



County of San Diego

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CSA-17 Advisory Committee
Sherryl Parks, Chair/Barb Cerny, V-Chair
c/o Emergency Medical Services
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CSA-17 ADVISORY COMMITTEE MEETING **Minutes** **Tuesday, February 3, 2015**

Members Present

Cerny, Barbara – Torrey Pines Community Planning Group
Hillgren, Nancy – Rancho Santa Fe Fire Protection Dist.
Muir, Mark – City of Encinitas
Parks, Sherryl – City of Del Mar
Tanner, John – Member-at-Large
Zovanyi, Peter – Member-at-Large

Agency Representatives Present

Austin, David – American Medical Response (AMR)
Daigle, Mike – Encinitas Fire Department
Gibbs, Mike – Rancho Santa Fe Fire
Michel, Tony – Rancho Santa Fe Fire
Murphy, Mary – CSA-17 EMS Coordinator
Stein, Mike – Encinitas Fire Department
Twohy, Frank – Elfin Forest Fire

County Staff Present

Ameng, R.N., Diane
Brewton, Linda
Haynes, M.D., Bruce
Leverson, Jim
Metz, R.N., Marcy
Smith, R.N., Susan
Traylor, John – San Diego LAFCO
Wolchko, Janet I. (Recorder)

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Sherryl Parks, Chair called the meeting to order at 4:05 p.m.

II. APPROVAL OF MINUTES

A motion was made by Mark Muir, seconded by Barb Cerny to approve the CSA-17 Advisory Committee minutes from November 4, 2014. Motion carried.

A motion was made by Barb Cerny, seconded by Sherryl to approve the CSA-17 Budget Subcommittee minutes from January 29, 2015. Motion carried.

III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions.

IV. ELECTION OF OFFICERS

A. Chair and Vice-Chair positions

A motion was made by Mark Muir, seconded by Peter Zovanyi to reelect Sherryl Parks as CSA-17 Advisory Committee Chair and Barb Cerny as Vice-Chair. Motion carried.

B. Appointment of CSA-17 Budget Subcommittee members.

The CSA-17 Advisory Committee recommendation was for members Nancy Hillgren, Peter Zovanyi, Peter Zahn to be appointed to the Budget Subcommittee. Motion was made by John Tanner, seconded by Mark Muir. Motion carried.

V. MANAGEMENT TEAM REPORT

A. Budget and Finance Report – Linda Brewton Second Quarter Financial Review for FY 2014/15

1. Revenue Growth by Source of Revenue

Ambulance Transports		\$1,057,400
Residents	\$ 584,700	
Non-Resident	<u>\$ 472,700</u>	
Benefit fee		\$ 871,500
Property Tax		\$ 634,800
Interest Penalties & Other		<u>\$ 9,100</u>
Total Revenue		\$2,572,800

- Total revenue growth is down 8% from FY 2013/14. This is primarily driven by lower revenue from resident and non-resident transports.

2. Expense Growth by Source

Ambulance		\$1,755,700
Dispatch Services		\$ 7,500
Billing & Collection Services		\$ 35,500
County – Admin Services		<u>\$ 49,000</u>
Total Expenses		\$1,847,700

- Mutual Aid/Other expenses for FY 2013/14 include a one-time expense of \$105,900 to purchase radios and are not included in the FY 2014/15 totals.

- Billing and collections services show a decrease of 38%. Part of the decrease is due to timing differences in receipt of invoices as well as the service contract that was renegotiated at a lower price and is based on a percentage of transport fees collected.
 - Unit counts of resident and non-resident transports are up 11%. Non-resident transports are trending down by about 22%. EMS staff is investigating the non-resident transports. Monthly ambulance transports and payments were reviewed from FY 2013/14 to FY 2014/15.
3. The Reserve Balance is targeted at a range of 120 days to 180 days of expenses. The reserve fund is managed by the County Treasurer. Reserve charts were reviewed showing actual amounts from FY 2009/10 through FY 2013/14 and projected amounts FY 2014/15 through FY 2017/18.
 4. Discussion topics included:
 - Down trend of non-resident transports.
 - Review of the Budget Subcommittee discussion on equipment updates and maintenance.
 - The EMS Coordinator position salary increase.

A motion was made by Mark Muir, seconded by Nancy Hillgren to approve the CSA-17 Budget. Motion carried.

B. Administrative Report - Marcy Metz

1. Community Paramedicine (CP)

The Office of Statewide Health Planning and Development (OSHPD) have approved the CP pilot projects. San Diego County has two (2) CP pilot projects from the City of Carlsbad and City of San Diego.

The Emergency Medical Care Committee (EMCC), Education/Research Subcommittee will serve as the County Advisory Committee for CP. Diane Ameng is the program contact person who will be working with the pilot program coordinators. The CP projects are in the training component and require an approved local Institutional Review Board (IRB).
2. The American College of Surgeons (ACS) is currently reviewing hospital trauma centers during their certification process. Rady Childrens' Hospital and Scripps La Jolla were reviewed during ACS site visits in January.
3. The Stroke Consortium is planning the *2015 Strikeout Stroke Event* which will be held on April 25, 2015. The event takes place during the Saturday game between the Padres and Dodgers.
4. The Annual *Sidewalk CPR Event* will be held the first week in June. A specific date has not been determined.

