



County of San Diego

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CSA-17 Advisory Committee
Sherryl Parks, Chair/Barb Cerny, V-Chair
c/o Emergency Medical Services
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CSA-17 ADVISORY COMMITTEE MEETING **Minutes** **Tuesday, August 5, 2014**

Members Present

Cerny, Barbara – Torrey Pines Community Planning Group
Hillgren, Nancy – Rancho Santa Fe Fire Protection Dist. (Alt)
Kranz, Tony – City of Encinitas (Alt)
Parks, Sherryl – City of Del Mar
Tanner, John – Member-at-Large
Zovanyi, Peter – Member-at-Large

Agency Representatives Present

Austin, David – American Medical Response (AMR),
CSA Manager
Baudoin, Maddie – AMR
Gibbs, Mike – Rancho Santa Fe Fire
Kerridge, Carol – Del Mar
Mercer, Kevin - AMR
Michel, Tony – Rancho Santa Fe Fire
Rice, Mike – Operations Manager, AMR

Agency Representatives Present (con't)

Schwartz, M.D., Brad – AMR Medical
Director
Stein, Mike – Encinitas Fire Department
Twohy, Frank – Elfin Forest Fire

County Staff Present

Ameng, R.N., Diane
Beam, Jamie
Brewton, Linda
Cavanaugh, Adria
Haynes, M.D., Bruce
Leverson, Jim
Metz, R.N., Marcy
Smith, R.N., Susan
Wolchko, Janet I. (Recorder)

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Sherryl Parks, Chair called the meeting to order at 3:57 p.m.

II. APPROVAL OF MINUTES

A motion was made by Peter Zovanyi, seconded by Barb Cerny to approve the CSA-17 Advisory Committee minutes from May 6, 2014. Motion carried.

III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

IV. ELECTION OF CITIZEN-AT-LARGE REPRESENTATIVE MEMBER

Sherryl Parks, CSA-17 Chairperson introduced the candidates for citizen-at-large representative. The candidates shared their background and experience. A ballot vote was taken.

Peter Zovanyi was selected by the Advisory Board members to be the CSA-17 citizen-at-large member representative for a term of two (2) years.

Action Item:

A letter of nomination and application for Peter Zovanyi will be forwarded to the Clerk of the Board via the appropriate County Departments to be approved by the Board of Supervisors.

V. MANAGEMENT TEAM REPORT

A. Budget and Finance Report – Adria Cavanaugh

1. FY 2013/2014 Revenue Growth by Source

Ambulance Transports Year-to-date		\$ 2,162,000
Residents	\$ 995,000	
Non-Resident	<u>\$ 1,167,000</u>	
Benefit fee		\$ 1,496,000
Property Tax		\$ 1,072,000
Interest and Miscellaneous		<u>\$ 20,000</u>
Total Revenue		\$ 4,750,000

Financial profile of CSA-17 continues to improve. Revenue has increased this fiscal year by 8.2%. The highest growth was seen with the resident transport fees ,which grew 26.2% year-over-year and accounted for 4.7% of total revenue growth.

2. FY 2013/2014 Expenditures by Source

Ambulance		\$ 3,602,000
Dispatch Services		\$ 15,000
Billing & Collection Services		\$ 108,000
County – Admin Services		<u>\$ 169,000</u>
Total Expenses		\$ 3,894,000

Expenses have increased by 5.2%. Expenditure growth was primarily driven by ambulance service expense and County Administration Services. Administration Service expenditure was higher due to costs related to the RFP process for the CSA 17 ambulance transport contract.

3. Revenue and Expenditure History and Projection

Revenue less expenditures:

FY 2012/13 Actual	\$ 689,239
Projection for FY 2013/14	\$ 548,803
FY 2014/15 Budget Projection	\$ 617,073

As a result of the user fee that was passed, \$54,803 will be transferred to the reserve fund. A 180 day maximum amount for the reserve was approved by the Advisory Board during the May meeting.

Action Item:

A request was made for an estimated projection of when the targeted 180 days maximum for the reserve will be reached.

