

**County Service Area 69 (CSA-69) - 2011 Meeting Minutes**

CSA-69 Advisory Committee Meeting Minutes - February 10, 2011

CSA-69 Advisory Committee Meeting Minutes - February 10, 2011 - subcommittee

CSA-69 Advisory Committee Meeting Minutes - May 12, 2011

CSA-69 Advisory Committee Meeting Minutes - September 8, 2011

CSA-69 Advisory Committee Meeting Minutes - November 10, 2011



# County of San Diego

NICK MACCHIONE, FACHE  
DIRECTOR

WILMA J. WOOTEN, M.D., M.P.H.  
PUBLIC HEALTH OFFICER

CSA-69 Advisory Committee  
Warren Savage, Chair/Mayor Randy Voepel, Vice-Chair  
c/o Emergency Medical Services  
6255 Mission Gorge Road  
San Diego, CA 92120  
(619) 285-6429 Fax: (619) 285-6531

HEALTH AND HUMAN SERVICES AGENCY  
PUBLIC HEALTH SERVICES

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417  
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology  
Emergency & Disaster Medical Services  
HIV, STD and Hepatitis  
Immunization  
Maternal, Child and Family Health Services  
Public Health Laboratory  
PH Nursing/Border Health  
TB Control & Refugee Health  
Vital Records

## CSA-69 BUDGET SUBCOMMITTEE MEETING

Minutes

Thursday, February 10, 2011

### Present

Howe, Kevin – Lakeside Union School District  
Huson, Jim – Santee Fire  
Parr, Andy – Lakeside Fire Protection District  
Savage, Warren H. – City of Santee

Cavanaugh, Adria – County EMS  
Yaghmaee, Saman – County EMS

### Recorder

Janet I. Wolchko

### I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Saman Yaghmaee called the meeting to order at 3:07 p.m.

### II. PUBLIC COMMENTS/PETITIONS

There were no public speakers.

### III. BUDGET PLANNING FOR FISCAL YEAR 2011-2012 (July 1, 2011 – June 30, 2012)

Saman Yaghmaee provided a summary sheet with CSA-69 budget information on FY 2007/08, 2008/09, proposed budget for FY 2009/10 and projected budget for FY 2010/2011. Operational expenses from the Santee Fire Department and Lakeside Fire Prevention District were also provided.

Total projected expenditures for FY 2011/12 are \$6,074,684. CSA-69 expenditures include County Administrative Services and four CSA-69 contractors. County services are expected to increase by \$90,000.

During the November CSA-69 Advisory Committee meeting, a request was made by the County to increase County allocation for staffing by \$90,000 due to new responsibility associated with billing contract. The new contract requires the County to manage the revenue account which requires daily reconciliation. This can be achieved by either adding a full time Administrative Analyst or allocate more of the existing staff time to prepare and monitor budget and cost tracking for CSA-69. The new responsibilities are as follows: monitor expenditures, oversee and track daily reports, reconcile revenue with the billing agency and assist in budget preparation review and analysis of expenditures and requisitions for purchases.

Discussion ensued on justification of hiring an Administrative Analyst, their duties and time reporting for the position. Currently the County staffs one temporary position to track CSA-69 budget information.

An overview of the Whitman Contract, collection methods for CSA-69 residents and using an outside collection agency were discussed.

Lakeside Fire Protection District. There were no significant changes with the FY 2010/11 adopted budget and the FY 2011/12 preliminary budget. The percentage of increase for FY 2011/12 was due to equipment maintenance and vehicle maintenance which is done every other year. Salaries and benefit costs have increased which caused a 6.7 percent increase compared to a 4 percent increase two years ago. Mr. Yaghmaee asked about the 200.5 percent increase on Expert and Consultant Services. Chief Parr responded that the account was for warranty contracts on defibrillators and cost repair.

Santee Fire Department. Mr. Yaghmaee inquired about communication equipment repair which was moved under minor equipment for the Santee Fire Department. Chief Mattick responded that minor equipment such as radios and gurneys are equipment meant to last five years. Fixed asset materials are required to cost \$5,000 per item. The cost for radios is \$4,500.

Revenue Analysis. There will no significant change with the total revenue from FY 2010/11 to FY 2011/12 except for a slight increase of 1 percent interest on deposits. Operational cash flow was discussed. To have a healthy cash flow the reserve will need \$1 million in the account. Increase in fees from FY 2008/09 to FY 2009/10 was due to the increase in fees approved by the Supervisors, payment from Wittman Enterprises, LLC after reviewing previous contractor ADPI information, and Medicare catch-up payment from a delay in the application process when the contract change was completed.