C. Medical Director's Report - Bruce E. Haynes, M.D.

1. Ebola

- In Africa, the number of Ebola cases has slowed. So far there have been 22,000 persons affected by the Ebola virus, 9,000 have died. Approximately 34-35 people have been treated in the United States and countries outside of Africa.
- State Department of Health Services, Center for Disease Control (CDC) has designated certain hospitals for assessment and treatment of Ebola patients. UCSD Hillcrest Medical Center has been designated as a treatment center and has prepared an isolation treatment area for Ebola patients.

2. Influenza

Dr. Wooten, County Public Health Officer, has issued a declaration requiring healthcare workers, including EMS personnel, to have either current influenza vaccination or wear a surgical mask while working with patients during the flu season.

3. Measles

There has been an outbreak of measles due to the number of children not vaccinated. Measles is one of the most contagious viruses. There have been 92 cases of the measles in California, 13 in San Diego County. Sixty-two percent of those cases were in individuals over the age of 20 years.

D. Paramedic Provider Report – Dave Austin

1. AMR quarterly reports for October, November and December were distributed and sent out prior to the meeting. The fourth quarter performance reports were presented and included details regarding response time compliance.

From January 2014 to January of 2015 there has been a 14% increase in responses. There were 103 inbound mutual aid calls and 104 outbound mutual aid calls. A report of monthly transport by hospitals, unit, and community responses was given.

Community public service hours completed in November and December was 85 and included 3,153 individuals served.

2. Community Service and Public Education Reports:

Education continues within the CSA through opportunities and campaigns such as community CPR and *Live Well San Diego*.

- February 13th is *Love your Heart Day*. Fire paramedics will be giving free Blood Pressure (BP) screening in several locations.
- May 17-23 is National EMS week. Rancho Santa Fe Firefighters and AMR paramedics will be featured on the cover of the National EMS Week guide sponsored by American College of Surgeons.

3. The Cardiac Arrest Registry to Enhance Survival (CARES) to date has had 57 cardiac arrests within the CSA as of December 31, 2014, 46% were cardiac in nature; losses were 37%. Survival rate of patients leaving the hospital is approximately 13-15%.

E. Operations Report – Mike Stein

1. New cardiac monitors have been received and training on the monitors has been completed.
2. Ebola preparation and training is ongoing.
3. In response to the Public Health Safety Officer's Directive regarding flu vaccination, fire agencies within CSA-17 have developed policies and procedures accordingly. First Responders have either had a flu shot or will be wearing a mask during the flu season.
4. The North Zone Chiefs are currently reviewing dispatch protocols.

F. CSA-17 EMS Coordinator Report – Mary Murphy

Education:

- September – A Multi Casualty Incident (MCI) class was held and included San Diego lifeguards and a sand entrapment class.
- November – Pediatric Advance Life Support (PALS) was reviewed and is reviewed on a yearly basis.
- December – A Scene Safety class included firefighter and paramedic safety.
- December and January training for the new cardiac monitors was given to all four agencies.
- A new CPR program for schools has been started.

VI. ANNEXATION OF CSA-107 (Elfin Forest/Harmony Grove) – Marcy Metz

The impact analysis was reviewed at the previous CSA-17 Advisory Committee meeting with the findings, conclusions and recommendations for annexation of CSA-107 into CSA-17. Questions and concerns regarding the LAFCO application were considered.

A. Proposed LAFCO Application Terms and Conditions

John Traylor, Local Agency Formation Commission (LAFCO) representative was present at the meeting and noted that the LAFCO application process takes 12 to 18 months.

1. Proposed LAFCO terms and conditions were distributed to the Advisory Committee to discuss and review.
2. Mutual Aid agreements/contracts with Escondido and San Marcos regarding fee and billing rates were included in the proposed terms and conditions.
3. Prior to the reorganization, one of the terms and conditions would be to negotiate tax revenue from the annual tax generated in the CSA annexation area. The annexation would also be subject to the same benefit fees.

B. Impact analysis conclusions

1. Based on an estimated one (1) call every five (5) days in the annexation area with a mutual aid reimbursement rate equal to the prevailing non-resident transport fee rate and the estimated revenue from the parcel tax and benefit fee, the annexation is expected to be cost neutral.

2. Assuming the County enters mutual aid agreements with a term of five years with five (5) one-year options to renew and with staff continuing to monitor finances closely, the financial risk at this point appears to be low. The financial aspects are based on the number of houses, property taxes and parcel taxes.
3. The number of mutual aid calls and billing were discussed. The current fee rates for transports set by the County Board of Supervisors are \$400 for residents and \$1,050 for non-residents.

C. Recommendation

Discussion ensued regarding benefit fees and parcel taxes being applied equitably across the whole CSA area. It was suggested that the County initiate a conversation regarding the parcel tax revenue that is currently not being collected for parcels in the 4-S Ranch region and that the results of this conversation be added to the final application review. The application terms and conditions will be considered by the Advisory Committee before final approval and signatures.

A motion was made by Mark Muir, seconded by Nancy Hillgren to initiate the LAFCO application with above conditions as part of the conversation. Motion carried with five (5) votes yes and one (1) vote no.

VII. NEW BUSINESS

'One Paseo' – CSA-17 Response – Barb Cerny

Agenda topic was withdrawn at this time.

VIII. FUTURE AGENDA ITEMS

Follow-up to November Public Comment.

IX. SET NEXT MEETING/ADJOURNMENT

The meeting was adjourned at 6:08 p.m. Next meeting will be May 5, 2015.

Submitted by

Janet I. Wolchko, Administrative Secretary

County of San Diego Emergency Medical Services