

County Service Area 17 (CSA-17) - 2010 Meeting Minutes

CSA-17 Advisory Committee Meeting Minutes - February 2, 2010

CSA-17 Advisory Committee Meeting Minutes - April 16, 2010 – subcommittee

CSA-17 Advisory Committee Meeting Minutes - May 4, 2010

CSA-17 Advisory Committee Meeting Minutes - July 14, 2010 – subcommittee

CSA-17 Advisory Committee Meeting Agenda* - October 20, 2010 – subcommittee

CSA-17 Advisory Committee Meeting Minutes - November 2, 2010

*Minutes will be posted when available



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

NICK MACCHIONE, FACHE
DIRECTOR

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Barbara Cerny, Chair/Crystal Crawford, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-17 ADVISORY BOARD MEETING

Minutes

Tuesday, February 2, 2010

Members Present

Cerny, Barbara – Torrey Pines Comm. Plng. Group
Crawford, Crystal – City of Del Mar
Hickerson, Tom – Rancho Santa Fe Fire Prot. Dist.
Houlihan, Maggie – City of Encinitas
Marquardt, Larry – Member-at-Large
Zovanyi, Peter – Member-at-Large

County Staff Present

Cavanaugh, Adria
Haynes, M.D., Bruce
Metz, R.N., Marcy
Smith, R.N., Susan
Yaghmaee, Saman

Recorder

Wander, Debbie

Members Absent

Campbell, Tom – City of Solana Beach

Guests Present

Abelman, Dismas – Cities Solana Bch./Del Mar
Davidson, Bret A. Rancho Santa Fe Fire Dept.
Gilligan, Matt – S.D. Medical Serv. Enterprise
Ingalls, John - LAFCO Commissioner
Michel, Tony – Rancho Santa Fe Fire Prot. Dist.
Muir, Chief Mark – Encinitas Fire
Murphy, R.N., Mary – CSA-17
Pavone, Nick – Rancho Santa Fe Fire Dept.
Ruitzel, Kevin – S.D. Med. Serv. Enterprise
Tanner, John – Rancho Santa Fe Fire Prot. Dist.
Twohy, Frank – Elfin Forest/Harmony Grove
Ward, Darrin – Encinitas Fire

I. INTRODUCTIONS AND ANNOUNCEMENTS

Barbara Cerny, Chair, brought the meeting to order at 4:10 p.m. Attendees introduced themselves.

II. APPROVAL OF MINUTES

The minutes from the November 3, 2009 meeting were approved.

III. PUBLIC COMMENTS/PETITIONS

There were no public speakers present.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Saman Yaghmaee)

The year-to-date revenue collected is at \$516,229, which is half of the total revenue that is expected to be collected by the end of the fiscal year (FY). The revenue from the benefit fees and taxes have been collected for the first of the year. We should be able to reach the budgeted amount by the end of the year.

Expenditures are projected to increase from \$2.63 million in FY 2009/10 to \$2.68 in FY 2010/11. Revenues are projected to increase from \$2.4 million in FY 2009/10 to \$2.49 in FY 2010/11. Cash reserve is projected to decline by about \$200,000 annually. It is recommended that a minimum of about \$1 million in the cash reserve is needed for cash flow management.

The planning financial summary shows the expenditure is expected to exceed the revenue by about \$200,000 annually. Revenue from interest is expected to be lower due to lower cash reserve as well as lower return on investments. Charts on expenditure and revenue comparisons by year and a fund balance report was referred to.

It was suggested to have a subcommittee to meet and come up with ways to elaborate on generating revenue. Saman Yaghmaee will prepare a revenue analysis draft for the Budget/Finance Subcommittee meeting. Barbara Cerny and Peter Zovanyi were nominated to represent the board members at the subcommittee.

B. Administrative Report (Marcy Metz, R.N.)

Meryl Rupp has retired after 27 years with the County. His replacement will be starting on February 12th.

The statewide Golden Guardian exercise will be conducted on May 18th. There will be a full activation of the County Office of Emergency Services, Emergency Operation Center, and the EMS Departmental Operation Center, also known as Medical Operation Center (MOC).

The State EMS Authority is working with stakeholders on a state trauma plan that is expected to be completed by December 2010.

