



# County of San Diego

**NICK MACCHIONE, FACHE**  
DIRECTOR

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**WILMA J. WOOTEN, M.D., M.P.H.**  
PUBLIC HEALTH OFFICER

CSA-69 Advisory Committee  
Warren Savage, Chair/James Bingham, Vice-Chair  
c/o Emergency Medical Services  
6255 Mission Gorge Road  
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## **CSA-69 ADVISORY COMMITTEE MEETING Minutes Thursday, November 13, 2014**

### **Members**

Chambers, Pat – Santee Chamber of Commerce  
Fox, Ken – Santee School District Board  
Liebig, Peter – Lakeside Fire Protection District (Alt)  
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital  
Minto, John – City of Santee (Alt)  
Rickards, Dave – San Miguel Fire Protection District  
Strom, Linda – Lakeside Community Planning Group

### **Agency Representatives**

Kirkpatrick, Jim – Lakeside Fire Protection Dist.  
Malloy, Bernard – Lakeside Fire Protection Dist.  
Parr, Andy – Lakeside Fire Protection Dist.  
Peterson, Brad – City of Santee Fire

### **Guests**

Ayers, Charlene – Public (San Miguel)

### **County Staff**

Ameng, R.N., Diane  
Brewton, Linda  
Haynes, M.D., Bruce  
Metz, R.N., Marcy  
Wolchko, Janet (Recorder)

## **I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**

Peter Liebig called the meeting to order at 4:00 pm. Introductions were made.

## **II. APPROVAL OF MINUTES**

**A motion was made by Dave Rickards, seconded by Linda Strom to approve the September 11, 2014 CSA-69 Advisory Committee minutes. Motion carried.**

### III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions.

### IV. BUDGET REPORT

#### A. Financial Review for the first quarter of FY 2014-15, July 1 through October 31<sup>st</sup> – Linda Brewton

1. Year-to-Date 2014/2015 Revenue Growth by Source

Ambulance Transports		\$1,114,000
Resident transports	\$ 890,000	
Non-resident transports	<u>224,000</u>	
Benefit Fee		0
Property tax		13,000
Interest, Penalties & Other		<u>5,000</u>
<b>Total Revenue</b>		<b>\$1,132,000</b>

Year-to date revenue is down compared to the same period FY 2013/14.

2. FY 2013/14 Expense Growth by Category

Ambulance	\$ 967,000
Billing & Collection Services	31,000
County-Admin Services	6,000
Mutual Aid	<u>0</u>
<b>Total Expenses</b>	<b>\$1,004,000</b>

A new contract was negotiated with Wittman, CSA-69 billing and collection service, resulting in a lower fee schedule effective September 1<sup>st</sup>.

3. Reserve actual and projected balance were presented:

Reserve target for FY 2009-10 through FY 2013/14 was previously set at 120 days of the total expenses. Beginning in FY 2014/15 the Reserve target was changed to a range of 120 days/180 days of expenses. The reserve balance is projected to increase in FY-14-15 as compared to FY13-14.

4. Average monthly resident and non-resident transport graphs were presented for the last four years. Monthly transport fee collections for both resident and non-resident transport fee collections were compared to the historic average.

5. Questions and comments regarding the financial review included:

- Reserve account: The reserve account allows CSA-69 to continue to operate for at least six (6) months in case of emergency. Excess funds would be used as designated by the Advisory Committee.

- Revenue from Ground Emergency Medical Transportation (GEMT): The GEMT is revenue from a bill that was passed to allow Fire Protection Districts and jurisdictions to receive reimbursement on Medi-cal patients. Applications were submitted on behalf of the CSA to participate in the reimbursement for Medi-cal funds. The amount for FY 2014/15 was estimated according to the application.

**B. Budget Subcommittee**

No report was given. The Budget Subcommittee meets once a year to review the CSA-69 budget. The subcommittee will be meeting in February before the Advisory Committee meeting.

