

**Aging & Independence Services Advisory Council**  
**Monday, May 11, 2015**  
**5560 Overland Avenue, 3<sup>rd</sup> Floor**  
**San Diego, CA 92123**

<b>I. CALL TO ORDER &amp; WELCOME AND INTRODUCTIONS:</b> Kathy Randall, Chair of the Advisory Council, called the meeting to order at 12:00 PM.			
<b>Members</b>		<b>Excused Members</b>	<b>Guests</b>
Attendance:	Ellen Arcadi Rosemarie Bahmani John Batchelder Judy Bonilla Hoagy Carmichael Camille Cowlishaw Dolly Crawford Dolli Cutler Fred Davis Claudine Duff Ken Featherston Maxine Fischer Queen Johnson Ted Kagan	Kim McIntrye Dotty Metcalf Jack Miller Kathy Randall Luis Monge Bob Prath Kathy Randall Krys Rigali Bud Sayles June Singer Estelita Welch Cynthia White-Parks Estelle Wolf	Art Serrin
	<b>Honorary Members</b>		<b>Staff</b>
		Ellen Schmeding Floyd Willis Rea Alvarez	Mark Sellers Wilfred Quintong
<b>Item</b>	<b>Outcome</b>		
A. Introductions	Everyone in attendance introduced themselves.		
B. Public Comment	No public comment.		
C. Minutes:	Approval of 04/13/15 minutes. <b>[M/S—K. Rigali/Featherston:Unanimous]</b>		
<b>II. PRESENTATION AND HEARINGS</b>			
A. Andy Pease, HHSA Finance Officer, Overview of Recommended Operations Plan  Ardee Apostol, Administrative Services Manager, Budget Office	<p>Presentation by Ardee Apostol on behalf of Andy Pease. Brief overview of HHSA FY 2015-2016 CAO Recommended Operational Plan.</p> <ul style="list-style-type: none"> <li>• Discussion of economy and comparison of unemployment rate between 2014 and 2015.</li> <li>• Breakdown of state general fund expenditures; proposed budget 113.3 billion.</li> <li>• Breakdown of HHSA recommended budget expenditures with increase of \$103.3 million from previous fiscal year.</li> <li>• Recommended budget revenue \$2.0 billion.</li> <li>• HHSA budget changes indicative of caseload increases, Knowledge Integration Program, salaries and benefits, program expansions, new programs and services, and operational excellence in regards to IT and facilities.</li> <li>• HHSA undergoes through numerous audits by internal and external parties.</li> <li>• Internal – Auditor and Controller perform internal audit of each group throughout the year. Audit Committee assesses audit risks in various departments.</li> <li>• External – Audits from outside entities are conducted at any given time of the fiscal year by an external audit firm, state audit, and/or federal audit.</li> <li>• Due to sequestration a few years ago, HHSA was able to mitigate the impact of other fundings by using one-time funds (e.g. Older Americans Act).</li> </ul>		
<b>III. DIRECTOR'S ITEMS AND ISSUES FOR POSSIBLE ACTION:</b>			
A. Board Letters	None to report.		
B. AIS LTCIP Update	Long Term Care Integration Project (LTCIP), 2-pg monthly update provided.		
C. Vital Aging Conference	Official flyer announcement of Vital Aging Conference 2015 on June 17 <sup>th</sup> with registration information.		

D. Other	<p>Intel &amp; Recon Alert Order – Wil Quintong, Interim Veteran Services Officer (VSO)</p> <ul style="list-style-type: none"> <li>• Kick-off of the Intel &amp; Recon Alert Order – May 7, 2015</li> <li>• Opening remarks by Supv. Bill Horn and Agency Director, Nick Macchione.</li> <li>• Reviewed and confirmed action items to be highlighted at the Board Conference in November 2015.</li> <li>• Currently recruiting VSO.</li> <li>• Veterans Office in Escondido will be moving in 15 community partners in new facility in June 2015.</li> </ul> <p>Board Meeting – Mark Sellers and Luci Belcher</p> <ul style="list-style-type: none"> <li>• Ombudsman went to Board last August 2014.</li> <li>• Currently have six positions filled.</li> <li>• All coordinators have been regionalized.</li> </ul> <p>Scam Toolkit – Ellen Schmeding</p> <ul style="list-style-type: none"> <li>• Scam Prevention Campaign Press Conference partnering with the Office of the District Attorney.</li> <li>• Copies of the toolkit will be available at next meeting for interest and sharing.</li> </ul> <p>Additional Items --</p> <ul style="list-style-type: none"> <li>• Arthritis Foundation is a Live Well San Diego partner.</li> <li>• AIS will help co-sponsor a Town Hall Meeting with Social Security and LGBT in the military in September 2015.</li> <li>• Grandparents Raising Grandchildren event at the Jacobs Center – May 16, 2015.</li> </ul>
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**IV. EXECUTIVE COUNCIL REPORTS & OTHER COUNCIL BUSINESS [Possible Action]:**

