



County of San Diego

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CSA-17 Advisory Committee
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CSA-17 SPECIAL ADVISORY COMMITTEE MEETING
Peter Zahn, Chair/Nancy Hillgren, V-Chair
Minutes
Tuesday, April 5, 2016

Members Present

Heiser, Don – Member at Large
Hillgren, Nancy – Rancho Santa Fe Fire Protection District
Parks, Sherryl – City of Del Mar
Zahn, Peter – City of Solana Beach
Zovanyi, Peter – Citizen at Large

County Staff Present

Ameng, R.N., Diane
Metz, R.N., Marcy
Shahri, Sheri
Wolchko, Janet I. (Recorder)
Yaghmaee, Saman

Agency Representatives Present

Austin, David – American Medical Response (AMR)
Stein, Mike – Encinitas Fire Department
Twohy, Frank – Elfin Forest Fire

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Peter Zahn, CSA-17 Chair called the meeting to order at 4:09 pm. Introductions were made.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions.

III. CSA-17 EMS COORDINATOR POSITION

A. Operations Report: PowerPoint Presentation
CSA-17 Advisory Committee required the ambulance provider to create and fund an EMS coordinator position as part of the 2007 contract. The position is responsible for planning coordinating and monitoring all technical and administrative aspect for Paramedics and Emergency Medical Technicians (EMTs) ensuring compliance with State and Federal laws and regulations.

1. History:
 - Quality Assurance/Quality Improvement (QA/QI) and education was formally provided by contract with Scripps La Jolla and County of San Diego EMS.
 - 2007 the EMS Coordinator position was created and an employee of San Diego Medical Services Enterprise (SDMSE).
 - 2011 the EMS Coordinator was employed by Rancho Santa Fe Fire Protection District (RSFFPD).
 2. Currently CSA-17 covers approximately 73 square miles within the cities of Del Mar, Encinitas, Solana Beach, RSFFPD and portions of Elfin Forest with six (6) ALS ambulances. Since 2007 paramedic and EMT ratio has increased over 30%.
 3. EMS Coordinator duties include:
 - QA/QI, audits compliance with the standard of care and SD EMS protocols
 - Represent the CSA Fire Department on local EMS committees
 - Designated infection control officer for CSA-17
 - Certification and recertification of EMTs
 - Assists with community outreach and education, i.e. hands only CPR
 - Develops and coordinates Continuing Education (CE) programs to educate field personnel
 - Medical equipment purchasing
 - Firefighter flu vaccine and TB testing
 - Attend operations meetings for CSA-17
 - Skill testing for new hire/probationary tests
 - Liaison with County EMS, fire departments, local hospitals, American Medical Response (AMR)
- B. Options and proposals:
- Regional Cooperative Care Partnership (RCCP) – Joint Powers of Authority (JPA) created for fire departments and member agencies to have services including a Medical Director, a program manager and a nurse. Budgetary information was provided.
 - AMR Proposal – list of responsibilities and quote for those services were provided. Recommended by CSA-17 Operations.
- C. Discussion topics:
- RCCP and JPA program representation
 - Conflict of interest and liability
 - Private and public employer models
 - Contract proposal dates, term and sunset date
 - Competitive salary rate and estimate
 - Personnel aspect, hiring and evaluation
 - Funding and interim position, RSFFPD subcontracting with AMR.

A motion was made by Peter Zahn, seconded by Sherryl Parks to move forward with a final proposal and agreement with AMR for the CSA-17 EMS Coordinator Position. Motion carried.

IV. ADJOURNMENT

Meeting was adjourned at 4:55 pm.