Since the passage of AB 2917, the State EMS authority has been writing/revising five chapters of regulations to establish standards for EMT certifications/training and scope of practices for EMTs and paramedics. Effective July 1st, EMTs will be required to have background checks and be entered into the State central registry.

C. Paramedic Provider Report (Matt Gilligan, S.D. Medical Services Enterprise)

Mr. Gilligan distributed compliance reports.

D. Medical Director's Report (Bruce Haynes, M.D.)

Influenza: The number of H1N1 influenza cases is continuing at a low level. There have been no influenza related deaths in the county for several weeks. The average age of H1N1 cases is 25 years, with a range from 1 week to 91 years. The average age of hospitalized cases is 32 years, while the age of fatal cases is 45 years. Seventy five percent of fatal cases have underlying conditions. Since April, 820 patients have been hospitalized with H1N1 in the County and 55 residents have died who were infected with the virus. A total of 53 severe pediatric cases are reported, including four fatal cases.

The H1N1 vaccine is now available throughout the county to everyone. The County has held five vaccination clinics over the last week. At this time there have been over 40,000 people vaccinated at the County Public Health clinics.

V. ELFIN FOREST CSA-107/CSA-17 UPDATE (Frank Twohy/Dr. Bruce Haynes)

Dr. Haynes reported that there are no updates from the County Land Use and Environment Group.

VI. DEL MAR FAIRGROUNDS ISSUES/UPDATES

There were no updates.

VII. DRAFT LETTER FOR LEGISLATION REGARDING NO CPR IN ASSISTED LIVING FACILITIES (Chief Mark Muir, Encinitas Fire)

A draft letter regarding CPR in assisted living facilities was presented to the Advisory Board for review. Discussion followed and it was recommended that the letter be distributed for comments with feedback provided within two weeks and forwarded to EMS for routing process.

VIII. ELECTIONS OF CHAIR AND VICE-CHAIR FOR 2010

A motion was made by Maggie Houlihan to nominate Peter Zovanyi for 2010 Chair and to nomination Crystal Crawford as Vice-Chair. Motion carried.

IX. SET NEXT MEETING/ADJOURNMENT

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, May 4, 2010 at 4:00 p.m.

The meeting adjourned at 5:10 p.m.

Submitted by

Janet I. Wolchko
Administrative Secretary III
County EMS



County of San Diego

NICK MACCHIONE, FACHE
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-17 BUDGET/FINANCE SUBCOMMITTEE MEETING

Minutes

Friday, April 16, 2010

In Attendance

Cerny, Barbara – Torrey Pines Comm. Planning Group
Houlihan, Maggie – City of Encinitas
Gilligan, Matthew – San Diego Medical Services
Johnson, Wayne – S.D. Medical Services Enterprise
Muir, Chief Mark – Encinitas Fire
Pavone, Chief Nick – Rancho Santa Fe F.P.D.
Zovanyi, Peter – Member at large

County Staff Present

Metz, R.N., Chief, Marcy
Yaghmaee, Saman

Recorder

Janet I. Wolchko

I. INTRODUCTIONS AND ANNOUNCEMENTS

Peter Zovanyi, called the meeting to order at 10:05 a.m.

Attendees introduced themselves.

II. PUBLIC COMMENTS/PETITIONS

There were no public speakers present.

III. FORECASTING COST & REVENUE ANALYSIS (Saman Yaghmaee)

Saman Yaghmaee furnished a revenue analysis report to the subcommittee. The report provided an analysis of the current revenue sources and potential sources of revenue to balance the budget and generate additional revenue concerning the projected deficit facing the San Dieguito Ambulance District, CSA-17.

Current sources of revenue: CSA-17 is funded by a combination of property tax revenue, special benefit taxes, interest on reserve fund and revenues derived from billing non-residents for CSA ambulance services. Due to expenditures, the economy and amount of reserve there is a projected budget deficit of \$200,000. Revenue is received in January and a minimum of \$1 million is recommended in the cash reserve account to cover expenditures for the first two quarters of the fiscal year.

