



# County of San Diego

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## **CSA-17 BUDGET SUBCOMMITTEE MEETING** **Minutes** **Tuesday, January 29, 2015**

### **Members Present**

Cerny, Barb – Torrey Pines Community Planning Group  
Parks, Sherryl – City of Del Mar

### **Agency Representatives Present**

Austin, David – AMR  
Cox, Fred – Rancho Santa Fe Fire District  
Daigle, Mike – Encinitas Fire  
Gibbs, Michael – Rancho Santa Fe Fire  
Stein, Mike – Encinitas Fire  
Twohy, Frank – Elfin Forest Fire

### **County Staff Present**

Brewton, Linda  
Cavanaugh, Adria  
Leverson, Jim  
Metz, Marcy  
Wolchko, Janet I. (Recorder)

## **I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**

Sherryl Parks, Chairperson called the meeting to order at 2:10 pm.

## **II. PUBLIC COMMENTS/PETITIONS**

There were no public comments or petitions submitted.

### III. FINANCIAL REPORT - Linda Brewton

CSA-17 prior year actuals, FY 2014/15 year-to-date and projection was presented.

<b>A. Revenue FY 2014/15</b>	<b>Year-to-date</b>	<b>Projection</b>
Property Tax	\$ 634,785	\$ 1,088,000
Benefit Fee Taxes	871,524	1,497,000
Interest/adjustment/other	9,067	59,000
Transport Fee (resident and non-resident)	<u>1,047,763</u>	<u>1,700,000</u>
<b>Total Revenue</b>	<b>\$2,563,139</b>	<b>\$ 4,344,000</b>

Property Tax: From 2009 through 2014 property tax has a compound annual growth rate of approximately 1.4%.

Benefit Fee: The Benefit fee is adjusted by the Board of Supervisors each year relative to changes in the Consumer Price Index (CPI); the BOS has not voted on the fee yet; however staff estimates it will increase by 1.3% based on the CPI for the twelve months ended December 2014.

Transport Fees: Transport fees for FY14/15 are trending down from the prior fiscal year and are budgeted at a flat growth rate for FY 2015-16.

<b>B. Expenditures FY 2014/15</b>	<b>Year-to-date</b>	<b>Projection</b>
AMR	\$1,398,375	\$3,356,100
Rancho Santa Fe Fire Protection District	48,000	203,662
City of Encinitas	17,875	79,943
City of Del Mar	4,742	19,804
City of Solana Beach	6,184	25,294
Wittman Enterprises, LLC	29,258	75,000
County Admin Services	40,953	125,000
North County Dispatch	<u>3,750</u>	<u>15,000</u>
<b>Total Expenditures</b>	<b>\$1,549,937</b>	<b>\$3,919,371</b>

### IV. REVIEW OF EMS COORDINATOR SALARY AND BENEFITS

Information was presented by Encinitas Fire and Rancho Santa Fe Fire on the EMS Coordinator Compensation Package.

- Salary of the CSA 17 EMS Coordinator salary and benefits budget was compared to EMS Coordinator salaries and benefits of similar jurisdictions.
- Three percent was added last year to the CSA-17 EMS Coordinator salary/benefit package. Discussion ensued on the percentage increase to bring the salary/benefit package to comparable rates with other cities.
- EMS Coordinator duties were reviewed.
- A 5% increase for FY 20115/16 was recommended.
- A yearly review of the position, salary and benefit package was recommended.

**A motion was made by Barb Cerny, seconded by Sherryl to approve a 5% increase in salary for the EMS Coordinator and to review EMS Coordinator salary and benefit package yearly. Motion carried.**

**V. BUDGET APPROPRIATION FOR FY 2015/16**

**A. Revenue FY 2015/16 Budget Build**

Property Taxes	\$1,105,000
Benefit Fee Taxes	1,516,000
Interest/adjustment/other	59,000
Transport Fee (resident and non-resident)	<u>1,700,000</u>
<b>Total Revenue</b>	<b>\$4,380,000</b>

**B. Expenditures FY 2015/16 Budget Build**

<u>American Medical Response</u>	\$3,472,147
<u>Rancho Santa Fe Fire Protection District Total</u>	\$ 210,224
• ALS	\$ 36,180
• Defibrillator	6,389
• EMS Coordinator Salary & Benefits	137,805
• Coordinator Admin & Supervision	14,100
• Fuel/Maint	15,750
<u>City of Encinitas</u> - Defibrillator maintenance increase, \$150/year	\$ 80,018
<u>City of Del Mar</u> - First Responder and Defibrillator	20,237
<u>City of Solana Beach</u> - First Responder & Defibrillator	25,294
<u>Wittman Enterprises, LLC</u> - Billing & Collection	80,000
<u>County Admin Services</u> - EMS, DPC, County Counsel, Willdan	200,000
<u>North County Dispatch</u> - Placeholder, pending approval of fee increase	22,000
<u>Misc. Mutual Aid</u>	<u>20,000</u>
<b>Total Expenditures</b>	<b>\$4,129,920</b>

**Ambulance Transport Services:** The contract with AMR includes an increase effective January 1, 2016 of 3% inflation rate

**First Responder Services:** Adjustments were made to reflect modifications to the defibrillator/monitor maintenance contract.

**Dispatch Services:** North County Dispatch has proposed amendments to their contract that include an increase to their fee for FY 2015/16 and an increase by 2% each following year.

**Miscellaneous Mutual Aid:** Budgeted for billing from mutual aid partners, City of San Diego, Escondido and Vista.

**C. Comments on the Budget Build report:**

- Rancho Santa Fe budget is based on the current EMS Coordinator salary.
- It was suggested to move funds from Admin Services to Misc. Mutual Aid.
- Staff was directed to confirm the amounts for maintenance agreements for monitors/defibrillator maintenance.
- Discussion and clarification was made of the reserve funds and why they are not part of the budget.

**Motion was made by Sherryl Parks, seconded by Barb Cerny to approve the Budget Build amounts reviewed, the 5% increase for the EMS Coordinator salary and forward the budget to the CSA-17 Advisory Committee for final approval. Motion carried.**

**VI. ADJOURNMENT**

Meeting adjourned at 2:50 pm.