

**A.B. & JESSIE POLINSKY CHILDREN'S CENTER
ADVISORY BOARD
9400-B Ruffin Court
San Diego, CA 92123**

**PCC MEETING NO. 142
November 17, 2015 – 12 PM**

Minutes

Present:

BOARD MEMBERS: Denise Capozzi, Chair
Lois Fong-Sakai
Lesley McClelland

REGULAR ATTENDEES: Connie Cain
Danny Melgoza
Tonya Torosian

Call to Order

- Denise Capozzi, Chair, called the meeting to order at 12:05 pm. Louis motioned and Lesley McClelland seconded.

AGENDA ITEMS

I. Public Comments

There were no public comments to be heard.

II. Introductions

- Introduction of members.

III. Approval of Minutes

- Meeting minutes from September 22, 2015 were approved.
 - The approval was moved by Lesley McClelland and seconded by Denise Capozzi.

IV. Management / Program Update

The population at PCC is 24 as of November 17, 2015.

a) Facilities Updates

- Cottage D will be complete in November; upon completion PCC will host an Open House.
- Cottage F will be moving in after Thanksgiving and renovations for Cottage F will begin in January.
- Annual Fire Inspection is scheduled in November.
- Roofing project is underway ensuring leaks are repaired. Project due to be complete by November 20th in order to be prepared for the upcoming rainy season.
- Kitchen ovens have been calibrated in preparation for Thanksgiving.
- New water meters will be installed the week of November 16th to track our water usage. PCC is being proactive about water conservation due to the drought in California.

b) Holiday Activities at PCC

- The Halloween Cottage Decorating Contest and Fair were a success. All kids received costumes and Cottage G won first prize.
- Thanksgiving decorations activity on November 2nd, Hat Making activity for the girls ages 6 to 17 by Soroptomist group on November 7th.
- The women's aux came and had a Thanksgiving arts and Crafts event on November 2 and it was a success.
- There is a low population trend at PCC around the Holidays; it is expected to rise during Back-to-School season.
- Christmas preparations underway.

c) Staffing Update

- PCC has 18 RCW vacancies; recruitment will be opening on December 4th.

d) Business Plan

- Business Plan is being routed to downtown and once approved Advisory Board will receive a copy.

V. Promises2Kids

a) Activities and Events

- Toy Drive- 250 bins are in place around San Diego County, staff will work weekends to manage the collection of toys.
- Fundraiser: AmazonSmile shoppers can choose P2K to receive a percentage of their purchases.
- Fundraiser: Chanel Shopping Event in La Jolla
- Holiday Shopping Days for Foster Youth Event: Partnering with Costco and Walmart. Youth will have the opportunity to purchase memorable items for the holiday season.
- Upcoming Event: Dream On Concert Gala 2016, "Voices" Competition.
- Junior Guardian Scholars program is being expanded up to 9th grade.
- Jeannie Rivkin and Annie Navarro hosted a Volunteer Appreciation Event.
- Camp Connect will expand to Bay Area and Arizona.

b) Staffing Update

- Promises2Kids will conduct renovations in order to expand capacity to 30 people by March. During the renovations, P2K will move out to allow for construction.
- Margo Fudge was hired for training.

VI. Next Meeting Date / Time

Tuesday, January 26, 2016 at 12:00 pm.

VII. Adjournment

Meeting adjourned at 1:00pm.