

## How to File a Noise Complaint for McClellan-Palomar Airport

\* To file a noise complaint for another County Airport, please visit the main webpage.

When submitting a noise complaint, please include:

- First/Last Name
- Address
- Phone Number
- Date and Time of Occurrence
- Concern: Noise, Low, Overflight, Other
- Type of Aircraft: Propeller, Jet, Helicopter (if known)
- Call Back? Yes or No

For your convenience and to ensure that reports are received and tabulated, noise complaints for Palomar Airport may be reported by one of the following three methods:

1. **Letter:** Please mail your letter to the address listed below:

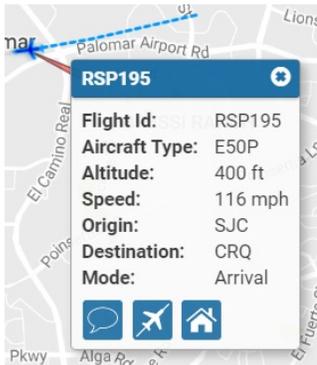
Community Relations/Noise Office  
McClellan-Palomar Airport  
2192 Palomar Airport Road  
Carlsbad, California 92011

2. **Phone:** To record a report, call the airport administrative office:

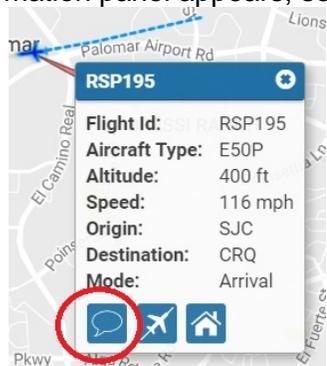
McClellan-Palomar Airport - (760) 431-4646

3. **WebTrak:** Submit a complaint form in the web-based application.

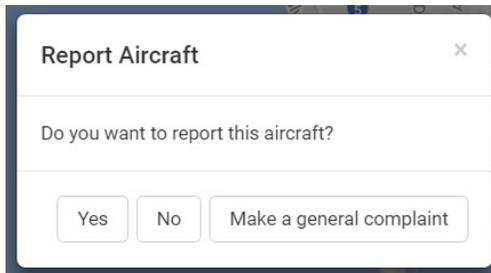
Click on the aircraft icon of concern and the following informational panel will appear:



When the information panel appears, select the **lower left** icon:

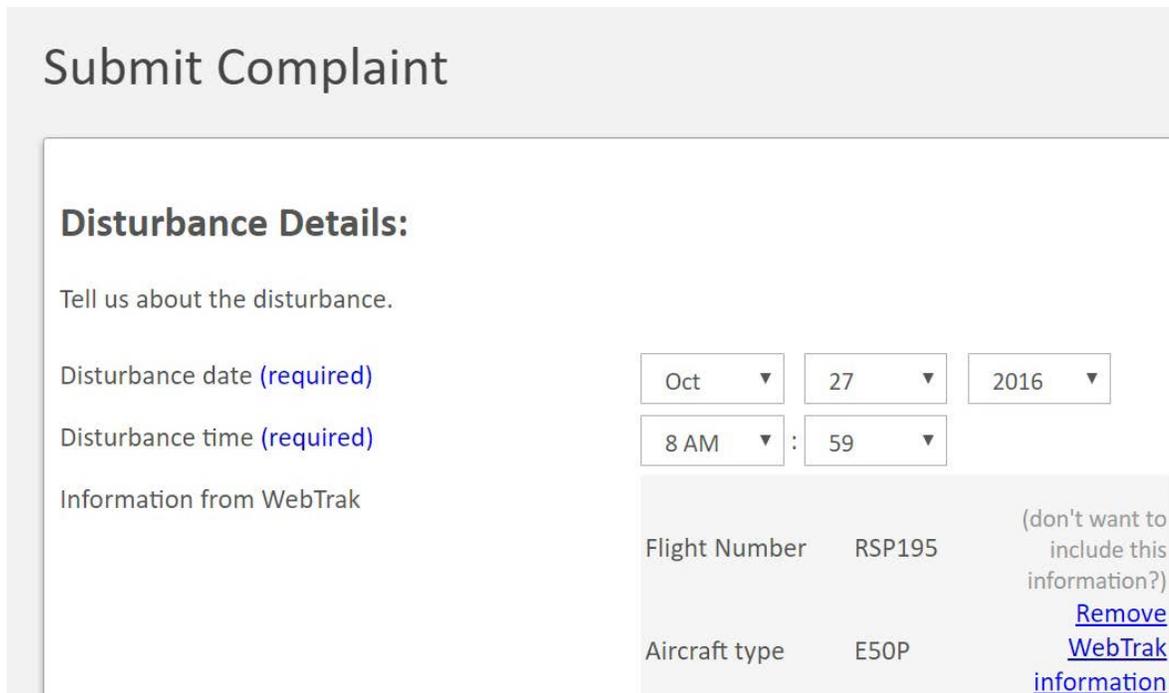


After selecting the lower left icon the following informational screen will appear:



A dialog box titled "Report Aircraft" with a close button (X) in the top right corner. The main text asks "Do you want to report this aircraft?". At the bottom, there are three buttons: "Yes", "No", and "Make a general complaint".

If "Yes" is selected, the following informational screen will appear:



**Submit Complaint**

**Disturbance Details:**

Tell us about the disturbance.

Disturbance date (required)      Oct ▼    27 ▼    2016 ▼

Disturbance time (required)      8 AM ▼    :    59 ▼

Information from WebTrak

Flight Number	RSP195	(don't want to include this information?)
Aircraft type	E50P	<a href="#">Remove WebTrak information</a>

Complete all required information and select the "Submit complaint" button at the bottom of the form:

Zip code (required)     

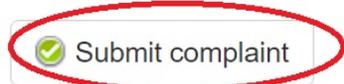
Contacts (at least one required)  
(so we can contact you if required)

Home phone     

Work phone     

Cell phone     

Email     

 Submit complaint