



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

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DIRECTOR

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CSA-69 Advisory Committee
Warren Savage, Chair/James Bingham, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
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CSA-69 ADVISORY COMMITTEE MEETING

Minutes

Thursday, September 12, 2013

Members

Bingham, James – Lakeside Fire Protection District
Howe, Kevin – Lakeside Union School District
Chambers, Pat – Santee Chamber of Commerce
Fox, Ken – Santee School District Board
Liebig, Peter – Lakeside Fire Protection District (Alt)
Meadows-Pitt, R.N., Mary – Grossmont Hospital
Minto, John – City of Santee (Alt)
Rickards, Dave – San Miguel Fire Protection District
Savage, Warren – City of Santee
Strom, Linda – Lakeside Community Planning Group

Agency Representatives

Kirkpatrick, Jim – Lakeside Fire Protection Dist.
Mattick, Richard – City of Santee Fire

County Staff

Cavanaugh, Adria
Metz, Marcy
Smith, Susan

Recorder

Wolchko, Janet I.

Border Health
California Children Services
Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
MAA/TCM Program
Maternal, Child and Family Health Services
Public Health Laboratory
Public Health Nursing
Tuberculosis Control & Refugee Health
Vital Records

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, Chairperson called the meeting to order at 4:05 pm. Introductions were made.

II. APPROVAL OF MINUTES

A motion was made by Kevin Howe, seconded by Mary Meadows-Pitt to approve the CSA-69 Advisory Committee minutes from May 9, 2013. Motion carried.

A motion was made by James Bingham, seconded by Kevin Howe to approve the CSA-69 Budget Subcommittee minutes from February, 14, 2013. Motion carried.

III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions.

IV. BUDGET REPORT

A. Financial Report for Fiscal Year (FY) 2012/13 - Adria Cavanaugh

1. <u>Revenue:</u>	
Resident transports	\$2,648,291
Non-resident transports	649,374
Benefit Fee	2,400,413
Property tax	459,073
Interest & Miscellaneous Revenue	<u>14,111</u>
Total Revenue	\$6,171,262

Total year-to-date revenue is higher by \$389,352 as compared to the same time last year.

- Ambulance transports total collections for the FY increased by \$231,867 over last year.
- Benefit fee collected was \$150,230 higher than last FY due to the benefit increase by 3.3% last year to \$49.50 per dwelling. Benefit fee for the current FY 2013/14 has increased by 1.6% to \$50.28 per dwelling. Benefit fee amounts are adjusted annually following the Bureau of Labor Statistics Consumer Price Index.
- Property tax has increased by \$8,825 compared to last FY.
- Interest and miscellaneous revenue of \$14,111 is lower compared to the same period last year at \$15,690.

2. <u>Total Expenditures:</u>	\$5,667,647
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Expenditures are \$145,878 higher than last FY due to an increase in contractor expenditure, but lower by \$561,503 than the budgeted amount of \$6,229,150.

3. <u>Fund Balance:</u> As of July 1, 2013	
Cash-on-hand balance (90-days) for operating expenses	\$1,520,263
True Reserve Balance	<u>2,122,558</u>
Total Fund Balance	\$3,642,821

A 90-day cash-on-hand balance is required to pay 2013/14 budgeted expenses. True Reserve Balance increased by \$659,510 over FY 2011/12 reserve balance of \$2,983,310.

- \$503,675 was from increased revenue and savings from FY 2012/13
- \$155,000 of the increase is for an invoice paid with FY 2013/14 funds and does not show under FY 2012/13 expenditures.

4. Discussion:

- Increase in the number of parcels.

Action Item: Adria Cavanaugh will check if there has been an increase in the number of parcels.

- Approximately 400 homes are to be built across from West Hills High School in Santee. Estimated property tax increase would bring approximately \$20,000 additional funds to CSA-69. This also would depend on whether there would be a non-resident versus a resident fee as the property is located in the City of San Diego.

B. Budget Subcommittee Report

There was no report.

V. STAFF/AGENCY REPORTS

A. Administrative Report (Marcy Metz)

1. The second annual *Sidewalk CPR Day* was held on June 4, 2013. There were 22 participating agencies at 36 locations. A total of 2,589 individuals in San Diego County were trained in adult chest compression only CPR. A total of 14,465 were trained in Southern California. Marcy Metz thanked Santee and Lakeside for participating in the event.
 - Santee participation was at the Santee YMCA and Santee Trolley Station
 - Lakeside participation was at Vons and Albertsons in Lakeside
2. *Strike out Stroke Day* at the Padres was held on June 22, 2013. Community education awareness on the signs and symptoms of stroke and stroke prevention was provided. Over 1,500 agencies from the healthcare community participated.

B. Medical Director's Report (Marcy Metz)

1. Flu season: Vaccination is important to maintain an adequate work force and to prevent transmission to family members and patients. Some hospitals are requiring their staff to be vaccinated or wear a mask when working with patients.
2. The County's Capacity Task Force meets in the fall of each year to look at capacity planning through the flu season and if an event occurs where there would be an increase in patient volume at hospitals. The taskforce reviews triggers for advancement from level to level for hospital bed availability and workforce capacity.

3. November 21, 2013 is the Statewide Medical Health Emergency Preparedness Exercise. There is mandatory participation from hospitals that receive grant funding for hospital preparedness. The scenario of the drill will be a food bourn pathogen. Participants include hospitals, clinics, skilled nursing facilities, Sheriff's Office, Military and Border Health. Situations will include staffing due to illness, testing contingency plans, public information, medical surge and communication.
4. The State released their report on Community Paramedicine. Pilot projects will be ongoing for the next couple of years looking at expanding the roles of paramedics through the Office of State Planning and Development (OSHPD). Letters of intent to participate in pilot projects are due to the State by September 30, 2013. Please notify Dr. Haynes or Marcy Metz if you are submitting a letter of intent to participate in a pilot project.
5. A second air ambulance provider has petitioned for a permit in the County. Reach Air has applied for an air ambulance permit and will be based in Oceanside. County EMS is currently working out the details of the dispatch plan which includes coordination of air services and safety.
6. The State EMS Commission is meeting in San Diego on September 18, 2013 from 10:00 am to 1:00 pm at the Kona Kai Resort, Shelter Island. The meeting is open to the public.

C. Agency Reports

1. Lakeside –Jim Kirkpatrick
 - Participated in Sidewalk CPR program
 - Remount for their Ford ambulance
 - Converting technology on front line vehicles to a WIFI based system
 - Field care audits provided by Grossmont Hospital are proceeding well
 - New HIPPA regulation changes were mentioned at the County EMS Chiefs meeting. Changes were in place as of January 1, 2013, and will be implemented by September 29, 2013. Some changes mentioned were expanding to electronic record keeping, sharing electronic health records, and information sharing with insurance companies.
2. Santee - Richard Mattick
 - Rechassy Ford unit to GMC
 - Hot Spots were added to apparatus and medic units
 - Chief Leigh, Dr. Haynes and Marcy Metz met regarding Community Paramedicine and what is involved. Paramedics will have additional 150 to 200 hours of training. Cost is absorbed by the agency. Pilot projects approved by State and OSHPD may take two to three years. CSA-69 discussed liability, Tort law and readmission conditions.

- Impact from the new Lantern Crest Senior Living facility in Santee regarding call volume, policy, number of units, insurance and impact on CSA-69 was discussed.

VI. NEW BUSINESS

There was no new business to discuss.

VII. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, November 14, 2013 at 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:50 pm.

Submitted by

Janet I. Wolchko, Administrative Secretary III
County of San Diego, Emergency Medical Services