There was discussion on revenue from non-resident billing. Wayne Johnson stated that the average patient ambulance charge is \$1191 with a 1-1/2 year increase per patient charge. In January there was an 18 percent decrease in Medicare funding and insurance co-pay, and a change in the ambulance cap for reimbursement. From July 1, 2008 to June 30, 2009 the net charges collected were \$706,670. Anything collected over \$800,000 was to go in the enhancement account. It was estimated that there would be a \$100,000 overage that would go in the enhancement account.

Potential sources of revenue:

- a) a charge to residents for ambulance transports
- b) reimbursement for mileage from the insurance carrier and/or residents
- c) property tax increment renegotiation with the 4-S Ranch
- d) a membership program with an enrollment fee
- e) an increase in the benefit fee rate

The committee further discussed the following combinations for potential sources of revenue:

- A soft charge approach to billing residents for ambulance transport, potentially bringing about \$2.5 million of revenue annually.
- A mileage reimbursement charge to insurance carriers and residents, potentially generate over \$160,000 of revenue per year.
- Renegotiation to obtain a property tax increment from the 4-S Ranch, estimated revenue to be approximately \$70,000.
- Expanding and providing service in the Elfin Forest area.
- CPI current percent increase versus Medical Market annual 3 percent increase.
- A transport services fee charge to residents for the difference in additional costs above the current user benefit fee of \$1191.

First Responder Fee.

Maggie Houlihan raised concerns on public response to a user or first responder fee, residential fee, fee for reimbursement of mileage and the legality and process needed to initiate those fees.

Chief Mark Muir suggested that if a first responder cost recovery fee was applied the fire districts should have some input as a group.

Resident Benefit and User Fee.

The benefit fee that district residents currently pay covers an initial transport fee of \$1191. Subsequent transport fees would be an additional charge. A fee for mileage reimbursement on additional transport fees would be paid by the patient that is transported and/or their insurance in lieu of a charge to everyone.

Chief Marcy Metz stated that any increase in fees or charges to residents would need to be approved by the Board of Supervisors. Discussions followed regarding increasing the base benefit fee, the procedures required to notify the public, and the required authority to do so.

Chief Nick Pavone suggested to consider the elimination of the current hospital contract that provides medical Quality Assurance (QA) and Quality Improvement (QI) now that the CSA has a full-time clinical coordinator. It was noted that this would be a savings of \$40,000.

There will be a follow-up with CSA-17 Operations Subcommittee for their recommendations and feedback.

Chief Muir suggested a thread analysis to go forward with suggestions on future cost recovery issues.

IV. ADJOURNMENT

The meeting adjourned at 11:30 a.m.

Submitted by,

Janet I. Wolchko
Administrative Secretary
County EMS



County of San Diego

NICK MACCHIONE, FACHE
DIRECTOR

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

HEALTH AND HUMAN SERVICES AGENCY PUBLIC HEALTH SERVICES

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Peter Zovanyi, Chair/Crystal Crawford, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-17 ADVISORY MEETING Minutes Tuesday, May 4, 2010

Members Present

Crawford, Crystal – City of Del Mar
Cerny, Barbara – Torrey Pines Comm. Plng. Group
Houlihan, Maggie – City of Encinitas
Tanner, John – RSF Fire District
Zovanyi, Peter – Member-at-Large

County Staff Present

Cavanaugh, Adria
Haynes, M.D., Bruce
Smith, Susan
Yaghmaee, Saman

Recorder

Janet I. Wolchko

Members Absent

Campbell, Tom – City of Solana Beach
Hickerson, Tom – Rancho Santa Fe F.P.D.
Marquardt, Larry – Member-at-Large

Guests Present

Abelman, Dismas – Solana Beach Fire
Davidson, Bret – Rancho Santa Fe Fire
Gilligan, Matt – S.D. Medical Serv. Enterprise
Michel, Tony – Rancho Santa Fe F.P.D.
Muir, Chief Mark – Encinitas Fire
Murphy, R.N., Mary – CSA-17
Pavone, Chief Nick – Rancho Santa Fe F.P.D.
Riutzel, Kevin – SD Medical Services
Twohy, Frank – Elfin Forest/Harmony Grove
Ward, Darrin – Encinitas Fire

I. INTRODUCTIONS AND ANNOUNCEMENTS

Peter Zovanyi, Chair, brought the meeting to order at 4:05 p.m.

