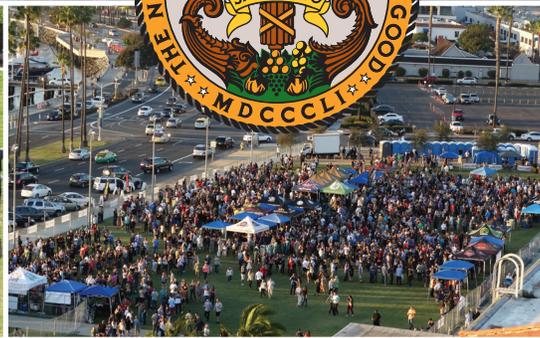
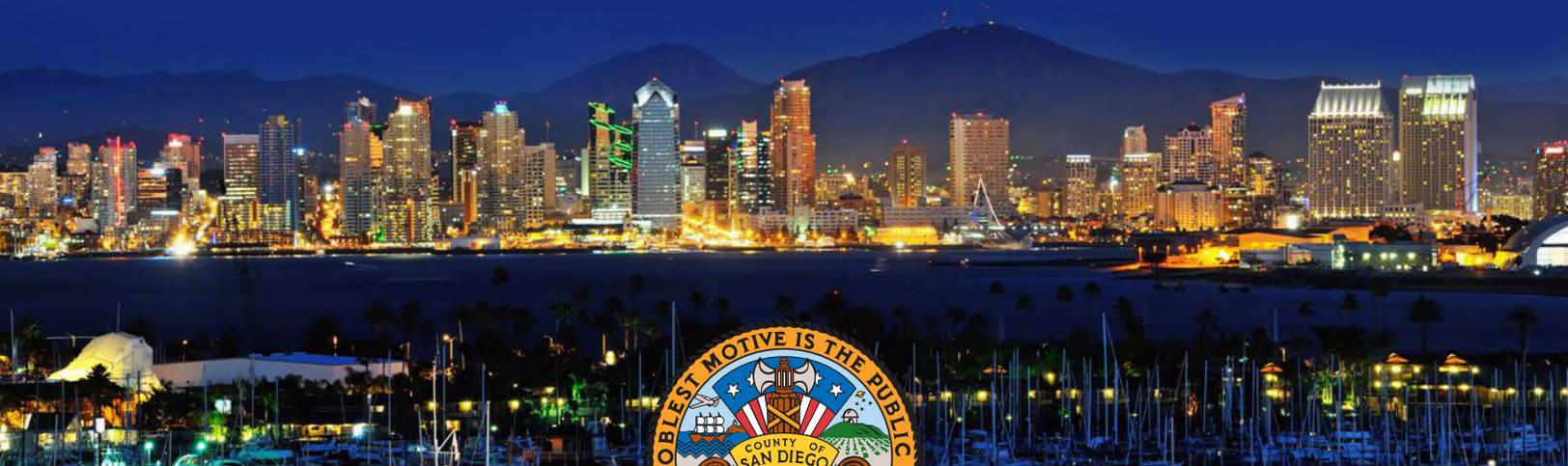


# COUNTY OF SAN DIEGO

## DEPARTMENT OF PARKS AND RECREATION



# RECREATION PROGRAM COORDINATOR

## WATERFRONT PARK



# COUNTY OF SAN DIEGO DEPARTMENT OF PARKS AND RECREATION



## RECREATION PROGRAM COORDINATOR – 15633508

Are you seeking an exciting and fulfilling career opportunity with the County of San Diego's Department of Parks and Recreation? The Department of Parks and Recreation (DPR) is currently accepting applications for Recreational Program Coordinator.

We are seeking staffing for the County's new Waterfront Park which features park areas for picnics, weddings, private rentals, and large civic events, as well as theme gardens, an interactive water play feature, and a play area for children.

If selected you will be responsible for coordinating private and public events for 50-15,000 people in a dynamic, fast-paced environment. Events range from small picnics and weddings to large scale festivals and concerts.

We are looking for a recreation program coordinator who will be innovative in developing programs, work in collaboration with the community, businesses and county leaders to assess needs, and work to implement a business plan and marketing strategies that will enhance our programs and opportunities for private rentals and partnerships.

## THE IDEAL CANDIDATE

The ideal candidate is a knowledge worker who demonstrates the following: leadership, effective communication, accountability (self and others), problem solving and innovation, ethical behavior, resource management (coaching and development), drive to excel, maximize ability to team effectiveness, and supportive of change.

The ideal candidate will also demonstrate the following:

- Ability to create, implement and evaluate innovative recreation programs to meet the public needs
- Excellent communication skills to provide program information to members of the community, businesses, and County personnel and officials
- Strong organizational skills to coordinate several small and large-scale special events, simultaneously with various stakeholders
- Excellent interpersonal and networking skills to enhance program opportunities and partnerships.



## MINIMUM QUALIFICATIONS

**To qualify, you must possess:** Two (2) years of experience as a recreation program leader, teacher, counselor, park ranger, or closely related position in a recreational facility. Experience must have included leading and coordinating events, recreational programs and/or activities.

## EVALUATION

The names of qualified applicants will be placed on a **twelve (12) month** employment list based on scores received during the evaluation of information contained in their employment and supplemental applications.

Please ensure all information is complete and accurate, as the responses you provide on the supplemental application questionnaire will be reviewed using an automated evaluation system.

If you are successful in the initial screening process, your application will be reviewed individually to confirm that the information you provided is accurate and qualifying.

## COMPENSATION

To view the full salary range for this classification, click [here](#).

## APPLICATION PROCESS AND RECRUITMENT SCHEDULE

Applications may be accessed and submitted on-line. To apply, go to [www.sdcounty.ca.gov](http://www.sdcounty.ca.gov), then link to jobs; or click [here](#). The closing date for applications and resume submittal is **August 31, 2015, at 11:59 p.m.**

## CONTACT INFORMATION

County of San Diego  
Department of Human Resources  
5530 Overland Ave., Suite 210  
San Diego, CA 92123  
(619) 236-2191



## BENEFITS

### Core Benefits

- Medical, Dental, Vision Insurance
- Flexible Spending Account
- Health Savings Account
- Life Insurance

### Work and Life Benefits

- Transportation Reimbursement
- Tuition Reimbursement
- Live Well Events
- Flexible Work Environment

### Paid Time Off Benefits

- Vacation/Personal Days
- Sick Leave Accruals
- Paid Holidays

### Retirement and Savings

- 401a Retirement Savings Plan
- 457 Retirement Savings Plan
- Defined Benefit Retirement Program through SDCERA

To view the full list of benefits, click [here](#).