4. CSA 17 Fee Schedule

The benefit fee for FY 2013/14 changed from \$27.71 to \$28.07 for FY 2014/15. Transport fees for residents and non-residents did not change from FY 2013/14 to FY 2014/15.

CSA-17 resident transports are 65% of the total transports and 45% of transport revenue. This is due to the differences in the rates charged to residents versus non-residents..

5. FY 2013/14 Distribution of Charges by Payor

The breakdown of charges billed to Medicare, Medicare HMO, Medi-Cal, Medi-Cal HMO, insurance companies and patients was presented. The chart is based on the dollar amount billed to each category of payor, not the amount actually paid.

Action Item:

Research information on amounts of revenue collected by payor mix.

B. Administrative Report - Marcy Metz

1. *The 3rd Annual Sidewalk CPR* event was held in June. Twenty-four (24) agencies in San Diego County participated in training 3,143 individuals in adult compressions CPR at 35 locations. In Southern California local EMS agencies had a combined total of approximately 17,000 individuals trained within a six (6) hour period. Ms. Metz thanked the hospitals and agencies for their volunteered participation.

C. Medical Director's Report - Bruce E. Haynes, M.D.

1. PulsePoint was started by a fireman in Northern California who recognized that individuals were not aware when someone in the vicinity was having a cardiac arrest and needed CPR.

PulsePoint is a Smart Phone application that individuals with CPR knowledge can download for the purpose of alerting them when there is a person in the vicinity with a cardiac arrest and CPR is needed. There is also an associated application that will give the location of the nearest AED.

Action Item:

Information regarding the PulsePoint application will be forwarded to CSA-17.

2. The Ebola epidemic started during March in Western Africa. As of the last count, 1600 people have contracted the disease, 900 have died. The historical death rate for epidemic outbreaks is usually around 90%, the Ebola outbreak is now at 60%. Precautions in the United States are in place, protective equipment is used with infectious diseases. Discussion continued on San Diego hospital readiness for infectious diseases.
3. A trial study has been adopted by the Sheriff Department and the County for Deputies to administer naloxone to apparent overdose victims. Sheriff Deputies are often the first responders arriving on scene in cases of narcotic overdose. The study is being conducted in Lakeside and Santee where Deputies can carry and administer the naloxone antidote using a nasal spray when a person is noticed as an apparent narcotic overdose.

D. Paramedic Provider Report – Dave Austin

1. AMR quarterly reports for April, May and June were distributed and sent out prior to the meeting for the Advisory Board to review. CSA units at the stations and a map of the station locations in CSA-17 were provided.

Response time performance in the second quarter:

- April was 96% compliant based on 553 calls and 366 transports
- May was 93.76% compliant based on 609 calls and 390 transports
- June was 95.40% compliant based on 652 calls and 415 transports

Milestones/highlights:

- Response to the fires in May
- The County fair in June and July
- Del Mar horse race season
- Summer coastal season

2. Continuing Education
Joe Russo has resigned from AMR upon accepting a position with the San Diego Fire and Rescue Department.
3. CSA-17 Community Education
AMR reported 339 community education hours serving 3,475 people.
 - 2,726 were trained in CPR during the first 6 months

- AMR worked with the Encinitas lifeguards and their Jr. Lifeguard program. 729 Jr. Lifeguards were trained in compressions only CPR. In the next session, they will be adding information on downloading the PulsePoint application.
4. Cardiac Arrest Registry to Enhance Survival (CARES) rates in CSA-17: There were 29 registered cardiac arrests of which 24 were cardiac in origin. Dr. Schwartz provided an example of a cardiac survival incident where excellent care and quality CPR was given by providers in the CSA-17 area.

E. Operations Report – Mike Gibbs

1. In June, Scripps Encinitas opened their new emergency department (ED). A week prior to the opening there was participation by the ED and fire agencies in an active shooter exercise.
2. AMR partnerships with Coastal Agencies, Rancho Santa Fe, Vista, Carlsbad, Escondido, Oceanside agreed to plan for a major medical response prior to activation of an Annex D response. An additional five (5) BLS ambulances will be called to the incident to assist in transporting victims from the scene as quickly as possible.
3. AMR assistance with resources during the Wildfires was appreciated. Highlights of the May 13 Bernardo fire were given.