Attendees introduced themselves.

II. APPROVAL OF MINUTES

MOTION was made by Barbara Cerny to approve the minutes of February 2, 2010. MOTION carried.

III. PUBLIC COMMENTS/PETITIONS

None present.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Saman Yaghmaee)

Saman Yaghmaee furnished copies of the financial report to the committee. Property taxes and benefit fees were anticipated to come in on budget; however, the interest received from the fees will not. The year to date revenue is almost identical to this time last year. A \$160,000 budget deficit is anticipated for FY 2009/10.

B. Administrative Report (Bruce Haynes, M.D.)

Bomb incident. The car bomb found in Times Square, New York City, was mentioned and the need for all agencies to be ready if a similar event happens in the County.

Golden Guardian. The Golden Guardian exercise scheduled May 18, 2010, will practice the statewide response to an incendiary/radiological event.

EMT 2010. The EMT 2010 Project establishes basic EMT licensing, a disciplinary system and a state central registry. The state will be imposing EMT license fees of \$75 for first time certification and \$37 for recertification to maintain the central registry and to have a fund to compensate counties for expenses with the discipline process. An FBI background check will be added to the state background check for criminal history. The County has completed an analysis and a proposed fee structure to obtain cost recovery over a period of three years.

CEMSIS. California EMS Information System (CEMSIS) establishes a statewide system to collect data and to evaluate and improve the delivery of emergency medical care consistently throughout the state.

C. Medical Director's Report (Bruce Haynes, M.D.)

A 7.2 magnitude earthquake near Mexicali was felt in San Diego. An ambulance strike team from San Diego Medical Services and American Medical Response went to Calexico and ran calls for 72 hours.

There has been one death due to H1N1 since December 2009. H1N1 influenza is present only at very low levels. There have been sporadic cases reported in Alabama and South Carolina.

There was an announcement that UCSD is planning to build another hospital in La Jolla. It was reported that they were rebuilding at the Hillcrest location, and will keep their trauma services there.

A team from UCSD went to Haiti after the earthquake and presented information on the trip to several committees.

D. Paramedic Provider Report (Matt Gilligan, S.D. Medical Services Enterprise)

The exemption reports will be sent out via the County of San Diego to the advisory board members.

Advanced Cardiac Life Support (ACLS) training for fire paramedics has been completed.

Matt Gilligan mentioned the loss of EMT Esteban Behana and his memorial. Protocol, hazards and the danger to EMTs in situations when assisting someone on the side of the road were reviewed.

Kevin Riutzel of San Diego Medical Services reported on the San Diego Medical Outreach Program community events that had approximately 4,000 participants. Several events were held in the last three months including the Encinitas Easter egg hunt, Encinitas senior information fair, Red Ribbon week and blood pressure clinics. They partnered with San Diego Science Alliance to showcase an ambulance and demonstrate CPR. Two rescuers were recognized during San Diego Project Heartbeat at the Del Mar Fair Grounds.

V. SUBCOMMITTEE UPDATE

Saman Yaghmaee reported the following potential sources of revenue that were discussed at the Budget/Finance Subcommittee meeting held on April 16th.

- Soft charge approach to billing residents for annual transport, potential revenue of \$2.5 mil annually.
- Mileage reimbursement fee for residents and insurance, potential revenue of \$160,000 annually.
- Renegotiation of property tax increment with 4-S Ranch, potential revenue of \$70,000 annually.
- Expanding and providing service in the Elfin Forest area, revenue unknown.
- Benefit fee increase by \$4, from \$26 to \$30, generating potential revenue of \$200,000 annually.
- Transport services fee charge to residents for the difference in additional cost above the current resident fee, revenue to be determined.

There was clarification on the final attachment to the grant ordinance amending the fee structure of the financial report. The estimate is based according to other County Service Areas (CSA). The change would be on the mileage section only.

VI. OLD BUSINESS

A. FY 06/07 and 07/08 Annual Activity Report.

The report was sent out electronically, hard copies were provided at the meeting.

There was clarification regarding 4-S Ranch and to confirm documentation of the issue in FY 2006/07.

If there are questions or issues with the report they may be brought up at the next meeting.

