

**COUNTY OF SAN DIEGO
PROBATION DEPARTMENT - WORK PROJECTS PROGRAM
ENROLLMENT INFORMATION SHEET**

ENROLLMENT PROCEDURE IN PERSON:

To enroll please report in person to one of the offices listed below. If you fail to enroll **WITHIN 60 DAYS** from your court date (unless otherwise ordered by the Court); your case will be referred back to court as a **failure to enroll**. Failure to enroll may result in a bench warrant being issued. If you have a medical or physical limitation (see below) you must enroll at the main office. To enroll you **MUST** bring the following:

- ⇒ **COURT ORDER ISSUED BY COURT**
- ⇒ **PICTURE I.D.**
- ⇒ **NON-REFUNDABLE ENROLLMENT FEE OF \$59.00 (EXACT AMOUNT)**

CASH (EXACT AMOUNT), MONEY ORDER (PAYABLE TO: SAN DIEGO COUNTY PROBATION DEPARTMENT), VISA AND MASTERCARD ARE ACCEPTED AT ALL LOCATIONS (NO CASH ACCEPTED AT SOUTH BAY OFFICE). CONSECUTIVE CASES ARE \$59.00 EACH AND CONCURRENT CASES ARE CHARGED ONE FEE, \$59.00 FOR BOTH. PERSONAL CHECKS ARE NOT ACCEPTED.

ENROLLMENT LOCATIONS (MONDAY – FRIDAY)

MAIN OFFICE

5600 OVERLAND AVENUE, SUITE 190
SAN DIEGO, CA 92123
PH# (858) 560-3258
HOURS: 8:30-4:30
ADULT AND JUVENILE ENROLLMENTS

JUVENILE PROBATION CENTER

2901 MEADOWLARK DRIVE
SAN DIEGO, CA 92123
PH# (858) 694-4600, EXT 00
HOURS: 7:30-4:30
JUVENILE ENROLLMENTS ONLY

EAST COUNTY OFFICE

250 EAST MAIN STREET (8TH FL)
EL CAJON, CA 92020
PH# (619) 441-3441
HOURS: 7:30-4:00
ADULT ENROLLMENTS ONLY

SOUTH BAY OFFICE

1095 BAY BLVD.
CHULA VISTA, CA 91911
PH# (619) 498-2111
HOURS: 7:30-4:00
ADULT ENROLLMENTS ONLY
NO CASH ACCEPTED

HALL OF JUSTICE

330 WEST BROADWAY, ROOM 483
(4TH FL)
SAN DIEGO, CA 92101
PH# (619) 515-8212
HOURS: 7:30-4:00
ADULT ENROLLMENTS ONLY

VISTA OFFICE

325 SOUTH MELROSE DRIVE, SUITE 2600
VISTA, CA 92083
PH# (760) 806-2333
HOURS: 7:30-4:00
ADULT ENROLLMENTS ONLY

MEDICAL / PHYSICAL LIMITATIONS

In order to ensure the safety and well-being of all public service workers you must be in good health to participate in public service work. Manual labor is a required component of the Work Projects Program. If you state that you have physical or medical limitations, you may be issued a work projects medical evaluation form to submit to your doctor for completion. If your medical/physical limitation(s) is minor or not permanent, you can enroll in the program and be assigned to a work crew when your restrictions are lifted. If your doctor states that your limitation can be accommodated on a regular crew you will be assigned and required to comply with your doctor's orders. If your limitations cannot be accommodated on a regular crew you will be required, upon written notice, to appear in court within seven (7) days (pursuant to Cal. Penal Code §1203.3).

OUT OF COUNTY REFERRALS

If you have authorization from the court to perform public service work in another county, please call the main office at (858) 560-3258 for further instructions. WORK PROJECTS DOES NOT TRANSFER "OUT OF STATE" REFERRALS.