SAN DIEGO UNIFIED DISASTER COUNCIL
MEETING MINUTES
October 16, 2014

1. CALL TO ORDER

Holly Crawford called the meeting to order at 9:00am and roll call was taken.

2. ROLL CALL

	MEMBER
CARLSBAD	David Harrison
CHULA VISTA	Jim Garcia
CORONADO	Mike Blood
DEL MAR/ENCINITAS	Mike Stein
EL CAJON	Rick Sitta
LEMON GROVE	Tim Smith
ESCONDIDO	Michael Lowry
LA MESA	Ed Aceves
IMPERIAL BEACH	Tom Clark
NATIONAL CITY	Walter Amedee
OCEANSIDE	Felipe Rodriguez
POWAY	Mark Sanchez
SAN DIEGO	Javier Mainar
SAN MARCOS	Brett Van Wey
SANTEE	Richard Smith
SOLANA BEACH	Sherri Sarro
VISTA	Richard Minnick
OES	Holly Crawford

3. CALL FOR PUBLIC INPUT

There was none.

4. APPROVAL OF MINUTES

The minutes of August 21, 2014 were unanimously approved.

5. REGIONAL TERRORISM TRAINING AND REPORTING – Chuck Milks, SD-LECC

A recommendation for streamlining and coordinating training efforts regarding terrorism through the SD-LECC fusion center was presented. Currently, the San Diego Law Enforcement Coordination Center and the San Diego Office of Homeland security share responsibility in the training of public safety personnel in the San Diego region. A recommendation was made that the "Awareness of terrorist tactics, techniques and practices" be coordinated by the SD-LECC with statewide standards since the SD-LECC is open to all in the region, the training is local and focuses on local issues.

A recommendation was made to compare both the SD-LECC terrorism training and the SD Office of Homeland Security terrorism training for content and course. It was recommended to refer to regional training committee for review of the TLO program and accept the course of action recommended by the committee.
A motion was made to accept the above recommendation. The motion carried.

6. EBOLA OVERVIEW – Dr. Wilma Wooten, HHSA

This agenda item was tabled for a later date.

7. **FMAG Overview** – Lorenzo Gigliotti, Cal OES

Training was given on the Fire Management Assistance Grant. The FMAG Program provides supplemental assistance to State, Tribal, and local governmental entities for the mitigation, management, and control of any fire on public or private forest land or grassland that threatens such destruction as would constitute a major disaster.

Assistance and guidance, as well as steps necessary, were presented about the grant process. Updates to the FMAG process were explained. Forms and paperwork necessary to submit to CAL OES were reviewed.

8. **UDC RCIP –** Gary Rapp, RTP

The Regional CAD Interoperability Committee recommended a review and discussion for filling the representation positions for the soon-to-be created RCIP Advisory Committee.

After discussion, the UDC members approved to delegate and nominate the selection process to fire, law and emergency manager professional organizations (i.e. San Diego County Fire Chief's Association, Police and Sheriff's Association and Emergency Manager's Working Group)

9. **UASI Training Plan** – Alan Franklin, OHS

A Regional Training overview was given. The website to look for training: www.sduasi.org. Registration, notifications, and reimbursement information is located on website.

10. **GREAT SHAKEOUT** – Kim McDermott, OES

The Great Shakeout drill took place on 10/16 at 10:16 am. Millions of people worldwide practice how to Drop, Cover, and Hold On in order to be prepared to survive and recover quickly from big earthquakes. The drill is a great opportunity to speak to employees about family emergency plans, evacuations routes as well as emergency kits.

11. **CYBER SECURITY VTTX** – Stephen Rea, OES

A report was given about the first regional Virtual Table Top Exercise on Cyber Security. The goals were to break in the nearly completed draft of the Cyber Disruption Plan and opportunity to learn what other participants around the country were doing. On the call were State agencies, Military Bases, Hospitals, Military contractors, and other local jurisdictions. A well-rounded representation of 20 individuals from our region participated.

The topics:

- Prevention
  - Working with local law enforcement agencies to detect vulnerabilities in systems
  - Provisioning – working with your IT vendor
  - Redundancy in IT network providers
  - Simple things
    - Saving to the network
    - Securing encryption keys and software
    - Changing critical passwords
- Response
  - Difference between data loss (information) and operational control (SCADA) and how other react to each situation
  - Who to contact
- Local/state/federal tools – who to reach out to for help.
  - LECC Cyber Response Team
  - FBI/DEH
  - NCCIC – National Cybersecurity and communications integration center
  - Cy-watch deconfliction center
  - USCERT Portal

The outcomes:

- Focus on redundancies and security actions we can take today to help mitigate cyber disruptions or speed recovery.
- Refine our Cyber Disruption Plan with a focus on the make-up our regional cyber disruption teams.
- Create the core of a Concept of Operations Plan – detailing what we can do locally when there is a cyber-incident.
- Become familiar with the local, state and federal agencies that we can call on to help during an emergency.
- LECC will reinstate their "Cyber Task Force Group"
    - Allow local Network Administrators to get to know each other as well as law and emergency managers

12. URBAN AREA SECURITY INITIATIVE UPDATE – John Valencia, OHS

FY-13: All expenditures need to be complete by end of November and submitted to OHS for reimbursement by the end of December. OHS is reviewing expenditures and anticipating a minimum of $400,000 for reallocation. More details to follow.

