

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)**

**Volunteer Income Tax Assistance (VITA) Site
1646 Camino Del Rio N, San Diego, CA 92108**

CAB MEETING MINUTES: February 11, 2016

CALL TO ORDER

The call to order took place at 3:40 pm.

ROLL CALL

- Present: Monique Fernandez, Madeleine Baudoin, Ann Durham, Stephanie Stephens, Jeannine Nash, Gina Jackson, Ana Briones-Espinoza.
- Excused Absences:, Stephanie Benvenuto, Nicole Murphy
- Absences: Awichu Akwanya, Daphyne Watson.
- Staff: Maggie Lujan, Maggie Fenn, Juana Duenas, Terri Foster, Nancy D’Adamo.
- Guests: Nashaw Jafari – Graduate Student, Alliant International University

ACCEPTANCE OF AGENDA

Ann Durham motioned to accept the Agenda. Gina Jackson seconded the motion. Motion carried.

APPROVAL OF MINUTES

Monique Fernandez motioned to approve the January 14, 2016 Minutes. Ann Durham seconded the motion. Motion carried.

VITA INCOME TAX SITE

Juana Duenas introduced Theresa Smith, who serves as a Coordinator for [Thrive San Diego](#), supports the EITC (Earned Income Tax Coalition) through coordinating Volunteer Income Tax Assistance (VITA) sites, and is CEO of [Dreams for Change](#).

Theresa presented CAB members with information about the EITC program. Theresa said there has been an 8-10% average growth in returns per VITA site. It is estimated that the Mission Valley site will serve 1,500 to 2,000 people this tax season. Juana Duenas said CAP would provide CAB members with information about the additional regional VITA site locations.

Juana Duenas thanked Theresa, and said that CAP is very proud of her efforts. Maggie Lujan said that the Mission Valley VITA site started through a discretionary grant from the Community Services and Development Division at the State. Theresa said it is exciting to see the return on investment. Maggie Lujan said CAP plans to continue supporting VITA and expand upon the program, depending on funding ability. It is a model for collective impact, with strong partnerships with United Way and the IRS, as well as other community-based organizations.

Theresa said that training VITA site volunteers is important, especially now because of the new requirements with the Affordable Care Act. She added that with the increased costs of living in California, the extra money generated through Earned Income Tax Credit is of great help to many.

Juana Duenas encouraged outreaching by distributing cards to CAB members about the VITA program. She said that the EITC works with Legal Aid, so people concerned about past tax debts may get help if they are concerned about legal implications.

CAP PROGRAM DIRECTOR’S REPORT – Maggie Lujan

No CAP Program Director’s report.

CAB CHAIR’S REPORT – Jasmin Kirkland

No Chair’s report.

ADJOURNMENT

Ann Durham motioned to adjourn. Gina Jackson seconded the motion. Meeting adjourned at 4:23 pm.

MINUTES APPROVED BY:

Signature

Date

NEXT MEETING.

- March 10th, 2016