**V. STAFF/AGENCY REPORTS**

**A. Administrative Report - Marcy Metz**

1. Community Paramedicine (CP) projects submitted by Carlsbad and San Diego were expected to have decisions on approval by November 12<sup>th</sup>. Conditions were placed on the pilot projects in the areas of quality assurance, patient safety and data collection.
2. The County is having its Fourth Annual Love Your Heart Day on Friday, February 13, 2015. Last year over 17,000 blood pressure (BP) screenings were given during the event at over 200 locations throughout the County. The goal for this year is to screen 25,000 people for BP. Fire fighters and EMS volunteers were invited to participate in the event. Contact information was provided in a handout.
3. November 20, 2014 is the Statewide Medical Health Exercise where hospitals that participate in the HPP grant exercise their emergency preparedness. The MERS infectious disease scenario scheduled for the exercise has been changed to Ebola where facilities will practice receiving a suspected Ebola patient in their emergency room.

**B. Medical Director Report – Bruce E. Haynes M.D.**

1. Ebola epidemic update:
  - There have been approximately 15,000 Ebola cases, an estimated 5,000 have died.
  - Countries in West Africa affected by the disease are Guinea, Liberia and Sierra Leon. One nurse and a child have died from Ebola in Mali.
  - Transmission and contagious information on Ebola was covered. Risk of receiving influenza in San Diego is 1 in 45,000; the risk of contracting Ebola in the United States is 1 in 14,000,000.
  - Individuals from West Africa traveling to or through European countries are screened, quarantined and tracked in Europe and the United States. San Diego community epidemiology (EPI) checks reported information on suspected Ebola patients once or twice a day. Community EPI determines if a person has Ebola and will order a workup if necessary.

Discussion topics included:

- Local guidelines, level of response and standards for Ebola. Guidance was forwarded to the field in August regarding procedures as well as questions to ask travelers. A similar updated guidance document was sent out on October 31, 2014. All hospitals should be equipped to take suspected Ebola patients and to perform testing.
- University of California (UC) hospitals were designated as Ebola receiving hospitals by the State. UCSD has built a lab for isolation and the care of patients that have Ebola. Training is also available for healthcare workers. Field personnel will present information to hospitals if they have an Ebola suspected individual and will discuss the situation with EPI. Hospitals will hold patients up to 72 hours before transferring suspected patients to UCSD.
- Healthcare workers that come into contact with a suspected Ebola individual should monitor their own temperature once or twice a day. If in 21 days they haven't developed symptoms of the disease they can continue working.

### **C. Agency Reports**

1. Santee Agency Report
  - a. Guidelines for Ebola are being developed based on information from the County and the CDC. Additional PPE has been ordered.
  - b. There were 300 in attendance at the open house on October 18<sup>th</sup> at Station 5 by Santee Lakes.
2. San Miguel Fire Protection District/CalFire – John Kiska
  - a. Calfire is developing Ebola guidelines.
  - b. There are three (3) new hires half way through probation.
  - c. Shouldn't this be in the Santee FD update?
  - d. Specs are being finalized for the new ambulance arriving in June/July.
  - e. District personnel have been trained with the new Zoll equipment.
3. Lakeside Agency Report – Jim Kirkpatrick
  - a. Two (2) new members were elected to the Board of Directors.
  - b. There are six (6) new reserves.
  - c. An open house event was held on September 27, 2014. The event incorporated Sidewalk CPR; approximately 24 people were shown CPR. AED information was also introduced at the event. The PulsePoint application was demonstrated.
  - d. Information and direction was sent out to EMS personnel regarding Ebola. Tyvek suits have been ordered and are expected in January.
  - e. Response time data analysis is being reviewed.

## **VI. NEW BUSINESS/FUTURE AGENDA ITEMS**

During the next meeting there will be election of officers.

In February the Budget Subcommittee will meet prior to the Advisory Committee meeting. CSA-69 Budget Subcommittee members are Dave Rickards, Warren Savage, Jim Bingham, Keven Howe and Pat Chambers.

## **VII. SET NEXT MEETING/ADJOURNMENT**

The next CSA-69 Advisory Committee will meet on Thursday, February 12, 2015, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:52 pm.

Submitted by

Janet I. Wolchko, Administrative Secretary III  
County of San Diego, Emergency Medical Services