

PALOMAR AIRPORT ADVISORY COMMITTEE
2192 Palomar Airport Road
Carlsbad, CA 92011
Phone: (760) 431-4646

MINUTES

Thursday, November 19, 2015

Chuck Collins called the meeting to order at 7:00 p.m. on Thursday, November 19, 2015 at the City of Carlsbad Council Chambers, 1200 Carlsbad Village Drive, Carlsbad, California.

ROLL CALL

The roll call was taken.

Members present represent a quorum.

Mr. Gordon Nesbitt, the newly appointed Oceanside Representative, introduced himself.

MEMBERS PRESENT

Chairperson Chuck Collins, Bob Gates, Tom Ricotta, Cal Weeks, John O'Reilly, and Gordon Nesbitt were present at the start of the meeting.

MEMBERS ABSENT

Vice Chairperson Tim Hutter, Ron Cozad, and Cliff Kaiser were absent.

COUNTY STAFF PRESENT

Present were Roger Griffiths, Olivier Brackett, John Otto, Anne Baldwin, Ian Hodgson, and Jessica Turner.

APPROVE MINUTES FOR SEPTEMBER 2015 MEETING

The PAAC members reviewed the minutes for the September 2015 meeting. Mr. O'Reilly moved the minutes be approved, which they were, with Mr. Nesbitt, Mr. Gates, and Mr. Ricotta abstaining.

APPROVE MINUTES FOR SPECIAL OCTOBER 2015 MEETING

The PAAC members reviewed the minutes for the October 2015 meeting. Mr. Weeks moved the minutes be approved, which they were, with Mr. Nesbitt abstaining.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Mr. Thorley recommended that the monthly performance report include the number of “aborted landings.”

NON-EXCLUSIVE CAR RENTAL CONCESSIONS AT COUNTY OF SAN DIEGO’S MCCLELLAN-PALOMAR AIRPORT IN CARLSBAD, CA – I. Hodgson

Mr. Hodgson advised that County received 3 qualifying bids as a result of the car rental RFPB and the process has been completed. Mr. Hodgson announced that The Hertz Corporation and Avis Budget Car Rental, LLC were selected to provide rental car concessions. He also reviewed the terms of the lease as well as the processing dates before he read the recommended motion. The motion read, “*Palomar Airport Advisory Committee recommends that the Board of Supervisors approve New Five-Year Leases between County of San Diego and The Hertz Corporation and Avis Budget Car Rental, LLC.*” Mr. Hodgson answered questions asked by the committee members. Mr. O’Reilly motioned to approve the item. The motion was carried unanimously.

PAAC UPDATED RULES OF PROCEDURE – PROPOSED UPDATES TO AIRPORT RULES AND REGULATIONS, POLICIES AND PROCEDURES AND MINIMUM STANDARDS – R. GRIFFITHS

Mr. Collins clarified that there were multiple elements in this agenda item. The first item was the update of the Rules and Procedures for the Palomar Airport Advisory Committee. Because Mr. Cozad was absent and he had provided input, Mr. O’Reilly motioned to table this item. The motion was carried unanimously.

Mr. Griffiths then provided an informational item regarding updating the “Rules and Regulations,” “Policies and Procedures,” and “Minimum Standards” for DPW Airports. These documents were last comprehensively updated in 2006. The County of San Diego is looking to update these documents to have a uniform structure and to align with State law. He discussed a revision and possible verbiage for “Fuel Servicing” in the “Minimum Standards” as well as other revisions that are being considered. Department staff would like to build familiarity with these documents and receive input on how they may be revised. Mr. Griffiths took questions from the committee and the committee received two comments from the public.

PAAC ANNUAL REPORT – C. COLLINS

Mr. Collins advised that the deadline for the submittal of the PAAC Annual Report to the Board of Supervisors is nearing. Ms. Turner read the recommended motion: “*Palomar Airport Advisory Committee recommends that the Chairman sign the Annual Report for 2015, as amended at the November 19, 2015 meeting.*” The committee received a comment from Mr. Thorley. After a brief discussion, the committee revised the motion to read “*Palomar Airport Advisory Committee recommends that the Chairman amend*

and sign the Annual Report for 2015, as drafted at the November 19, 2015 meeting.” Mr. Gates motioned to approve the item. The motion carried unanimously.

HOMEOWNERS ASSOCIATIONS SUBMITTALS – UPDATE/FLY FRIENDLY PROGRAM PROGRESS REPORT – J. O’Reilly

Mr. O’Reilly and Ms. Turner advised that they had not recently provided any presentations. Ms. Turner stated that she has spoken with a few community groups regarding future presentations, but dates have not yet been scheduled. HOA groups were invited to contact Ms. Turner if they would like to schedule a Fly Friendly Presentation.

AIRPORT COMMUNITY RELATIONS REPORT – J. Turner

Report for October 2015:

- Monthly Operations Count: 12,088
- Annual Operations Count: 112,998
- Monthly Air Carrier Passenger Enplanements: 0
- Monthly Air Carrier Passenger Throughput: 0
- Annual Air Carrier Total Passengers: 25,608
- Monthly Concerns: 338
- Annual Concerns: 2,297
- Community Noise Concerns by area: Southwest: 177; Southeast: 4; Northwest: 8; Northeast: 149; Out of NINA: 5
- Jet Flights during quiet hours (2200-0700): 91
- Propeller Flights during quiet hours (0000-0600): 14
- Community Noise Concern Index = .129 people/1000 filed a concern.
- Palomar Airport Operational Benefit Index = 173 people/1000

Mr. Nesbitt asked if the operation count matches the FAA’s forecasted numbers. Mr. Thorley commented that living on the east side of the airport is just as noisy as living on the west side.

STAFF REPORT – O. Brackett

Mr. Brackett expressed condolences to the families affected by the helicopter crash. He discussed what occurred and how the response was handled by multiple agencies. Mr. Brackett advised a runway closure was scheduled for 11/20/15 from 10:00 pm to 6 am in order to allow for a storm drain to be cleaned. Lastly, Mr. Brackett advised that airport staff is continuing the process of selecting an Administrative Secretary.

COMMITTEE MEMBER COMMENTS

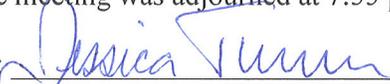
Mr. Ricotta asked about the status of the airport’s 139 certification. Mr. Brackett advised that the 139 certification is being maintained.

SET AGENDA FOR MEETING ON JANUARY 21, 2016

Mr. Collins advised the annual elections for Chairperson and Vice Chairperson will be held at the January meeting, and the Palomar Airport Advisory Committee Rules and Procedures will be included on the January agenda. No other recommendations were provided.

ADJOURN

The meeting was adjourned at 7:55 p.m.

By:  _____
Jessica Turner, Administrative Analyst II