



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
EMERGENCY MEDICAL SERVICES
6255 MISSION GORGE ROAD, MAIL STOP S-555
SAN DIEGO, CA 92120-3599
(619) 285-6429 • FAX (619) 285-6531

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

CSA-69 Advisory Committee
Warren Savage, Chair/James Bingham, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-69 ADVISORY COMMITTEE MEETING **Minutes** **Thursday, September 8, 2016**

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Chambers, Pat – Santee Chamber of Commerce
EK, James – San Miguel Fire Protection District
Hall, Ronn – City of Santee
Howe, Kevin – Lakeside Union School District
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital
Robeson, Robert – Lakeside Chamber of Commerce
Savage, Warren – City of Santee

County Staff

Ameng, R.N., Diane
Barry, Michael
Cavanaugh, Adria
Haynes, M.D., Bruce E.
Parr, Andrew
Ray, Leslie
Wolchko, Janet (Recorder)

Agency Representatives

Matsushita, Justin – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, CSA-69 Vice-Chair called the meeting to order at 4:05 pm.
Introductions were made.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Pat Chambers, seconded by Kevin Howe to approve the May 12, 2016 CSA-69 Advisory Committee minutes. Motion carried.

4. BUDGET REPORT

A. Financial Review – Adria Cavanaugh CSA-69 financial review Q4 FY 2015/16

1. Revenue Growth by Source

Resident transports	\$ 2,850,397	
Non-resident transports	<u>717,983</u>	
Total Ambulance Transport Revenue		\$3,568,380
Benefit Fee		2,452,170
Property tax		537,129
Interest, Penalties & Other		<u>135,342</u>
Total Revenue		\$6,693,021

- Tax revenue is up 7%.
- Interest, Penalties and Other growth was down 35%. FY 2014/15 the Ground Emergency Medical Transportation (GEMT) Supplemental Reimbursement, revenue was collected for 2011/12, 2012/13, 2013/14, 2014/15. This fiscal year and the previous year \$56,475 has been collected from the GEMT program.
- Resident and non-resident transport fees were both up 2%.
- Benefit fees increased according to the CPI at 1.26%.

2. Expense Growth by Category

Ambulance	\$ 5,544,419
Billing & Collection Services	130,089
County-Admin Services	105,534
Mutual Aid	<u>0</u>
Total Expenses	\$ 5,780,042

- Ambulance contracts increased by 7%.
- Billing & collection services are down 11%.
- County Administration fees are down 7%.

3. Revenue and Expenditure History for FY2014/15, 2015/16 actuals and FY 2016/17 Budgeted were given. Overall CSA-69 has come out ahead at \$912,978 for FY 2015/16.

4. Reserve Balances Discussion:

- Benefit Fee rates, the Consumer Price Index rate percentages and approval option.

- Excessive reserve balance and at what point should a decision be made to balance reserve. Excess reserve discussion with committee, justification.
- Reserve represents one (1) year operating expense greater than the target in the reserve. Additional issues for example the Affordable Care Act Trial Study Model and ageing population will impact revenue and the ability to recover costs. A strong reserve may be needed to address future needs to recover costs.
- Percentage of revenue needed for cash flow was 180 days operating expenses.

B. Budget Subcommittee

No report.

5. STAFF/AGENCY REPORTS

A. Administrative Report – Michael Barry/Diane Ameng

1. Marcy Metz retired, her official retirement date is in October by her last work day was September 2nd. The Interim EMS Chief is Michael Barry who is the Deputy Director for Public Health. Michael Barry is retired Air force 2014, worked at UCSD in finance. His background is in Disaster Management and Emergency Preparedness.
2. Dr. Haynes was to retire September 15, but will be staying during the transitional period. The EMS Medical Director position has been posted nationwide.
3. Dr. Nick Yphantides who is currently a Temporary Expert Professional with the County as Chief Medical Officer has been hired to oversee a new Medical Care Services Division at the end of the calendar year. EMS will be under the Medical Care Services Division under the direction of Dr. Yphantides.
4. Agency Partners:
 - September 22, 2016 is the Community Paramedicine (CP) Symposium. CP pilot projects have been in place for 2 years.
5. Leslie Ray reported on ImageTrend the County's new data collection system.
 - As of January 1, State requirement is to have all data collected by EMS agencies compliant with a NEMSIS 3.4 compliant system. As of September 1 the County has signed a contract with ImageTrend which meets those requirements including security. ImageTrend is a cloud based system which will allow the 56 agencies that currently submit data to use the internet system.
 - Real Time data collection improves radio time and better quality of QA and QI.
 - Re-certifications can be done online as long as all required certification documents have been received.
 - Agency point of contact person will register the agency with the cloud system, reset passwords and keep track of their agency workforce, continuing education for example.

