Site Plan: Minor Deviation (Wireless Facilities) *USE ONLY FOR EMAIL SUBMITTALS*			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING		$663	
ENVIRONMENTAL			
PDS REVIEW TEAMS			**
STORMWATER			
DEH	SEPTIC/WELL		
	SEWER		
PDS TRAILS REVIEW			
VIOLATION FEE *(not included in total)*		$663	
INITIAL DEPOSIT & FEE TOTAL **$663**			

* Use our Discretionary Permit Cost Guide to estimate the County portion of your project's cost.

** Do Not collect PDS Review Teams deposit at intake. Planner will determine if deposit is necessary.

PLEASE FOLLOW ALL INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.

Step 1:

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files. **IMPORTANT:** One (1) single complete PDF file must be created for each PDS form and also for each *entire* Study, Report, Set of Plot Plans, Set of Landscape Plans or Set of Maps etc.

You may have to compress the files, or send multiple emails for the same project if you have to send "large" attachments, images, plans, etc. **Do not "split-up" PDF files, they must be complete.**

Email all PDF files to each email listed below:

Dag.Bunnemeyer@sdcounty.ca.gov

Jarrett.Ramaiya@sdcounty.ca.gov

Lisa.Robles1@sdcounty.ca.gov

---- Plot Plan **(see Note #2)**

015 Applicant's Guidelines & Agreement for Online Submittals for Wireless Facilities

215 Minor Deviation Minimum Requirements Checklist

346 Discretionary Permit Application

346S Supplemental Application

LUEG:SW Stormwater Intake Form for Development Projects

Step 2:

PDS will then review the submitted PDF files and determine if the emailed application package is complete. *Once the application package is determined complete, all PDS forms listed under* ***(Step 2) must be filled-in, printed, "wet" signed and mailed*** *or delivered as "Hardcopies", along with the Initial Deposit.*

$$$ Check with the correct dollar amount as determined by Project Manager.

346 Discretionary Permit Application **with "Wet" signature: One (1) hard copy.**

All items listed below are informational only and shall not be submitted.

090 Typical Plot Plan
209 Defense and Indemnification Agreement FAQs
906 Signature Requirements

NOTES:

1. Appointment is required only if you submit TWO or MORE Minor Deviations. No more than THREE Minor Deviations can be submitted per appointment. Please call (858) 694-2262 to schedule or cancel appointments.
2. Plot Plans, Elevation Drawings, etc. (must be at least 11" x 17"). Plot Plans must be drawn in standard engineer's scale.
3. Provide on the plot plans a summary table and square footages of all existing and proposed structures/ uses.
4. Provide a detailed description of proposed Minor Deviation.
5. **Create and Print on the Plot Plans a Cumulative Change Table** (see example below). Indicate proposed change in percentage (%). Any changes of less than 10% require approval of a Minor Deviation and any changes of more than 10% require approval of a Modification of the approved discretionary permit.

Cumulative Change Table (example)

Project #	Approved Square Footage	Description	Percentage Change
P00-000	18,580	Retail Store	Baseline
P00-000M[1]	19,741	Retail Store & addition	Plus 6.25%
P00-000M[2]	20,066	Retail Store, addition & storage area	Plus 1.75%
P00-000M[3]	Proposed 20,345	Retail Store, addition & storage area addition	Plus 1.50%
Net Change	1,765	Retail Store, addition & storage area addition	**Total 9.5%**

*This project has brought the net change to 9.5%. Any future changes may not exceed 0.5% in order to qualify for a Minor Deviation.

Any change beyond a cumulative 10% requires approval of a Modification.

1. **Cell Sites Adding Generators:** Existing approved projects that are adding generators require a modification to the existing permit. Also, do not accept **PDS Review Teams** money as they don't need to review. There is no distribution to **PDS Review Teams**. Put a note on the PDS-346 Form telling PPS not to distribute to **PDS Review Teams**.
2. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.
3. **For any cabinets or generator additions, please print completed & signed "Noise Compliance Statement" on proposed plot plans (see below).**

NOISE COMPLIANCE STATEMENT

I, the owner/provider of the wireless telecommunications facility, understand that the facility proposed at _____ must comply with the Noise requirements of Zoning Ordinance of the San

Diego County Code of Regulatory Ordinances, Section 1. Title 3, Division 6, Chapter 4. NOISE ABATEMENT AND CONTROL .

I, the owner/provider acknowledges that this project property is Zoned _____ and surrounding properties Zoned _____ and will be required to comply with the one-hour sound level limits of Chapter 4 as mentioned above. For this project property, the most stringent daytime hourly limit at any property line is _____ decibels (dBA) and for nighttime conditions this hourly limit is _____ decibels (dBA). As such, it is solely the responsibility of the owner/provider to ensure compliance with these standards. If the wireless telecommunications facility permitted and installed on the subject property exceed the noise limit requirements I understand that the County of San Diego will take enforcement action which may require the property owner to alter or remove the wireless telecommunications facility(s).

Signed,

_____ _____

Name (printed) Date

_____

Signature