F. CSA-17 EMS Coordinator – Mary Murphy

1. CPR training was given. In addition to the example given by Dr. Schwartz, Ms. Murphy sited another example of a successful CPR incident. She stated that most people estimate that 50 to 60% of cardiac victims recover, but it is less than 10%. CPR classes will be offered in schools.
2. The annual Protocol and Procedure update and review was completed. The review included updates on new medications and how they are administered.
3. Intraosseous (IO) instruction training which is used in cardiothoracic patients is scheduled for tomorrow.
4. Information on the PulsePoint application to activate bystander support for CPR can be found on the Rancho Santa Fe website with step-by-step instruction.
5. There are three (3) new hires in Rancho Santa Fe and two (2) new hires in Encinitas.

G. EMS Coordinator Report – Mike Stein

In May, the Operations Chiefs were directed to compare how other systems deliver coordinator activity. A comparison with other agencies in the County, background, analysis of pros and cons, recommendation and financial considerations were presented.

VI. OLD BUSINESS/FUTURE AGENDA ITEMS

A. Elfin Forest/Harmony Grove EMS Service

1. Portions of the Elfin Forest/Harmony Grove area are proposed to be annexed into the Rancho Santa Fe Fire Protection District. Some of the Elfin Forest/Harmony Grove area boundaries cross into the CSA-17 exclusive operating area; therefore, an analysis is underway to evaluate the impact of incorporating CSA-107, or Harmony Grove, into CSA-17 for the provision of emergency medical services.

CSA-107 is made up of the two unincorporated communities of Elfin Forest and Harmony Grove, encompassing approximately eleven square miles. The area includes 400 rural homes in the Elfin Forest Recreational Reserve.

2. The parcel tax charged to the residents of CSA-17 would apply to the new area in Harmony Grove. The property tax formula is already in place for CSA-17 and is .299% of the 1% of property tax. With the projected development of approximately 740 homes, population, parcel tax and property tax, the revenue from the two sources would be approximately \$54,000.
3. LAFCO has recommended that the fire departments move forward with a parallel track for fire annexation into the Service Area 17. A draft of the impact analysis was presented to the Fire Chiefs for their input and recommendations.
4. The intent is to have the application for annexation in September or October. A draft of the report can be reviewed by the CSA-17 Advisory Board before submitting the application. Due to the timeline and the next scheduled quarterly CSA-17 Advisory Committee meeting, a special advisory committee meeting may be scheduled to review the report.
5. The increased volume of ALS transports due to the annexation of CSA-107 into CSA-17 will be minimal compared to the total CSA-17 transport volume. It is expected that there would be one (1) additional transport every five (5) days.
6. Tony Michel added that the annexation process with Rancho Santa Fe should move forward. If Rancho Santa Fe negotiations with the County are not successful, Elfin Forest or County Fire Authority will continue the service. The County and the developer reviewed the agreement to require a three (3) person engine company and ALS service to that community. The fire district has been asked to look at providing the service as one of the options.
7. The revenue and service delivery model was discussed. Having the ALS first response available is helpful for staffing adjustment. The property and parcel tax of approximately \$55,000 does not cover the cost of a fully staffed paramedic ambulance. That information will be part of the final report that can be presented to the CSA-17 Advisory Committee.

8. The final impact analysis will provide recommendations to the Advisory Committee. The LAFCO website has maps of the area for understanding the concept of area.

Action Item:

A request was made to have annexation documents forwarded to the Advisory Committee.

VII. FUTURE AGENDA ITEMS

No future agenda items were discussed.

VIII. SET NEXT MEETING/ADJOURNMENT

The meeting was adjourned at 4:55 p.m. Next meeting will be November 4, 2014.

Submitted by

Janet I. Wolchko, Administrative Secretary

County of San Diego Emergency Medical Services