B. Draft Letter for Legislation Regarding No CPR in Assisted Living Facilities (ALFs).

Dr. Haynes reported on the original suggestion of drafting a letter to the legislation regarding CPR requirements in ALFs. A recommendation to work with the licensed facilities to obtain their views on CPR requirements and regulations was approached.

Issues on facilities maintaining a staff with knowledge of CPR, training, equipment [i.e. Automated External Defibrillators (AEDs)] and liability was discussed.

Dr. Haynes recommended working directly with residential care facilities for regulation change and added that the approach will be made at the advice of the committee.

Discussion ensued on contacting facilities in the CSA-17 area and inviting care facility representatives to meet on the CPR issue, educational component and liability.

Mayor Crawford agreed that more information is needed. A better approach would be to find common themes, to pursue options and venues and have input from providers and representatives from facilities.

It was suggested to invite representatives from Encinitas, Dr. Haynes and a hospital representative from Scripps for an exploratory meeting to confirm the state law on regulation, and document the issues and concerns. Dr. Haynes will contact the Trade Association Representative in Sacramento regarding the issue. Acquired information will be brought to the group at the next meeting.

The legislative approach, if used, would benefit from documenting issues and concerns and reporting from constituent groups.

Action Items:

- There was a recommendation to update the Annual Activity report closer to the coming fiscal year and have the report on the upcoming agenda.
- Additional information on CPR requirements at assisted living facilities.

VII. SET NEXT MEETING/ADJOURNMENT

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, August 3, 2010 at 4:00 p.m.

The meeting adjourned at 4:42 p.m.

Submitted by

Janet I. Wolchko
Administrative Secretary
County EMS



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

NICK MACCHIONE, FACHE
DIRECTOR

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

CSA-17 Advisory Committee
Budget Subcommittee
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

PUBLIC HEALTH SERVICES
1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 BUDGET SUBCOMMITTEE MEETING Minutes Wednesday, July 14, 2010

In Attendance

Gilligan, Matthew – San Diego Medical Services
Houlihan, Maggie – City of Encinitas
Johnson, Wayne – S.D. Medical Services Enterprise
Muir, Chief Mark – Encinitas Fire
Pavone, Chief Nick – Rancho Santa Fe F.P.D.
Zovanyi, Peter – Member at large

County Staff Present

Metz, R.N., Chief, Marcy
Yaghmaee, Saman

Recorder

Janet I. Wolchko

I. INTRODUCTIONS AND ANNOUNCEMENTS

Peter Zovanyi called the meeting to order at 11:11 a.m.

II. PUBLIC COMMENTS/PETITIONS

There were no public speakers present.

III. APPROVAL OF MINUTES

Motion was made by Chief Mark Muir to approve the April 16, 2010 minutes. Motion carried.

IV. FORECASTING COST & REVENUE ANALYSIS (Saman Yaghmaee)

A. Summary Report

Saman Yaghmaee furnished a Revenue and Expenditure Analysis report by fiscal year and year-to-date projected expenditure and revenue summary. He also presented sources of revenue and expenditures from previous years and a summation of the current fiscal year.

The year-to-date projection document showed the pending invoice amounts, projected revenue, expenditures and deficit for FY 2009/10.

Projected Revenue		\$ 2,391,746
Pending invoices	\$ 224,215	
Year to date expenditures	<u>2,383,688</u>	
Total Projected Expenditures		<u>\$ 2,607,903</u>
Projected deficit		(\$ 216,157)

(Actual total expenditures will be available in August.)

Reserve account: As of July 1, 2009 the reserve balance is at approximately \$1.6 million. The projected \$216,157 deficit will be paid out of the reserve account. Revenue from property taxes is received two times per fiscal year and benefit fees are transferred to CSA account starting the third quarter. A minimum of \$1 million is recommended in the cash reserve account to cover operational and contract costs for the first two quarters

Projection of the deficit for FY 2010/11. Expenditure growth should be approximately two to five percent per fiscal year. There will be some growth projected for benefit fees. Fixed contracts such as the contract with San Diego Medical Services (SDMS) is expected to increase by \$60,000 next year, Rancho Santa Fe and Del Mar City increase will be approximately \$1,000 to \$3,000. Contract expenditure growth may go up \$100,000 annually and revenue increase will be approximately \$20,000 to \$40,000.