As the amount for the contract services and ambulance rates go up, there is a concern that the reserve amount of \$1 million will not cover the cash flow and a 90 day buffer for contractual costs. Mr. Yaghmaee recommended increasing the reserve to an amount that would be sufficient to cover 120 days of operating costs. He presented a slide that represented the true reserve after the 120-day operational costs are subtracted.

In regards to benefit fee, Mr. Yaghmaee added that because of the contract change, the benefit fee calculation may increase. It was noted that the projected totals on the table for the proposed budget were accumulative totals.

Mr. Savage expressed congratulations to the County for the work they have done and to the providers for the work they have done to make things cost effective.

Mr. Savage requested a run report from operations.

The Strategic Plan for CSA-69 is to stay within the contract, meet contract requirements and provide required services. Mutual aid commitments and response time with El Cajon should be reviewed.

**Motion was made by Kevin Howe to approve and forward the Budget for FY 2011-12 to the CSA-69 Advisory Committee for approval. Motion carried.**

**IV. ADJOURNMENT**

Meeting was adjourned at 3:55 p.m.

Submitted by

Janet I. Wolchko  
Administrative Secretary  
County EMS



# County of San Diego

NICK MACCHIONE, FACHE  
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY  
PUBLIC HEALTH SERVICES

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## CSA-69 ADVISORY COMMITTEE MEETING

### Minutes

Thursday, February 10, 2011

#### Members Present

Bingham, James – Lakeside Fire Protection District  
Chambers, Pat – Santee Chamber of Commerce  
Howe, Kevin – Lakeside Union School District  
Jackman, Larry – San Miguel Fire Protection Dist.  
Meadows-Pitt, R.N., Mary – Sharp Grossmont  
Savage, Warren – City of Santee  
Voepel, Mayor Randy – City of Santee

#### Agency Representatives Present

Huson, Jim – for Richard Mattick-Santee Fire Dist.  
Lorenz, Jon – Lakeside Fire Board Member  
Parr, Andy – Lakeside Fire Agency

#### Recorder

Janet I. Wolchko

#### Members Absent

Clegg, Robin – Lakeside Comm. Planning Group  
Randazzo, Mike – Lakeside Chamber of Commerce

#### Guests Present

Baker, Mark – Lakeside Planning Group

#### County Staff Present

Cavanaugh, Adria  
Haynes, M.D., Bruce  
Metz, R.N., Chief, Marcy  
Pate, R.N., Rebecca  
Yaghmaee, Saman

### I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, Chair called the meeting to order at 4:00 p.m.

### II. APPROVAL OF MINUTES

A motion was made by James Bingham to approve the minutes from November 18, 2010 and September 9, 2010.

### **III. ELECTION OF CHAIR AND VICE-CHAIR FOR 2011**

At the first annual meeting of the Advisory Committee, the officers for the succeeding calendar year are elected. Each officer is elected by a majority vote of members present at the meeting.

Randy Voepel nominated Warren Savage for 2011 Chairperson of CSA-69.  
Pat Chambers nominated Randy Voepel for 2011 Vice-Chair of CSA-69.

**Motion was made by Larry Jackman to re-appoint Warren Savage for Chair and Mayor Randy Voepel for Vice-Chair of CSA-69 for 2011. Motion carried.**

### **IV. PUBLIC COMMENTS/PETITIONS**

There were no public speakers.

### **V. STAFF/AGENCY REPORTS**

#### **A. Budget Subcommittee Report**

The Budget Subcommittee met before the Advisory Committee to discuss and review the budget for the upcoming year. Kevin Howe reported that the subcommittee found the budget in order and financially sound. Recommendation is for the Advisory Board to approve the budget.

Mayor Randy Voepel inquired about the cash reserve and the contract expenditures. Saman Yaghmaee, County EMS, responded that the reserve requires a 90-day cash flow of the annual budget to cover operational costs. As of FY 2009/10, the cash flow amount is \$1.4 million plus \$800,000, which represents the true reserve.

