

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION BOARD (CAB)**

**County of San Diego Operations Center  
5560 Overland Avenue, Training Room 172  
San Diego, CA 92123**

**CAB MEETING MINUTES: March 10, 2016**

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**CALL TO ORDER**

Call to order took place at 3:32 pm.

**ROLL CALL**

- Present: Ana Briones-Espinoza, Madeleine Baudoin, Nicole Murphy, Keith Stevenson
- Excused: Monique Fernandez, Ann Durham, Stephanie Stephens, Gina Jackson, Rebecca Huntsman, Stefanie Benvenuto
- Absent: Daphyne Watson, Jeannine Nash, Awichu Akwanya
- Staff: Maggie Lujan, Maggie Fenn, Juana Duenas, Tiffani Bolden, Nancy D'Adamo
- Guests: Annamarie Till- RISE San Diego, Dwayne Crenshaw- RISE San Diego, Nashaw Jafari- Grad Student, Alliant University

**ACCEPTANCE OF AGENDA**

Quorum not met.

**APPROVAL OF February 11, 2016 MINUTES**

Quorum not met.

**RISE San Diego Presentation**

Maggie Lujan introduced Dwayne Crenshaw, CEO and Co-Founder of RISE San Diego, along with Annamarie Till, Administrative and Operations Manager of RISE San Diego. Dwayne Crenshaw updated CAB on pilot Project MOST.

Project MOST offers training and technical assistance to minority owned small businesses and non-profits (within Southeast and Mid-City) to build capacity as local employers and service providers. Mr. Crenshaw spoke of the success of the last series of trainings funded through SDWFP called "Public Contracting 101" and gave an overview of upcoming RISE trainings.

Nicole Murphy asked if there would be repeat attendees for the next series of classes. Dwayne Crenshaw replied that yes, they are having 90% favorable ratings, and some past attendees do continue with the next series of trainings offered. Keith Stevenson asked where RISE San Diego gets their Instructors. Mr. Crenshaw replied that there is strong Faculty Fellowship Program, consisting of people who work within the communities that RISE serves.

At the end of March, cohort trainings in “The Strategic Planning Process” begin. RISE will select a handful of participants to present their business plans getting a chance to give their pitch to potential funders, with the possibility of cash awards.

### **DIRECTOR’S REPORT – Maggie Lujan**

The Live Well San Diego Exchange program through the National Conflict Resolution Center held police/citizen joint trainings, with a pilot a session at Lincoln High School last fall. NCRC is facilitating discussions over a recent incident that took place at the high school.

ESPN Radio conducts a teleconference 1 hour a week with Live Well San Diego, and then produces a show dedicated to LWSD that airs on ESPN Radio channel 1700AM on Fridays, from 10-11am. The next show will feature NCRC president Steve Dinkin on March 11<sup>th</sup>. CAP will send CAB members a link to the podcast. The show has resulted in some dynamic promotional material.

CAP is in the process of preparing an RFP for the Office of Traffic Safety’s Keep ‘Em Safe program. It is expected to be released in about a month. It is important to get the word out, and let people know. The Grant from OTS will no longer fund car seats. A separate funding source from Court Referrals may be available. If so, CAP can leverage that funding and use for car seats. Madeleine Baudoin asked for CAB members to be informed of what the funding gap will be. Maggie Lujan replied that CAP would inform CAB of the funding gap.

Juana Duenas said that as soon as RFP dates are posted, CAB members would be notified. Madeleine Baudoin said that it would be a good idea to reach out to providers such as Rady’s and Safe Kids Coalition to see what services they can offer.

Maggie Lujan reported that the RLA facilitator training class on March 1<sup>st</sup> had 16 students. The next meeting for RLA Council is on March 23<sup>rd</sup>. Keith Stevenson asked what the time commitment was to complete a full RLA. Maggie Lujan replied that the RLA facilitator training consists of four all-day classes, and the full RLA training is a 10-week program. Participants vary; facilitators represent a mix of organizations. Questions are, what can we do long term? What will the opportunities be in 2018, and what type of sustained commitment?

Maggie Lujan reported the Connect 2 Careers program would begin externships starting in April or May.

Maggie Fenn reported that surveys through the Refugee forum have been completed, one for providers and one for clients. A Draft of the Refugee Plan will be available by June CAB meeting for review. Modeled after the CAP Plan, it includes a full range of community plans for our division.

The most recent refugee report (distributed) shows an increase of Afghan arrivals in East County.

Maggie Lujan gave an update of FSS contract. FSS consists of two components, 1) Financial Support and 2) Nutrition Efforts (such as CX3). At the end of September, SNAPEd will end because Public Health is required to do a new Plan with their State funding. They will be doing separate procurements; one way will be through Industry Day (a flyer for Industry Day was distributed to all CAB members). The CX3 program will not disappear, but is to be administered through Public Health.

In April or May, the winter shelter program ends under CAP. There is not an anticipated gap in services, as HCD (the primary funder of the Hotel Voucher Program) will be procuring services under a different program. Maggie Lujan said that FSS contractors and CAP staff would be meeting tomorrow, March 11<sup>th</sup> to discuss this change.

Maggie Lujan said it is Community Needs Assessment time. The Hospital Association of San Diego County and Imperial Valley developed a tool to drill down on access to health care, and CAP will leverage their approach to better understand the top needs identified in the 2014 Needs Assessment Process.

CAB members received a progress report on efforts to address CAP's Strategic Plan goals. Maggie Lujan reported statistics on the various CAP programs. Madeleine Baudoin congratulated CAP on such a productive and successful year.

**CHAIR'S REPORT – Madeleine Baudoin**

No Chair's report.

**BOARD DISCUSSION**

Madeleine Baudoin said she would send out an e-mail to see who is available next month to interview applicant Karmin Noar.

**ADJOURNMENT**

Meeting adjourned at 4:45 pm.

**MINUTES APPROVED BY:** Madeleine Baudoin (Chair)

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Signature

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Date

**NEXT MEETING.**

- April 14<sup>th</sup>, 2016 at County of San Diego Operations Center