- Electronic Patient Care Record (EPCR) will already be compliant. If you are using an electronic device a shortcut can be added so in the event of an internet outage, data can be collected and will upload when the internet is restored.
- Information regarding training will be on the current system for the agency point of contact liaison to access.
- Other components to the system include: hospital sharing information (real time), radio time reduced, more medical direction and QA.
- The system is free. The County has purchased the system so there is no cost for the EPCR or certification.
- Agencies using third party vendors, the third party vendors will need to be NEMSIS 3.4 compliant and match the LEMSIS schema.
- EMS will have a website; there will be a weekly meeting webinar or blog with the users to answer questions. Goal is to make transition as transparent as possible.
- ImageTrend Elite model was purchased; the ImageTrend website shows some examples.

B. Medical Director Report – Diane Ameng

1. Offload delays FirstWatch module has been purchased. The roll out plan and training is being developed. The system will be used by all agencies in the County to document offload delays countywide. Offload delays are a nationwide and statewide issue.
2. Temecula Valley Hospital has met criteria to be a designated STEMI/Stroke hospital. STEMI/Stroke patients can be transported to Temecula Valley Hospital when it is the closest most appropriate hospital.
3. There is a free Community Paramedicine (CP) Symposium on September 22nd at the Hilton Bay front. CP pilot programs have been taking place in California for the last two (2) years. EMS Commission is meeting the day before on September 21st.

C. Agency Reports

1. Lakeside Fire Department – Bernard Molloy
 - Lakeside has rolled out their NEMSIS 3.4 website. The model was built to address the San Diego protocols and meets State standards.
 - Lakeside switched to the First Watch Online Compliance Utility (OCU) that is a way of reporting call exemptions in real time.
 - Cardiac Arrest Registry to Enhance Survival (CARES) data reporting has started. CARES data is a nationwide data collection of cardiac arrest information.
 - Four (4) fire fighter paramedics have been hired and have gone through the academy. Lakeside Fire Board has selected a new Fire Chief, Don Butz who is presently the Fire Chief of Viejas Fire Department.
 - Lakeside has put in place three (3) new Autopulse's which are CPR boards. An example was cited.
 - New ambulances can be have a re-chassis two (2) or three (3) times which saves \$60,000 per re-chassis done a year for six (6) years on the ambulances before a projection to purchase a new ambulance.

- September 24th is Lakesides open house at Station 3 from 10:00 am. – 3:00 pm. During fire prevention month.
 - CSA -69 response calls were 12,804 in 2014, 13,414 in 2015, this year it is already at 9,300.
 - El Cajon has transitioned their ALS to be provided by AMR Ambulances are shared across borders, CSA-69 has responded into the City of El Cajon two (2) times for every one (1) time an El Cajon unit has come into CSA-69.
2. Santee Fire Department – Justin Matsushita
- a. Santee went to new Live Pak monitors. They are in the process of transitioning the entire fleet monitors to Live Pak versus Zoll.
 - b. A number of temporary positions have been changed to permanent positions including the Fire Chief, Division Chief a Captain and Engineer. Operations have not changed. Santee has hired six (6) paramedics, one was let go due to skill set evaluation and lost one to Poway. Recent changes include a new ambulance to inspect. The goal is to re-chassis units, it takes up to six (6) month to re-chassis and Santee has only one (1) reserve unit. Need to build up reserve, adding additional units. Ambulances put 40 to 60 plus miles per year and the last 10 years call volume has double.
 - c. Santee Open House is also September 24th at Station 5.
 - d. Santee has been handwriting offload logs and reviewing the offload trend. Hospitals were commended as the majority of hospital possession offload average time is 15 minutes.

6. OLD BUSINESS

None

7. NEW BUSINESS

None

VII. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, November 10, 2016, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 5:00 pm.