After reviewing the differences in expenditure and revenue for FY 2009/10, FY 2010/11 and FY 2011/12, CSA-69 will look proactively towards the FY 2012/13 budget to make sure there will not be a decline in the reserve as there was five years ago. It was noted that the projected amounts from year to year on the proposed budget sheet are accumulative figures. The Budget Subcommittee will be looking at the future of the reserve as well as continuing the same level of service.

Mayor Voepel inquired about the Admin-Professional & Specialized Services increase from FY 2010/11 to FY 2011/12 and the request for a County Administrative Analyst position. Mr. Yaghmaee explained that the County currently employs a temporary person to track CSA-69 budget information. A permanent position is needed to monitor the account, track expenditures, process invoices, assist in budget preparation, review expenditures and maximize revenue. The previous contractor, ADPI had been handling the daily transactions and charging a fee for that service. Since the contract change to Wittman Enterprises, LLC, the County is now the custodian of the account. Discussion ensued on the duties and justification to add an Administrative Analyst position at the County to be custodian of the CSA-69 account. Andy Parr added that the contractors support the County's need to have an additional position for the CSA-69 account.

During the billing contract change from ADPI to Wittman, it was not anticipated that the change in contracts would require an additional staff position. The County has been providing the account monitoring and tracking service with a temporary staff position since the contract change.

**A motion was made by James Bingham to support the Administrative Analyst position at the County for CSA-69. Motion carried.**

**B. Financial Report (Saman Yaghmaee)**

Saman Yaghmaee reviewed the year-to-date revenue analysis by fiscal year. From July to January, FY 2009/10 CSA-69 has collected:

Tax Revenue	\$ 250,325
Benefit Fee	\$ 1,237,738
Interest Rate	\$ 9,771
Non Resident Fees	\$ 316,490
Resident Fees	<u>\$ 1,258,840</u>
Total Revenue Collected	\$ 3,073,164

CSA-69 ambulance billing collections by month was presented. There was a significant decrease in collections during November 2009 due to the contract change from ADPI to Wittman Enterprises, LLC. The increase in May 2010 was due to the sum received from Medi-cal. Collection rate is at \$ 254,837 which is \$80,000 more than 2008 due to fee increase.

Revenue surplus is projected to be about \$ 600,000. That will increase the reserve by another \$500,000 to \$600,000 in FY 2010/11, from \$839,529 to approximately \$1.2 to \$1.4 million plus the cash flow.

Larry Jackman asked about the mutual aide contract with El Cajon. Saman Yaghmaee responded that the contract with El Cajon will expire at the end of FY 2011. The County is in negotiation with the City of El Cajon regarding the contract. Marcy Metz, County EMS Chief, explained that the County is in discussion with El Cajon for an MOA that will explain the rate charges and resident collections in CSA-69. There will be a fund set aside in the amount of \$50,000 as a place holder to protect residents during the overlap in collections and the final process of the contract.

**C. Administrative Report (Marcy Metz, County EMS Chief)**

Plans to move the prehospital QCS system onto the internet has been delayed. The current computer system (QCS-CEMSIS) is currently on "unstable" servers and has to be moved to new servers to continue service, which may cause a two month delay in moving the system from the servers to the internet. A letter will be sent out to the community to let them know of any updates and what to expect.

On February 12, 2011 the Navy is going to celebrate 100 years of Naval aviation. At 1 pm there will be an air show with approximately 200 airplanes flying over San Diego

Bay. The County is working with the military and the City for preparedness efforts in the event there would be any type of mass casualty event.

The Fire Chief's Association is interested in a surveillance tool to monitor ambulance offload delays in emergency departments, with the goal to decrease the delays and to get the ambulances back in service sooner. The committee is also interested in a system-wide report on offload delays.

The EMS office building located on Mission Gorge is under remodel. The main entrance has been moved from Glacier to Mission Gorge Road. The remodel should be completed by the end of February.

#### **D. Medical Director's Report (Dr. Haynes)**

Changes and updates to the treatment guidelines for EMT's and paramedics are in process. The process is done every two years and the updated protocols will become effective July 1, 2011.

Dr. Haynes handed out the Physician Orders for Life-Sustaining Treatment (POLST) form and gave an overview of the revised form that will go into effect as of April 1, 2011. The POLST form contains information about an individual's end of life decisions such as cardiopulmonary resuscitation (CPR), choices for medical interventions and medical treatment issues such as artificially administered nutrition and antibiotics. The form is not valid without the patient and physician's signature. On the second page of the form there is a website, [www.caPOLST.org](http://www.caPOLST.org), for more information or if you need a copy of the form.