Investment rate is low. Investment of the reserve is done by the County and is reflected in the projected revenue.

B. Discussion Topics

1. Fee for Service

- a. Wayne Johnson stated that the City of San Diego has a \$1,264 average patient ambulance transport fee and estimated that would be comparable to what the County pays.
- b. A user fee above the benefit fee could be minimal. Suggestion included an estimate of \$50 to \$100 co-pay for each ambulance transport.
- c. There was discussion on sources of revenue in other service areas of the County, an explanation of the billing processes and how it ties to a charge to residents for ambulance transports.
- d. Possibility of co-pay and billing costs.
- e. Calculation of the user fee versus a co-pay fee.

2. Benefit Fee Discussion

- a. An increase in the assessment charge can only occur after a Proposition 218 vote by the property owners. A protest vote and the cost of a mail out to property owners were mentioned. Saman Yaghmaee clarified with the County Land Use and Environmental Department that a vote of the people with 2/3 majority is needed. The group asked that staff look into a protest vote and report back.
- b. View the benefit fee as an insurance policy, as a resident fee, or a fee for service.
- c. Maggie Houlihan suggested presenting the benefit fee/user fee option to the city councils to discuss with their residents. Information needed includes what percentage of the 60,000 residents paying benefit fees use ambulances; approximately how many residents are transported; and how many are non-resident.
- d. Generate a detailed analysis and let the full board decide how to proceed, or put it out to the residents to raise public awareness.

3. Benefit Fee/ Fee for Service Combination Discussion

- a. Basic service is represented by the benefit fee. Once the basic service amount is exceeded an additional fee could be billed to the resident as well. This doesn't raise the basic benefit fee but reflects the cost based on use.
- b. Beyond the benefit fee that covers the availability of services, is a co-pay/service use fee according to how much the transport service is used.
- c. Provide a cost of the base level of service and additional transport cost by ambulance codes, 20, 30, 40, and 50.

4. Mileage Reimbursement Discussion

Wayne Johnson stated that insurance carriers would not reimburse for mileage unless the bill include the costs of transports. Technology in a medical transport has advanced, equipment costs have changed and the rates for Medi-Cal have changed. Saman Yaghmaee stated that the changes on Medi-Cal would not have significant impact, since Medi-Cal represents less than 5 percent of the payer mix for CSA-17.

5. Contract Expenditure Reduction

Examine the need for the QA contract for potential \$40,000 savings.

6. COLA Increase

- a. CPI percentages are not reliable.
- b. CPI current percent increase versus the Medical Market annual 3 percent increase was mentioned. Write an ordinance that states the increase will conform to the higher of the two indexes. Chief Metz mentioned that any ordinance change will have to go through the County of San Diego Board of Supervisors.

C. Actions to Take

1. Generate a staff report analysis to show information on the following options:
 - benefit fee increase
 - benefit fee/user fee combination
 - user feeInformation needed:
 - benefit fee change process
 - policy for fee structure
 - co-pay administration challenge
 - administrative process
2. Consult with appropriate County departments and bring the proposals to the full CSA-17 meeting. Additional time may be needed for further financial analyses.
3. Wayne Johnson will provide Saman Yaghmaee with financial information from the ambulance response service to determine a fee analysis.
4. A five year projection completed in February will be updated to reflect additional changes.

V. ADJOURNMENT

The meeting adjourned at 12:38 p.m.

Submitted by,

Janet I. Wolchko
Administrative Secretary
County EMS



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

NICK MACCHIONE, FACHE
DIRECTOR

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-17 BUDGET SUBCOMMITTEE MEETING Wednesday, October 20, 2010 2:00-3:30 P.M.

Solana Beach Fire Department
500 Lomas Santa Fe Drive
Solana Beach, CA 92075

AGENDA

- I. **CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS**
- II. **PUBLIC COMMENTS/PETITIONS** (Members of the public may address the Committee on any issue within its assigned purview and not on the agenda.) (Limit 5 minutes per speaker.) Please notify Committee Secretary prior to the meeting.
- III. **APPROVAL OF MINUTES – July 14, 2010**
- IV. **FINANCIAL REPORT**
- V. **FORECASTING COST & REVENUE PROPOSALS**
- VI. **ADJOURNMENT**

If you are unable to attend this meeting, please call Janet I. Wolchko at (619) 285-6526.

