

**A.B. & JESSIE POLINSKY CHILDREN'S CENTER
ADVISORY BOARD
9400-B Ruffin Court
San Diego, CA 92123**

**PCC MEETING NO. 141
September 22, 2015 – 12 PM**

Minutes

Present:

BOARD MEMBERS: Denise Capozzi, Chair
Lois Fong-Sakai
Lesley McClelland

REGULAR ATTENDEES: Cathi Palatella
Norma Rincon
Stephanie Ortega

Call to Order

- Denise Capozzi, Chair, called the meeting to order at 12:03pm. Denise Capozzi motioned and Lesley McClelland seconded.

AGENDA ITEMS

I. Public Comments

There were no public comments to be heard.

II. Introductions

- Introduction of members.

III. Approval of Minutes

- Meeting minutes from July 28, 2015 were approved.
- The approval was moved by Louis Fong-Sakai and seconded by Lesley McClelland.

IV. Management / Program Update

The population at PCC is 38 and 1 in the PCC Assessment Center as of September 22, 2015.

a) Facilities Updates

- Cottage D repair work is reaching its final stages and new appliances will be installed.
- School and Library renovations were completed on September 1st.
- The pool fence was repaired and updated due to deterioration.
- Art supplies were refreshed/restocked with seasonal items for the upcoming holidays.
- PCC Auxiliary hosted Career Day which addressed interview attire, career paths, and budgeting.
- As part of the Garden Project and in conjunction with a Horticulturist, kids made birdfeeders and birdbaths for the PCC garden and to take home.

b) Holiday Activities at PCC

- Halloween store, carnival, cottage decorating contest.
- Thanksgiving decorations activity on November 2nd, Hat Making activity for the girls ages 6 to 17 by Soroptomist group on November 7th.
- Christmas ornament making and tree decorating activity for December 3rd. Santa is scheduled for December 12th.

b) Staffing Update

- Interviews for PCC Deputy Director will be taking place at the end of September.
- Administrative Analyst II Rizza Rodriguez hired, begins September 23rd.

V. Promises2Kids

a) Activities and Events

- Trip to Knott's Berry Farm next month.
- Guardian Scholar Program will begin new class in January, 110 kids.
- Youth2Youth program is now working with the EFC unit and mentoring teens.
- Due to new legislation, PCC is set to operate as a 10 day Assessment Center beginning January 2017. A steering committee will be formed to help guide the transition.
- Just In Time for Foster Youth offers the "Keys to Success" program that helps teens obtain their driver license.

b) Staffing Update

- Promises2Kids will be meeting to explore options for additional space since the previously anticipated location fell through.

c) Business Plan

- DSEP clarification: FIRST 5 funding portion of DSEP will now be funded by County of San Diego.
- Foster Care Licenses clarification: New manager reached out to all licensed families and removed obsolete licenses. The state will fund a recruitment and retention initiative for foster homes.
- The business plan was approved; the approval was moved by Lesley McClelland and seconded by Louis Fong-Sakai.

VI. Next Meeting Date / Time

Advisory Board voted on changing the next meeting date to: Tuesday, November 17, at 12:00pm.

VII. Adjournment

Meeting adjourned at 12:49pm.

Meeting minutes respectfully submitted by Vanessa Torralba