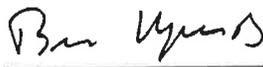


SUBJECT: SUPPLY AND RESUPPLY OF DESIGNATED
EMS AGENCIES AND VEHICLES

Date: 7/1/07

- I. **Authority:** California Health and Safety Code, Division 2.5, Chapter 4, Section 1797.202 and California Business and Professions Code, Division 2, Chapter 9, California Pharmacy Law. Section 4000, et seq.
- II. **Purpose:** To provide a policy for agencies to procure, store and distribute medical supplies and pharmaceuticals identified in the Inventory.
- III. **Definition:** Dangerous Drugs and Devices: Any drug or device unsafe for self-use (e.g. IV solutions and medications carried on the MICU Inventory). Drugs and devices bearing the legend, "Caution, federal law prohibits dispensing without prescriptions" or words of similar import.
- IV. **Policy:**
 - A. Each agency shall have a mechanism to procure, store and distribute its own medical supplies and pharmaceuticals under the license and supervision of an appropriate physician. An appropriate physician is considered to be one of the following:
 1. The Medical Director of the agency.
 2. The County of San Diego Emergency Medical Services (EMS) Medical Director.
 3. The Medical Director of a contracted base hospital.
 - B. Mechanisms of procurement may include the following:
 1. Procurement of pharmaceuticals and medical supplies through a legally authorized source such as a pharmaceutical distributor or wholesaler.

Approved:

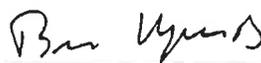

Ben Myers
EMS Medical Director

SUBJECT: **SUPPLY AND RESUPPLY OF DESIGNATED
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2. Procurement of pharmaceuticals and medical supplies from a hospital that determines it has the legal authority to resell pharmaceuticals and supplies to an agency.
 - C. Each agency shall have procedures in place for the procurement, transport, storage and distribution of Dangerous Drugs and Devices.
 - D. If agency requests the County of San Diego, EMS Medical Director to assume responsibility for providing medical authorization for procuring Dangerous Drugs and Devices, these policies shall be reviewed and approved by the County of San Diego, EMS Medical Director and shall include the following:
 1. Identification (by title) of individuals responsible for procurement and distribution.
 2. A determination of reasonable quantities of supplies and pharmaceuticals that must be maintained to resupply agencies.
 3. Maintenance of copies of all drug orders, invoices, and logs associated with Dangerous Drugs and Devices for a minimum of three years.
 4. Procedures for completing a monthly inventory of Dangerous Drugs and Devices, which includes:
 - a. Ensuring medications are stored in original packaging.
 - b. Checking medications for expiration dates, rotating supplies for use prior to expiration, and exchanging for current medications.
 - c. Properly disposing of expired medications that cannot be exchanged.
 - d. Distributing to agencies.

Approved:



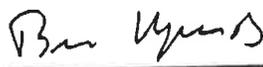
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- e. Returning medications to pharmaceutical distributor if notified of a recall.
5. Storage of drugs (other than those carried on a vehicle) that complies with the following:
 - a. Drugs must be stored in a locked cabinet or storage area.
 - b. Drugs may not be stored on the floor. (Storage of drugs on pallets is acceptable.)
 - c. Antiseptics and disinfectants must be stored separately from internal and injectable medications.
 - d. Flammable substances (e.g., alcohol) must be stored in a metal cabinet, in accordance with local fire codes.
 - e. Storage area is maintained within a temperature range that will maintain the integrity, stability and effectiveness of drugs.
 6. Agencies shall develop, implement and maintain a quality assurance and improvement program that includes a written plan describing the program objectives, organization, scope, and mechanisms for overseeing the procurement, transport, storage, distribution and administration of Dangerous Drugs and Devices.
- E. Agencies under the license and supervision of the County of San Diego, EMS Medical Director shall have a written agreement with the County of San Diego, Emergency Medical Services that is specific to the procurement, transport, storage, distribution and administration of Dangerous Drugs and Devices.

Approved:


Ben Myers
EMS Medical Director