#### **E. Agency Reports**

##### Lakeside Fire Protection District

Lakeside is working on their budget. They do have a capital improvement fund that will be used for an ambulance re-chassis.

There are infrequent offload delays primarily at Alvarado Hospital.

##### Santee Fire Department

Santee has purchased a new fire engine that will arrive this month.

Santee Fire Department is in the final interview process for hiring a Fire Chief.

Offload delays can be as long as 1 hour. Paramedics were asked to report offload delays that are over 15 to 20 minutes to Chief Mattick.

#### **VI. SET NEXT MEETING/ADJOURNMENT**

Mr. Savage requested a report on what types of calls there have been from the County at the next meeting.

Meeting was adjourned at 4:46 p.m.

The next CSA-69 Advisory Board meeting will be on Thursday, May 12, 2011, 4:00 p.m. at the Lakeside Fire Department Administrative Office, 12365 Parkside Street, Lakeside, CA.

Submitted by

Janet I. Wolchko, Administrative Secretary  
County of San Diego Emergency Medical Services



# County of San Diego

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## CSA-69 ADVISORY COMMITTEE MEETING Minutes Thursday, May 12, 2011

### Members Present

Chambers, Pat – Santee Chamber of Commerce  
Jackman, Larry - San Miguel Fire Protection District  
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital  
Savage, Warren – Citizen Representative  
Voepel, Randy – City of Santee

### Agency Representatives Present

Eldridge, Brett – Santee Fire Department  
Leigh, Bob – Santee Fire Department  
Lorenz, Jon J. – Lakeside Fire Protection District  
Parr, Andy – Lakeside Fire Agency

### Members Absent

Bingham, James – Lakeside Fire Protection District  
Clegg, Robin – Lakeside Community Planning Group  
Fox, Ken – Santee School District Board  
Howe, Kevin – Lakeside Union School District  
Randazzo, Mike – Lakeside Chamber of Commerce

### County Staff Present

Haynes, M.D., Bruce  
Metz, R.N., Chief, Marcy  
Pate, R.N., Rebecca  
Yaghmaee, Saman

### Recorder

Wolchko, Janet I.

## I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, Chair called the meeting to order at 4:13 p.m. Attendees introduced themselves.

## II. APPROVAL OF MINUTES

A quorum of CSA-69 Advisory members was not present. The minutes from the February 10, 2011 meeting will be approved at the next CSA-69 meeting scheduled for September.

### **III. PUBLIC COMMENTS/PETITIONS**

There were no public comments or petitions.

### **IV. STAFF/AGENCY REPORTS**

#### **A. Budget Subcommittee Report**

At the February 10, 2011 Budget Subcommittee meeting, the members approved and forwarded the Budget for FY 2011/2012 to the CSA-69 Advisory where the budget was approved. A quorum of the Budget Subcommittee members was available and the minutes from the February 10, 2011 Budget Subcommittee were approved.

#### **B. Financial Report**

The financial report reflected a ten month period between July 1, 2010 and April 30, 2011.

Revenue and expenditure amounts were slightly higher by approximately \$60,000 during the current fiscal year (FY). The projected surplus of \$600,000 will go into the reserve account.

Property tax and benefit fees may show a slight increase from the previous FY. Revenue from resident transports for FY 2010-2011 is \$2.8 million, compared to \$2.7 million in FY 2009/2010. Revenue from resident and non-resident transports by month shows an increase since February 2011. CSA-69 is expected to reach a revenue target of \$6.2 million in FY 2010/2011. At the next meeting, Mr. Yaghmaee will have the actual FY 2010/2011 numbers to report.

The cash flow and reserve for FY 2010/2011 are projected to be \$839,529.

Mayor Voepel complimented the County on how thorough the budget and financial reports have been and how easy they are to read and understand.

Larry Jackman asked if there would be staffing changes at County EMS to maintain the CSA-69 account. Saman Yaghmaee responded that EMS is in the process of obtaining internal approval to bring in additional staff or to devote more of our current staffing time to track the daily transactions in the CSA-69 account. This task was done previously by ADPI and it is now the County's responsibility.

#### **C. Administrative Report**

CSA-17 is implementing a resident user transportation fee which is going to the Board of Supervisors on May 24, 2011. There will be postings with a reference to ambulance rates going up for County Service Areas. This information does not affect CSA-69 or the current rates charged in that area. It is an addition to the ordinance that will allow billing of CSA 17 residents who are transported to a hospital.

