



HEALTH & HUMAN SERVICES AGENCY CONTRACT SUPPORT

Patty Kay Danon, Director
Agency Contract Support
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History

- Agency Contract Support was established in 2001, in accordance with Health and Human Service Agency's model for management of contract-related processes

ACS Mission

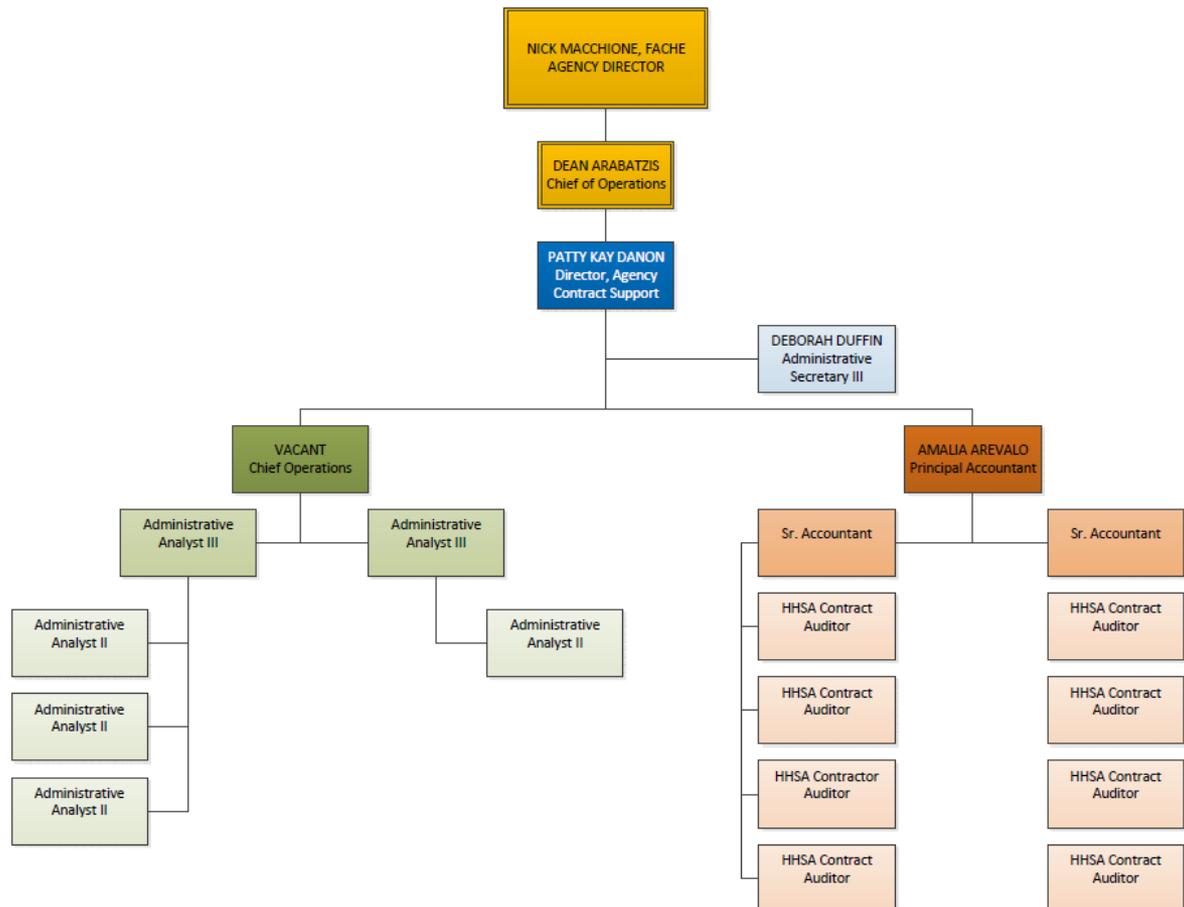
Working together for contracting excellence...

- ACS has responsibility for overall coordination and oversight of contracting functions across HHSA and lead responsibility for centralized administrative contracting functions

AGENCY CONTRACT SUPPORT (ACS)



HEALTH AND HUMAN SERVICES AGENCY AGENCY CONTRACT SUPPORT AS OF 4/24/2015





■ Health and Human Services Agency

- 540 Contractors (as of May 2015)

- 958 Contracts (as of May 2015)



- \$573,685,703 ~ total value of HHSA contracts for current fiscal year (as of May 2015)

