

There was no old business.

13. NEW BUSINESS

There was no new business.

14. ADJOURN

Mr. Barry Bardack adjourned the meeting at 7:32 p.m. The next meeting of the Gillespie Field Development Council will be at 6 p.m., Wednesday, January 20, 2016, in City Council Chambers, 200 Civic Center Way, El Cajon.

By Carly Morales  
Carly Morales, Administrative Analyst I