



# County of San Diego

**HEALTH AND HUMAN SERVICES AGENCY**  
HOUSING AND COMMUNITY DEVELOPMENT SERVICES  
780 BAY BLVD., SUITE 200, MAIL STOP O-231  
CHULA VISTA, CA 91910  
(858) 694-4801 • FAX (858) 467-9713

**NICK MACCHIONE, FACHE**  
AGENCY DIRECTOR

**TODD HENDERSON**  
DIRECTOR, HOUSING AND COMMUNITY  
DEVELOPMENT SERVICES

## DIRECT DEPOSIT AUTHORIZATION FORM

Complete the **FINANCIAL INSTITUTION AND BUSINESS DATA** portions of this form.

Send the form AND **AN IMPRINTED, VOIDED CHECK** (\*blank or handwritten checks cannot be accepted if Checking Account is selected) to: **Housing Authority of the County of San Diego, Attn: Fiscal, 780 Bay Blvd., Suite 200, Chula Vista, CA 91910.** The Housing Authority Fiscal staff will contact you if they have any questions. If you have any questions, please call the Housing Authority Fiscal staff at (858) 694-4862. (Fax number: (858) 467-9713).

I hereby authorize the Housing Authority of the County of San Diego, to initiate deposits and/or correcting entries to previous deposits to my account, if necessary.

### FINANCIAL INSTITUTION DATA—PLEASE SELECT ONE:

\_\_\_\_\_ Checking Account \*

\_\_\_\_\_ Savings Account

Transit Routing No. \_\_\_\_\_

Transit Routing No. \_\_\_\_\_

Account No. \_\_\_\_\_

Account No. \_\_\_\_\_

\_\_\_\_\_ Financial Institution Representative

\_\_\_\_\_ Financial Institution Telephone Number

\_\_\_\_\_ Financial Institution

\_\_\_\_\_ Financial Institution Address

This authority will remain in force until I have given a written revocation to the Housing Authority of the County of San Diego, in a time-frame that will allow the Housing Authority of the County of San Diego, and the depository a reasonable opportunity to terminate this authorization.

### LANDLORD/OWNER DATA

**Landlord/Owner Email Address** \_\_\_\_\_

\_\_\_\_\_ Landlord/Owner Name

\_\_\_\_\_ Social Security or Tax Identification Number

\_\_\_\_\_ Landlord/Owner Address

\_\_\_\_\_ Landlord/Owner Telephone Number

\_\_\_\_\_ Signature

\_\_\_\_\_ Date