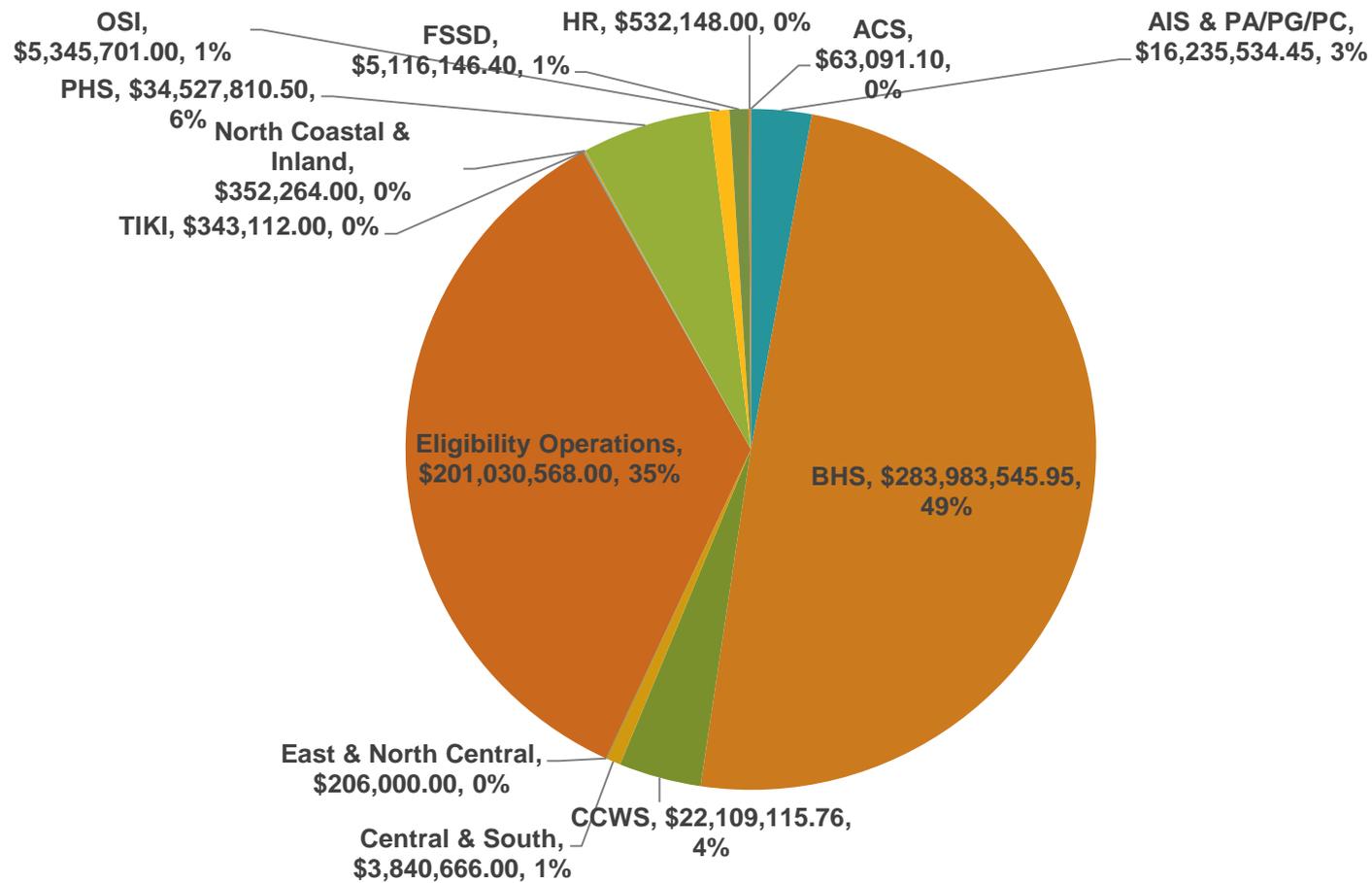


- **\$573,685,703 ~ total value of HHSA contracts for current fiscal year** (as of May 2015)
 - Aging and Independence Services (AIS) and Public Administrator/Public Guardian/Public Conservatorship (PA/PG/PC) total \$16,235,534.45
 - Behavioral Health Services (BHS) total \$283,983,545.95
 - County Child Welfare Services (CCWS) total \$22,109,115.76
 - Central & South Regions total \$3,840,666.00
 - East & North Central Regions total \$206,000.00
 - Eligibility Operations total \$201,030,568.00
 - Technology, Information & Knowledge Integration (TIKI) total \$343,112.00
 - North Coastal & Inland Regions total \$352,264.00
 - Public Health Services (PHS) total \$34,527,810.50
 - Office of Strategy and Innovation (OSI) total \$5,345,701.00
 - Financial Services and Support Division (FSSD) total \$ 5,116,146.40
 - Human Resources (HR) total \$532,148.00
 - Agency Contract Support (ACS) total \$63,091.10

- **\$56,684,351.00 ~ total value for current fiscal year that is not included above** (as of May 2015)
 - First 5 San Diego total \$56,541,051
 - Public Authority (In Home Support Services) total \$143,300.00



- \$573,685,703.16 ~ total value of HHSA contracts for current fiscal year (as of May 2015)



AGENCY CONTRACT SUPPORT (ACS)



Coordination of the Agency's overall contracting process

Facilitate information sharing and resolution of issues across HHSA as well as between HHSA and other County departments

- Coordination Unit
- Contracts Audit Unit



■ Coordination Unit

- Maintains contractor/contract database
- Contracting Policies & Bulletins
- QA Reviews of Region/Division Contract Mo
- Trainings
- Agency Reports
- Tracking Contractor required insurance



■ Contract Audits Unit

- Annual Contract Audits
- Independent Audit Reports and Single Audits
- Reports to Source Selection Committees (SSC)
- Trainings / Technical Assistance



- Risk Assessment
 - Contract Management Leadership Team & Agency referrals
 - Internal Risk Report
 - Prior contract audit findings
 - Independent Audit Reports and Single Audits
 - Financial solvency
 - Contract portfolio value



- Accounting system
- Financial Information
- Cost Allocation Plan
- Contract Compliance Issues
- Conflict of Interest
- Exclusion and Debarment





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