FY-14: Award was just released. Agencies have been informed. Spending can begin.

The total personnel trained for the period August 18-October 16, 2014 was 453.

13. STATE HOMELAND SECURITY PROGRAM GRANT UPDATE – Brian Lewis, OES

For FY13 SHSPG:

- For FY13, the total grant award was $2.97M and approximately 28% has been spent to date. The final modification for FY13 has been approved by Cal OES and an email with the approved workbook was sent out on October 10th.
- The final deadline to spend your jurisdiction's allocations for FY13 is November 30, 2014 and the final date to submit reimbursement requests is December 31, 2014 – No extensions will be approved and all remaining funds will be reallocated towards the voted on and approved reallocation projects.
- OES will be sending out an email request later this month to gather final expenditure projections to aid in the grant closeout process and determine the amount of reallocated funds. Once the total returned amount has been determined, OES will redistribute the returned funds to as many approved projects as possible. Jurisdictions that are awarded reallocation funds will be notified by the end of December and will have approximately 2.5 months to complete the projects and submit the reimbursement requests to OES.

For FY14 SHSPG:

- Cal OES has mailed out the FY14 SHSPG approval letter and approved workbook. On October 28nd, OES will go to the San Diego County Board of Supervisor's to request to accept and appropriate the grant funds.

- Once we receive Board Approval, OES will then email out the formal award notice to the jurisdictions along with the Grant Assurances Form. After the Grant Assurances have been signed and returned to OES, then your jurisdiction will be able to spend FY14 SHSPG allocated funds, excluding any projects that have holds, which include EHP, EOC, or Sole Sourcing Pre-Approval.

- The FMAG financial documents for the Poinsettia & Cocos Fires are due to Cal OES on November 22, 2014.

14. EXECUTIVE REPORT – Holly Crawford, OES

A. Helicopter – The San Diego County Board of Supervisors has authorized funding for a call when needed use of helicopter for fire suppression and rescue operations. Right now we are working on a Memorandum of Understanding that is in the draft format. We are hoping to have it signed and in effect by November 1.

B. Wildfire Preparedness Campaign – San Diego County has dedicated $400,000 to produce a campaign for Wildfire Preparedness. Billboards and public service announcements are currently going on. We have added 1600 new AlertSD registrants. There were 15,746 visitors to the Ready San Diego website. There were 2443 new downloads of the emergency application. Media interviews currently going on.
C. Disaster Curriculum Update – The curriculum is complete. The San Diego Unified Schools has expressed interest in implementing curriculum for fourth grade classrooms. The next step to get teachers trained so they can teach the teachers the new curriculum. Chula Vista Schools will also be implementing the curriculum at a later date. We will be reaching out to other school districts to see if they want to participate as well.
D. Risk Communication Project– We recently met with ACLU and they were very interested in what we were doing to reach to reach non English populations in disasters. Our goal is to reach 300 different partners that are faith based monolingual and non-English community based organizations. Right now we have over 250 partners.
E. Wireless Emergency Alert – You may have heard that the City of Los Angeles posted a WEA message intended for a small population. The message got truncated and sent out to a much larger population with the Nixel interface process and added confusion. We have the ability to send out a WEA. If we do have a large scale event and initiate a WEA, it will have to go out to the entire county because of the population bleed over.
F. Disability Rights Advocate Update – Another large city has been sued by the disability rights advocate group. Under the Public Records Act, requests have gone out to larger cities for documentation for disaster planning for individuals with physical, cognitive, or emotional disabilities. San Diego County received this request about nine months ago and we are proactively looking to hire a vendor to do a regional analysis of our plan to do a work plan to bolster our planning for people with disabilities.
G. Videos for First Responders Update: Continuing to work on video trainings for first responders – training plan for first responders in evacuating individuals with disabilities.
H. FEMA Grants – Federal Homeland Security grants projection will be flat – no anticipation of increase or decrease. Also, FEMA may increase grant performance cycle from two years back to three years as it has been in the past.
I. The Governor has approved CDAA (California Disaster Assistance Act) for emergency water distribution as a result of the drought. We have heard of a handful of residents who have reported dry wells in other counties in California. A plan is underway utilizing private, non-profits to get reimbursement – 25% local cost share to local governments. More information will be forthcoming.
J. Introduction of Christina Davis – new employee in the OES Finance Office working with grants.
K. Reminder: NIMSCAST is due to Tom Amabile by October 20, 2014.

NEXT SCHEDULED MEETING – December 11, 2014 0900-1100
SD County OES 5580 Overland Avenue, Suite 100

MEETING ADJOURNED- 10:43 AM