#### **D. Medical Director's Report**

Offload delays were discussed at the hospitals. Offload delays are not just an issue with the emergency departments, but with the whole hospital to open capacity to accept patients. Every year a Capacity Plan is reviewed by the Hospital Association and providers, EMS and Public Health. The Capacity Plan has procedures that can be used to avoid offload delays.

When hospitals do not have bed space, it impacts the agencies. Response times go up when paramedic units are waiting to offload at the hospitals. Offload delays should be reported to the on duty ED Charge Nurse and if the delay is prolonged, contact the EMS Duty Officer so they can discuss the issue with the hospital.

During the summer months, the County often announces when the heat may be threatening to individuals in the community. One thing the organizations can do is to encourage people in the community to check on elderly neighbors to make sure they are not overcome by the heat.

#### **E. Agency Reports**

Santee Fire Department has not experienced a significant amount of offload delays since the last CSA-69 meeting. When medics experience offload delays they are encouraged to report them.

Lakeside Fire Department commented that when hospitals do not have bed space, the ambulance crews back up and are not available for calls. This creates a trickle-down effect and causes offload delays and the mutual aid disparity with El Cajon.

#### **V. CITY OF EL CAJON CONTRACT (Chief Marcy Metz)**

On recommendation by the CSA-69 Advisory Committee, EMS and the City of El Cajon met to discuss CSA-69's contract with El Cajon and to talk about replacing it with a mutual aid agreement. With a mutual aid agreement, when the City of El Cajon responds to a transport in the CSA-69 area, El Cajon would bill for that transport according to their procedures; and when CSA-69 responds to a transport in the City of El Cajon, CSA-69 will bill according to their procedures. If the contract is terminated and renegotiated to a mutual aid agreement, there may be a risk where the City of El Cajon would possibly send CSA-69 residents to collections. There are approximately 10 El Cajon responses to CSA 69 per month. It was decided to discuss this at the next quarterly meeting.

#### **VI. SET NEXT MEETING/ADJOURNMENT**

The next meeting will be September 8, 2011.  
Meeting was adjourned at 5:00 p.m.

Submitted by

Janet I. Wolchko, Administrative Secretary  
County of San Diego Emergency Medical Services



# County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES  
HEALTH SERVICES COMPLEX

3851 ROSECRANS, SAN DIEGO, CALIFORNIA 92110  
(619) 531-5800 FAX (619) 542-4186

NICK MACCHIONE, FACHE  
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## CSA-69 ADVISORY COMMITTEE MEETING Minutes Thursday, September 8, 2011

### Members

Baker, Mark – Lakeside Community Planning Group  
Bingham, James – Lakeside Fire Protection District  
Chambers, Pat – Santee Chamber of Commerce  
Clegg, Robin – Lakeside Community Planning Group  
Howe, Kevin – Lakeside Union School District  
Jackman, Larry – San Miguel Fire Protection District  
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital  
Voepel, Randy – City of Santee

### Agency Representatives

Parr, Andy – Lakeside Fire Chief  
Leigh, Bob – Santee Fire Chief

### Members Absent

Fox, Ken – Santee School District Board  
Randazzo, Mike – Lakeside Chamber of Commerce  
Savage, Warren – Citizen Representative

### County Staff

Cavanaugh, Adria  
Metz, R.N., Marcy – EMS Chief  
Pate, R.N., Rebecca  
Yaghmaee, Saman

### Recorder

Wolchko, Janet I.

## I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Randy Voepel, Vice-Chair called the meeting to order at 4:15 pm.

## II. APPROVAL OF MINUTES

A motion was made by Pat Chambers, seconded by Kevin Howe to approve the minutes from February 10, 2011 and May 12, 2011. Motion carried.

### III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions.

### IV. STAFF/AGENCY REPORTS

#### A. Financial Report (Saman Yaghmaee)

Saman Yaghmaee reviewed the CSA-69 budget and proposed budget for FY 2010/11 and 2011/12.

##### Cash Reserve and Cash Flow

The \$35,301 negative cash flow in FY 2009/10 has resolved due to the increase in the ambulance transportation fee that took effect in July 2009. Operational costs have increased at an average rate of 6.9 percent over the past seven fiscal years, ranging from 4.7 percent to 8.2 percent.