Note: Agendas and records can be provided in alternative formats upon request. If you are planning to attend this meeting and need special accommodations, please contact the Emergency Medical Services office at 619-285-6429. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made.



County of San Diego

NICK MACCHIONE, FACHE
DIRECTOR

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Peter Zovanyi, Chair/Crystal Crawford, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-17 ADVISORY COMMITTEE MEETING Minutes Tuesday, November 2, 2010

Members Present

Cerny, Barbara – Torrey Pines Comm. Planning Group
Crawford, Crystal – City of Del Mar
Hickerson, Tom – Rancho Santa Fe F.P.D
Houlihan, Maggie – City of Encinitas
Marquardt, Larry – Member-at-Large
Zovanyi, Peter – Member-at-Large

Agency Representatives Present

Abelman, Dismas - ENC/DMR/SOL
Davidson, Bret – Rancho Santa Fe Fire
Gilligan, Matt – SDMS
Michel, Tony - RSF
Muir, Chief Mark – Encinitas Fire Dist.
Murphy, R.N., Mary – CSA-17
Olejnik, Lorelee - SDMS

Members Absent

Campbell, Tom – City of Solana Beach
Filanc, Mark – City of Del Mar (Alt)
Fiorgoine, Phil – SDMS
Nichols, Mike – City of Solana Beach (Alt)
Ott, Chief David – Solana Beach Fire Dist.
Stocks, Jerome – City of Encinitas (Alt)
Tanner, John – RSF Fire District (Alt)

County Staff Present

Cavanaugh, Adria
Metz, R.N., Marcy
Yaghmaee, Saman

Recorder

Janet I. Wolchko

I. INTRODUCTIONS AND ANNOUNCEMENTS

Peter Zovanyi, Chair, brought the meeting to order at 4:05 p.m.

II. APPROVAL OF MINUTES

Motion made by Mr. Larry Marquardt to approve the August 3, 2010 minutes. Motion carried.

III. PUBLIC COMMENTS/PETITIONS

None present.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Saman Yaghmaee)

Saman Yaghmaee furnished the financial report. Year-to-date revenue is \$33,254. Property tax and benefit fees for the quarter will not be credited to the CSA account until January. Year-to-date expenditures are \$391,811. Claims by first responders are quarterly and are not included in the expenditure amount. Expenditures are projected to exceed revenue by about \$250,000, which projected to lower the fund balance and reserve down to \$1,130,355 by the end of fiscal year. Based on the total annual expenditures of \$2.7 million on average, CSA-17 would have to maintain a 120-day operation fund of about \$900,000 in the account.

A five year revenue and expenditure forecast was given. CSA is projected to face a deficit of about \$250,000 annually. Since expenditures surpass revenue, the budget deficit will continue to diminish the reserve fund. By the end of FY 2011/12, CSA-17 will be out of reserve and will begin the FY 2012/13 with less than 120-days of funds in the account. The cash flow deficit is expected to grow in FY 2012/13 and by FY 2014/15, CSA-17 is projected to have a deficit budget with no cash reserve.

The following issues could also impact the budget over the next five years:

- Decrease in the number of patient transports
- National Healthcare Reform
- Change in payer mix profile with increase in patients on public insurances
- Equipment replacement
- Change in rate cap by private and public insurances

Several options were explored at the budget subcommittee to close the deficit by either reducing expenditures or generating additional revenues, such as reevaluating the service delivery model and calculating the response time for the contract with SDMS versus response time per jurisdiction, and increasing the benefit fee or adding a co-pay for transporting residents. After consideration of possible revenue options, the budget subcommittee's recommendation is to begin the process to initiate a resident transport fee. (Additional information from the Budget Subcommittee meeting is under IV. Subcommittee Update)

A motion was made by Maggie Houlihan, seconded by Larry Marquardt to initiate the process of a transport fee up to, but not to exceed \$900. There were four in favor and two opposed. Motion carried.