A. Chairperson's Report	<ul style="list-style-type: none"> <li>• Will be attending the TACC meeting in Sacramento, the week of May 18, 2015.</li> <li>• Slate of officers will be announced in June 2015.</li> </ul>
B. Traditional/ Annual Off-Site Council Meeting	<ol style="list-style-type: none"> <li>1. Recommended Date: June 8, 2015</li> <li>2. Recommended Location: St. Paul's Plaza Retirement Community; Chula Vista <ol style="list-style-type: none"> <li>a. Facility Tour; 10:30 AM [optional attendance]</li> <li>b. Lunch; 11 AM to 12 PM [optional participation]</li> <li>c. Council Meeting; 12 PM to 2 PM; Plaza Services Spokesman</li> </ol> </li> <li>3. Supplemental Pace Tour; 2:30 PM [optional attendance] <ul style="list-style-type: none"> <li>• St. Paul's Plaza, is a resort style senior community located in Chula Vista.</li> <li>• Facility offers assisted living and independent living for seniors.</li> <li>• Next meeting will be held there to include a facility tour and lunch in their cafeteria. Lunch is \$9.50 per person, if participating for lunch, please bring cash.</li> <li>• Driving directions will be provided.</li> <li>• Four members have announced and will not be attending next month's meeting at St. Paul's Plaza.</li> </ul> </li> </ol> <p style="text-align: right;"><b>[M/S—Carmichael/Monge:Unanimous]</b></p>

**V. STANDING COMMITTEE ORAL REPORTS / RECOMMENDATIONS:**

A. Leg. Comm. [E. Wolf]	<ol style="list-style-type: none"> <li>1. Older Americans Act Reauthorization Status <ul style="list-style-type: none"> <li>• Committee met morning of May 11, 2015, Nothing notable at this time to report.</li> </ul> </li> </ol>
B. Membership Committee [R. Bahmani]	<ol style="list-style-type: none"> <li>1. New Member Recommendation: Mercedes Margritz, CoB Seat #15 Appointment Effective 05/11/15; First Term Expires 05/12/19 Presented with standard orientation packet <b>[M/S—Monge/Cowlishaw:Unanimous]</b></li> <li>2. Ethics Training Certification Submittal Procedures <ol style="list-style-type: none"> <li>b. Role of Secretary, Officer</li> <li>c. Role of Secretary, Staff</li> </ol> <ul style="list-style-type: none"> <li>• Upon completion of ethics training, e-mail completion date to <i>Secretary (Officer)</i>.</li> <li>• Give original certificate to directly to <i>Secretary (Officer)</i> for recording.</li> <li>• Original certificate is filed with <i>Secretary (Staff)</i>.</li> <li>• Ethics training is to be renewed every two years and will be announced by the <i>Secretary (Staff)</i> at the monthly meeting, as needed.</li> </ul> </li> </ol>

**VI. ANCILLARY COMMITTEE ORAL REPORTS:**

A. Nutrition Committee [J. Singer]	<ul style="list-style-type: none"> <li>• New nutrition funding in October 2015.</li> <li>• Committee to follow-up on survey results.</li> </ul>
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**VII. ANCILLARY COMMITTEES WRITTEN REPORTS:** See addendum table of notes submitted

**VIII. OTHER ANNOUNCEMENTS & ADJOURNMENT:** Meeting adjourned at 1:38 pm

**IX. NEXT MEETING:** June 8, 2015 at 12pm at St. Paul's Plaza in Chula Vista, CA

Minutes respectfully submitted by Rea Alvarez//ra