The growth of the reserve fund is projected to decline due to the increase in cost of operations and full implementation of the fee increase.

##### Revenue, Write Down and Receipt

Total net revenue is \$3,680,196 with a net receipt of \$3,129,745. The remaining revenue of \$550,000 is pending collections partly due to lack of patient insurance information, patients paying in installments and reimbursement due to patient over or under charge. As of September 8, 2011, the collection rate was 85 percent.

Approximately 58 percent of the total revenue is considered "write downs" by either insurance carriers or residents that do not pay their co-pay. Public payers such as Medicare and Medi-cal represent 37 percent of the total write down, 1.5 percent write off was from other private insurance payers.

##### Revenue and Expenditure

Revenues were lower by approximately \$300,000 from \$6,164,575 in FY 09/10 compared to \$5,858,358 in FY 2010/11 due to unrealized revenue.

Expenditures were higher by approximately \$200,000 from \$5,179,030 in FY 2009/10 to \$5,371,185 in FY 2010/11 due to the increase in operational costs.

Revenue from property taxes and benefit fees remain stable despite the economic down turn and decline in property values.

##### Transportation by Resident, Non-Residents and Destination

For every five transports, there are four resident transports and one non-resident transport. Approximately 21 patients were transported daily. Over 50 percent of the transports were made to Sharp Grossmont Hospital; 15.98 percent were to Kaiser.

##### Net Receipt by Type of Payer

Commercial accounts represent about 20 percent of the total transports, however it generates over 50 percent of the revenue. It is anticipated that the commercial payer will decrease due to changing demographics and changes in the public payer system.

**B. Administrative Report**

Offload Delays

Presenting data on offload delays electronically has been discussed. Agencies report offload delays to their dispatch agency within 20 minutes and to the County within 30 minutes.

In October, the Emergency Medical Oversight Committee is having their sixth annual overcrowding summit. At the summit hospitals will share their best practices for offload delays.

Grants

San Diego County was one of five counties awarded a National U.S. Postal Grant from the U.S. Department of Health and Human Services' Office of the Assistant Secretary for Preparedness and Response. The grant provides funding for planning and an exercise to incorporate U.S. Postal Services employee volunteers into community plans to deliver medication to selected areas in the event of an anthrax bioterrorism attack.

Statewide Exercise

On November 17, 2011 there will be a Statewide Medical and Health Exercise with the scenario focusing on a disruption in the public water system. There will be a Tabletop exercise on September 14, 2011.

**C. Medical Director's Report**

The flu vaccine is out and available. It is the same vaccine that was given the previous year. It is recommended to receive the vaccine even if you had received it last year.

**D. Agency Reports**

The Lakeside Fire Department Administrative office is moving to a new facility in December. The CSA-69 Advisory Committee will be meeting at the current place in November, but will meet at the new facility for the February quarterly meeting.

The Santee Division Fire Chief overseeing EMS is retiring.

There was an inquiry whether an additional ambulance should be added to help with the call volume. Chief Parr responded that the percentages of missed calls do not support adding an additional ambulance.

**V. CITY OF EL CAJON CONTRACT**

Due to a lack of quorum at the last CSA-69 Advisory Committee meeting the discussion regarding the City of El Cajon contract was postponed and moved for discussion to today's meeting. The City of El Cajon contract will terminate in June of 2012.

County EMS and the City of El Cajon are discussing issues regarding bill collection of CSA-69 residents transported by El Cajon fire. The City of El Cajon would like to continue to bill CSA-69 residents as they do with their own residents.

Discussion ensued on the amount of collections the City of El Cajon is receiving from CSA-69 residents, the mutual aid agreement and the agreements with other non CSA ambulance agencies in the area. The committee requested that the agencies and the County collect and report data on the number of runs by the City of El Cajon and CSA-69, the percentage of revenue collected and how much CSA-69 has subsidized payment for resident transports by the City of El Cajon. That data will be presented at the November meeting.

**VI. SET NEXT MEETING/ADJOURNMENT**

The meeting was adjourned at 5:02 pm.

The next CSA-69 Advisory Committee will meet on Thursday, November 10, 2011 at 4:00 pm at the Lakeside Fire Department Administrative Office, 12365 Parkside Street, Lakeside, CA 92040.

