



County of San Diego

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CSA-17 BUDGET SUBCOMMITTEE MEETING Minutes Tuesday, January 5, 2016

Members Present

Hillgren, Nancy – Rancho Santa Fe Fire Protection District
Parks, Sherryl – City of Del Mar
Zahn, Peter – City of Solana Beach

Agency Representatives Present

Austin, David – AMR
Cox, Fred – Rancho Santa Fe Fire District
Michel, Tony – Rancho Santa Fe Fire
Stein, Mike – Encinitas Fire

County Staff Present

Cavanaugh, Adria
Leverson, Jim
Shahri, Sheri
Wolchko, Janet I. (Recorder)

- I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**
Sherryl Parks, Chairperson called the meeting to order at 4:20 pm.
- II. PUBLIC COMMENTS/PETITIONS**
There were no public comments or petitions submitted.

II. FINANCIAL REPORT – Jim Levenson

CSA-17 prior year actuals, Fiscal Year (FY) 2015/16 year-to-date and projections were presented.

A. Revenue FY 2015/16	Year-to-date	Projection
▪ Property Tax	\$ 483,822	\$1,169,000
▪ Benefit Fee Taxes	333,880	1,540,000
▪ Interest/Adjustment/Other	5,640	55,000
▪ Transport Fee (resident and non-resident)	<u>855,105</u>	<u>1,700,000</u>
Total Revenue	\$1,678,447	\$ 4,464,000

B. Expenditures FY 2015/16	Year-to-date	Projection
▪ American Medical Response (AMR)	\$1,398,375	\$3,472,147
▪ Rancho Santa Fe Fire Protection District	49,053	210,224
▪ City of Encinitas	17,875	80,018
▪ City of Del Mar	4,278	20,237
▪ City of Solana Beach	5,256	25,294
▪ Wittman Enterprises, LLC	18,573	80,000
▪ County Admin Services	27,548	200,000
▪ North County Dispatch	0	22,000
▪ Mutual Aid	<u>0</u>	<u>20,000</u>
Total Expenditures	\$1,520,958	\$4,129,920

IV. REVIEW OF EMS COORDINATOR SALARY AND BENEFITS

Rancho Santa Fe Fire Protection District (RSFFPD) has full responsibility for the EMS Coordinator Position regarding liability and compensation. Discussion and negotiation regarding salary and benefits will be conducted by RSFFPD. RSFFPD will discuss reimbursement for the EMS Coordinator Position with the CSA-17 Advisory Committee.

V. BUDGET APPROPRIATION FOR FY 2016/17

A. Revenue FY 2016/17 Budget Build

▪ Property Taxes	\$1,192,380
▪ Benefit Fee Taxes	1,540,000
▪ Interest/Adjustment/Other	55,000
▪ Transport Fee (resident and non-resident)	<u>1,589,500</u>
Total Revenue	\$4,376,880

Property Tax: FY 2016/17 projection assumes a growth rate of 2%.

Benefit Fee: The benefit fee is adjusted relative to changes in the Consumer Price Index (CPI). The rate adjustment has not been established for FY 2016/17.

Projection is the same amount as the current fiscal year.

Ambulance Transport Revenue: Transport revenue in FY 2015/16 has declined from the prior year; FY 2016/17 assumes a decline of 6.5%.

B. Expenditures FY 2016/17 Budget Build

▪ American Medical Response		\$3,588,195
▪ Rancho Santa Fe Fire Protection District Total		\$ 210,224
First Responder	\$ 36,180	
Defibrillator	6,389	
EMS Coordinator Salary & Benefits	137,805	
Coordinator Admin & Supervision	14,100	
Fuel/Maintenance	15,750	
▪ City of Encinitas – Contract amount plus defibrillator costs		\$ 80,018
▪ City of Del Mar – Contract amount plus defibrillator		20,237
▪ City of Solana Beach - Contract amount plus defibrillator		24,218
▪ Wittman Enterprises, LLC - Billing & Collection		71,528
▪ County Admin Services - EMS, DPC, County Counsel, Willdan		200,000
▪ North County Dispatch		22,000
▪ Miscellaneous Mutual Aid		20,000
Total Expenditures		\$4,236,440

AMR: The contract with AMR includes a prenegotiated price increase effective January 1, 2016.

Wittman Enterprises, LLC: Fee is calculated based on 4.5% of transport revenue.

County Administration Services: Amount budgeted for FY 2016/17 reflects the same amount that was budgeted in FY 2015/16. Year to Date (YTD) numbers are not currently available from the County system.

Reserve: Reserve/Expenditure savings balance projected will go toward the CSA-17 reserve fund.

C. Budget Build comments and discussion:

1. A 5% place holder is budgeted for RSFFPD for reimbursement for the EMS Coordinator position.
2. It was suggested to increase the budget build for Wittman Enterprises, LLC for a cushion for transport fees to \$90,000.
3. It was suggested to decrease the County Administration Services budget build amount to \$150,000 - \$175,000.
4. Operations needs were discussed and any requests will be brought forward to the Advisory Board via its representatives.

A motion was made to approve the Budget with revisions 1,2 and 3 above. Budget Subcommittee members voted to approve the budget as revised and recommend the budget be forwarded to the CSA-17 Advisory Committee.

VI. ADJOURNMENT

Meeting adjourned at 4:50 pm.