

**PALOMAR AIRPORT ADVISORY COMMITTEE
2192 Palomar Airport Road
Carlsbad, CA 92011
Phone: (760) 431-4646**

MINUTES

Thursday, September 17, 2015

Chuck Collins called the meeting to order at 7:02 p.m. on Thursday, September 17, 2015 at the City of Carlsbad Faraday Center, 1635 Faraday Avenue, Carlsbad, California.

ROLL CALL

The roll call was taken.

Members present represent a quorum.

MEMBERS PRESENT

Chairperson Chuck Collins, Vice Chairperson Tim Hutter, Ron Cozad, and Cliff Kaiser were present at the start of the meeting. John O'Reilly joined the meeting in progress.

MEMBERS ABSENT

Bob Gates, Tom Ricotta, and Cal Weeks were absent.

COUNTY STAFF PRESENT

Present were Peter Drinkwater, Olivier Brackett, Lee Ann Lardy, Roger Griffiths, Ian Hodgson, and Jessica Turner.

APPROVE MINUTES FOR AUGUST 2015 MEETING

The PAAC members reviewed the minutes for the August 2015 meeting. Mr. Kaiser moved the minutes be approved, which they were, with Mr. Cozad abstaining.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no public comments regarding items not on the agenda.

AIRPORT DIRECTOR'S REPORT – P. Drinkwater

Mr. Drinkwater did not have a report but was available for questions.

REQUEST FOR PROPOSALS/BIDS TO OPERATE A NON-EXCLUSIVE RENTAL CAR CONCESSION AT MCCLELLAN-PALOMAR AIRPORT – L. Lardy/I. Hodgson

Ms. Lardy and Mr. Hodgson provided information on the upcoming Request for Proposals/Bids (RFPB) to select car rental companies to operate out of McClellan-Palomar Airport for the next five year period. Their presentation included the RFPB requirements and criteria for selection. They answered questions asked by the committee members to clarify the terms “Minimum Base Monthly Rent” and “Minimum Annual Guarantee.” They also advised that only the Minimum Annual Guarantee would be subject to reduction if there is no commercial service, and one flight a day constitutes commercial service. Additionally, Mr. Bender asked if revenue was generated when a car was picked up at another location and returned to McClellan-Palomar Airport. Ms. Lardy confirmed that it would.

REAL PROPERTY REPORT – L. Lardy

Ms. Lardy advised that currently there is no commercial service at McClellan-Palomar Airport. Biz Air announced at the first of September that they will not be continuing service. The County of San Diego is working with an applicant who has a Part 121 Certificate, and an environmental review is currently in progress. Mr. Collins asked about environmental requirements if the same level of service is provided by the airline. Ms. Lardy advised review would be required, but the time required to complete the review would be less. Mr. O’Reilly asked for further explanation of “Part 121” carriers, and Mr. Bender asked what the maximum capacity is for aircraft that can operate at McClellan-Palomar Airport. Mr. Collins approximated 70 passengers.

PAAC UPDATED RULES OF PROCEDURE – R. Griffiths

Mr. Griffiths advised the PAAC of staff’s recommendation to adopt a revised set of Rules of Procedure. These Rules of Procedure would combine elements of County Code, County policy, Robert’s Rules of Order, the Brown Act, and current practice into one document. These rules will allow committee members, staff, and the public to better understand the procedures. A draft Rules of Procedure was disseminated and several items were discussed by the committee members and Mr. Griffiths. Mr. Bender referenced a prior committee action for the committee’s consideration. The committee moved to table the item until further review was completed. The motion was carried, unanimously.

NEXT GEN PRESENTATION – C. Collins

Mr. Collins provided a NextGen presentation to address how the flights over Carlsbad will be impacted. He began with a history of air navigation and discussed the changes in technology. Mr. Collins explained “Required Navigation Performance” (RNP) and “Optimized Profile Descent” (OPD) to illustrate the types of changes that NextGen will include. He stated the purpose of NextGen to increase efficiency and safety while

decreasing noise and emissions. Mr. Collins confirmed that the changes resulting from NextGen will not change the flight of aircraft within 10 miles of McClellan-Palomar Airport. Mr. Bender asked about the functionality of viewing flight tracks on the Social Metroplex Environmental Assessment webpage. Mr. Brackett offered to assist him.

HOMEOWNERS ASSOCIATIONS SUBMITTALS – UPDATE/FLY FRIENDLY PROGRAM PROGRESS REPORT – J. O'Reilly

Mr. O'Reilly and Ms. Turner advised that they had not recently provided any presentations. They invited HOA groups to contact Ms. Turner if they would like to schedule a Fly Friendly Presentation.

AIRPORT COMMUNITY RELATIONS REPORT – J. Turner

Report for August 2015:

- Monthly Operations Count: 12,523
- Annual Operations Count: 90,139
- Monthly Air Carrier Passenger Enplanements: 92
- Monthly Air Carrier Passenger Throughput: 216
- Annual Air Carrier Total Passengers: 25,608
- Monthly Concerns: 171
- Annual Concerns: 1,676
- Community Noise Concerns by area: Southwest: 130; Southeast: 7; Northwest: 12; Northeast: 22; Out of NINA: 13
- Jet Flights during quiet hours (2200-0700): 76
- Propeller Flights during quiet hours (0000-0600): 27
- Community Noise Concern Index = .093 people/1000 filed a concern.
- Palomar Airport Operational Benefit Index = 180 people/1000

Mr. Bender's question about the altitude of aircraft in Webtrak was clarified.

STAFF REPORT – O. Brackett

Mr. Brackett advised that recent tours for kindergarten students and service dogs had gone well. There was a need to temporarily place barricades on the new asphalt in the center medians. Maintenance staff has painted those areas green and the barricades were removed. He also stated he provided an airport presentation at a City of Hope event that was held at The Landings and there will be an upcoming International Aviation Women's Association event at Premier Jet.

COMMITTEE MEMBER COMMENTS

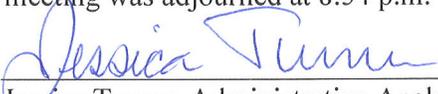
There were no comments from the committee members.

SET AGENDA FOR MEETING ON NOVEMBER 19, 2015

Mr. Collins advised that a meeting is not typically held in October, but that he was scheduling a meeting for October 22, 2015 to discuss the Master Plan. A special agenda will be developed for the meeting that will be held at 7:00 pm at the Council Chambers. Mr. Bender asked about the fourth public workshop for the Master Plan and he was advised it will be held in early 2016.

ADJOURN

The meeting was adjourned at 8:54 p.m.

By: 

Jessica Turner, Administrative Analyst II