Submitted by

Janet I. Wolchko  
Administrative Secretary  
County of San Diego, Emergency Medical Services



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## CSA-69 ADVISORY COMMITTEE MEETING

### Minutes

Thursday, November 10, 2011

#### Members

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Bingham, James – Lakeside Fire Protection District  
Chambers, Pat – Santee Chamber of Commerce  
Fox, Ken – Santee School District Board  
Jackman, Larry – San Miguel Fire Protection District  
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital  
Minto, John - City of Santee (Alt)  
Savage, Warren – Citizen Representative

#### Agency Representatives

Mattick, Richard – City of Santee Fire District  
Parr, Andy – Lakeside Fire District

#### Members Absent

Howe, Kevin – Lakeside Union School District  
Randazzo, Mike – Lakeside Chamber of  
Commerce

#### County Staff

Haynes, M.D., Bruce  
Metz, R.N., Marcy – EMS Chief  
Pate, R.N., Rebecca  
Yaghmaee, Saman

#### Recorder

Wolchko, Janet I.

### I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, Chair called the meeting to order at 4:03 pm.

### II. APPROVAL OF MINUTES

A motion was made by James Bingham, seconded by Larry Jackman to approve the minutes from September 8, 2011 as corrected. Motion carried.

### III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions.

### IV. STAFF/AGENCY REPORTS

#### A. Financial Report (Saman Yaghmaee)

Saman Yaghmaee reviewed the CSA-69 budget from FY 2007-2011, and the projected budget for FY 2011/12.

Projections for FY 2011/12:

Total revenue	\$6,214,150
Total expenditure	<u>6,083,691</u>
Surplus	\$ 130,459

Mr. Yaghmaee explained the difference between the actual amounts shown in the CSA-69 budget table for FY 2007/08 through FY 2010/2011, and the projected amount for FY 2011/12 which is based on encumbered and budgeted amounts.

Discussion ensued on the growth in expenditure in the past four years compared to the growth from FY 2010/11 to FY 2011/12, and the projected expenditures and revenue amounts.

#### B. Administrative Report

1. Each year the Healthcare Capacity Task Force reviews the Capacity Plan in preparation for the flu season. The capacity taskforce met and made minor recommendations for changes to the four levels of the plan. Those changes will be out for comment to the healthcare providers and agencies.
2. In 2010, the County Board of Supervisors' started a 10 year strategic plan called "Building Better Health" which has been renamed "Live Well, San Diego!" Last Tuesday the Board of Supervisors' accepted the accomplishments and activities of the past year relative to the strategic plan. The three components of the plan are to achieve the vision for healthy, safe and thriving communities. A summary of "Live Well, San Diego!" highlights and accomplishments was provided to the CSA-69 members.
3. The EMS State Commission is meeting in San Francisco in December. Proposed changes for review include the paramedic regulations, Stoke and STEMI systems and EMS for children.
4. Upcoming community events include:
  - November 11, 2011, the Carrier Classic Basketball game on the aircraft carrier Carl Vincent.
  - November 12-20, 2011, the America's Cup on San Diego Bay. Three to five thousand people per day are expected to attend.
  - November 17, 2011, the Statewide Medical Health Exercise. There will be full activation of the EMS Departmental Operations Center (DOC) known as the

Medical Operations Center (MOC). Scenario for the exercise is a contaminated water supply.

- November 9, 2011, there was a Nationwide Communication alert sent out. Notifications can be received through your cell phone by registering your cell phone with Alert San Diego.

**Action: The website for registering cell phones will be sent to CSA-69 members.**

### **C. Medical Director's Report**

1. Only a small number of influenza cases have been reported in the community. Cases of respiratory disease and respiratory disease with fever have been reported, but are not related to influenza. This year the flu vaccine is the same as last year. Since it is hard to predict how long a person's immunity will last; it is recommended to receive the vaccination this year as well.
2. The State EMS will be releasing proposed regulations for EMS for Children's, Stroke and heart attack systems.
3. There has been an increase in the use of opioid pain relievers (OPR). OPRs are associated with more deaths than cocaine and heroin combined. The DEA and Sheriff continue to offer prescription give back programs as a way to reduce unused narcotics in homes.
4. EMS has been reviewing data on trauma, heart attacks and stroke.
  - The number of trauma patients per 100,000 population has not changed over the last 10 years. Previously, major trauma patients were 20-40 years of age with the majority injured in motor vehicle incidents; now the typical trauma patient age is 45 years and older and falls are the major cause of injury.
  - The Stroke System started in 2009 and the first full year of data for 2010 was compiled. Of the number of EMS transported patients, 40 percent arrived in 4 hours or less and of those 27 percent received intravenous tissue plasminogen activator (tPA). This compares favorably with a large study done this year on door-to-needle time in stroke. Patients who receive tPA within 60 minutes of hospital arrival have improved outcomes with fewer complicating intracerebral bleeds.
  - In the Heart Attack System, the patients that arrived by 911 since the system started at the end of the first quarter in 2007, out of the 3,100 patients 1,500 received percutaneous coronary intervention, or an angioplasty. Data included prehospital activated, non-activated and walk-in patients.