The resident fee per transport proposal will be reviewed by HHSA and County fiscal before it is presented to the Board of Supervisors.

Included in the proposal will be an opportunity to reduce the fees depending on the revenue and expenditure balance.

The CSA-17 members discussed presenting the proposed increase to their city councils and the community.

B. Administrative Report (Marcy Metz, County EMS Chief)

Dr. Steve Tharratt, State EMS Authority Director resigned in October and has taken the position of Director of Medical Care in the Office of the California Prison Receiver.

The Statewide Emergency Preparedness drill is November 18, 2010. County EMS and local facilities will be participating with the military at Miramar in a National Disaster Medical System (NDMS) exercise. During the exercise, patients will be flown into Miramar and transported to local hospitals.

The state Trauma Advisory Committee has been writing sections of the State Trauma Plan that will be released the first week in December at the Statewide Trauma Summit.

C. Medical Director's Report (Marcy Metz, County EMS Chief for Bruce Haynes, M.D.)

Treatment protocols and guidelines are being updated this year for paramedic and EMTs. The treatment guidelines are reviewed every two years.

The American Heart Association (AHA) has released their guidelines for 2010. The overall reinforcement of basic CPR is of critical importance. For the nonprofessional the emphasis is still on compressions only.

For treatment of sting ray bites it is recommended to apply heat. Research has found that heat treatment is also effective for jelly fish stings. The recommendation will be reviewed by the protocol revision task force.

The Health Services Capacity Task Force met and reviewed the Capacity Plan for this year's flu season. The plan has various levels for hospital overcrowding and how to manage overcrowding during a bad flu season. Everyone should receive a flu shot. The H1N1 vaccine is included in the flu vaccination.

D. Paramedic Provider Report [Matt Gilligan, San Diego Medical Services (SDMS)]

Response time compliance remains at 90 percent or above in all jurisdictions. Volume was down two to three percent in August and September

Quality Assurance (QA) and education nurse, Mary Mottet, will be retiring on December 17, 2010. She has been educating paramedics for 32 years.

Loralee Olejnik announced that the Project Heartbeat Program is providing countywide free CPR class on the Midway flight deck on December 5, 2010. The class is part of the CPR across America initiative where 500 CPR manikins are being provided for classes given at various locations. Ms. Olejnik furnished a flier on the event.

V. SUBCOMMITTEE UPDATE

Peter Zovanyi briefly went over the information from the Budget Subcommittee that met on October 20, 2010. Expenditure reduction and revenue increase was reviewed to address the current and future

budget/financial issues of CSA-17. Currently the financial report shows that by FY 2013/14 both operational and reserve funds will be exhausted.

Revenue options discussed at the meeting were to have a vote by residents on a benefit fee increase or to consider charging a transport fee. Mark Muir, Encinitas Fire Department, contacted Kelly Salt, outside legal counsel, via teleconference regarding the resident vote option. After evaluation of the protest vote process, it was determined that the resident transport fee option to address the reserve fund shortfall was a more viable solution.

A handout was furnished on the projected revenue from residents' billing. Current estimation on a transport fee for local residents is being projected. A more exact staff recommendation will be available by the next meeting. Potential revenue for resident transports will be between \$400 and \$600. A \$400 amount per transport will create potential revenue of \$500,000 and \$600 per transport fee would have potential revenue of \$750,000. HHSA and County fiscal will review the proposal. Approval will go through the Board of Supervisors.

VI. OLD BUSINESS

A. CPR in Assisted Living Facilities (Marcy Metz reported for Dr. Haynes)

Dr. Haynes has reviewed the regulations on CPR in Assisted Living Facilities. The Good Samaritan Rule does not apply in residential facilities where individuals are compensated for performing a service.

VII. SET NEXT MEETING/ADJOURNMENT

Crystal Crawford announced that she has completed her term as council member for the City of Del Mar. Ms. Crawford will not be a representative to the CSA-17 Advisory Committee as of December. She has been a Del Mar City council member for 12 years. She expressed her appreciation to the CSA-17 members for their work in addressing issues that have come to the committee.

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, February 1, 2011 at 4:00 p.m.

The meeting adjourned at 4:55 p.m.

Submitted by

Janet I. Wolchko
Administrative Secretary
County EMS