Larry Jackman inquired about prehospital offload monitoring for the flu season. Dr. Haynes responded that duty officers are on call 24 hours a day. If offload delays are over 20-30 minutes, hospital personnel are to be notified; if the delays continue, then the EMS duty officer should be notified.

### **D. Agency Reports**

Lakeside: Andy Parr reported that the next CSA-69 meeting in February 2012 will be at the new Lakeside administrative facility. The new facility will be open in January.

Santee: Richard Mattick reported that Chief Eldridge has retired and there is an opening for Division Chief with the Santee Fire Department.

Larry Jackman is retiring as the CSA-69 representative from the San Miguel Fire Protection District. Gary Croucher, the Operating Division Chief, will be the representative to CSA-69.

**Action: Gary Croucher will be contacted regarding representation from the San Miguel Fire Protection District to CSA-69.**

## V. CITY OF EL CAJON CONTRACT

- A. The CSA-69 Advisory Committee has discussed its MOU agreement with the City of El Cajon and requested the County to present options to the contract.

Summary of El Cajon billing for CSA-69 transports for calendar year 2010.

Percentage paid before and after 150-days: total \$198,183, \$88,717 (45 percent) paid by residents, \$109,466 (55 percent) paid by CSA-69.

Percentage paid by CSA-69 and residents: total \$198,183, \$15,588 (8 percent) unpaid after 150 days to cover CSA-69 reimbursing for calls to El Cajon; \$182,595 (92 percent) paid within 150 days resident's pay.

Percent of residents at risk is 8 percent, representing 11 to 12 transports per year.

- B. The following options were presented:
1. Option 1 - Terminate the contract with the City of El Cajon.
    - There is no cap per transport or annual maximum amount, making this a high risk contract.
    - Lack of mechanism to project costs and forecast expenditures.
    - Each transport is reimbursed at 100 percent which is unprecedented by the industry standards.
    - Does not prevent CSA-69 residents from referral to a collection agency for remaining balances.
  2. Option 2 - Continue the contract with the City of El Cajon.
    - Ensures that CSA-69 residents who are transported by El Cajon are not sent to a collection agency
    - There is no cap per transport of annual maximum amount, having no control over projecting costs.
  3. Option 3 - Propose a new contract with alternate reimbursement structure. Two alternate proposals were suggested.
    - Alternative A.
      - Reduces the expenditure contract from \$109,466 to \$30,193 annually.
      - Creates a complex billing structure that may reduce contract expenditures, but would increase staff cost to monitor the billing process.
      - Does not prevent residents from referral to collections for remaining balances.
    - Alternative B.
      - Reduces the expenditures from \$109,466 to \$17,836 annually.
      - Creates a complex billing structure that may reduce the contract expenditures, but would increase staff cost to monitor the billing process.

- Does not prevent residents from referral to collection for remaining balances.

Mark Baker inquired if there would be issues between the operational agreements with CSA-69 and El Cajon as El Cajon sees a reduction in revenue. Andy Parr responded that it will not affect operational agreements.

**A motion was made by James Bingham, seconded by Larry Jackman to approve Option 1 of the proposals. Motion carried.**

## **VI. SET NEXT MEETING/ADJOURNMENT**

There will be a Budget Subcommittee meeting prior to the next CSA-69 Advisory Committee meeting at 3:00 pm. Members of the Budget Subcommittee include Pat Chambers, Larry Jackman and James Bingham. Attendees will also include Mark Baker and Warren Savage.

The meeting was adjourned at 4:56 pm.

The next CSA-69 Advisory Committee will meet on Thursday, February 9, 2012 at 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

Submitted by

Janet I. Wolchko  
Administrative Secretary  
County of San Diego, Emergency Medical Services